

Display Budget Entry Documents

SAP Transaction
FMEDDW

Purpose

This report displays budget activity for an account by fiscal year.

Step 1

Run the FMEDDW transaction in SAP with the following criteria:

- Budget Category: 9F
- Fiscal year
- Fund
- Fund Center


Additional criteria such as specific commitment items may be used to narrow the search.

Field	Value	Operator	Value	Action
FM Area	754			
Budget Category	9F	to		↔
Entry Document Number		to		↔
Created by		to		↔
Original Application		to		↔
Created on		to		↔
Document Date		to		↔
Person Responsible		to		↔
Text Name		to		↔
BCS Value Type		to		↔
Version		to		↔
Fiscal Year	2008	to		↔
Budgeting Period		to		↔
Int. Bdgt. Process		to		↔
Budget Type		to		↔
Entry Document Type		to		↔
Document Status		to		↔
Reversal status		to		↔
Entry Document Line		to		↔
Grant		to		↔
Fund	2000011008	to		↔
Funds Center	1322120000	to		↔
Commitment Item		to		↔
Functional Area		to		↔
Funded Program		to		↔

Layout Selection
Layout

Image 1

Step 2

Your initial results will appear such as in Image 2. For a more organized view subtotal by any column such as commitment item as seen in Image 3. To subtotal, click and highlight the commitment item column and then select the subtotal icon .

Year	Doc. Date	Entry Docu	Document Status	Doc. Ty...	Process	Budge...	Fund...	Fund	Cmmt It...	Fun...	Σ	Amount LC	Text	Entry Document Header Text
2008	07/10/2007	100000582	Posted	ORIG	Enter	PERM...	132...	2000...	670140	NR		16,241.00		Load FY 2008 Original Budget-Expen...
2008	07/10/2007	100000582	Posted	ORIG	Enter	PERM...	132...	2000...	671000	NR		6,200.00		Load FY 2008 Original Budget-Expen...
2008	07/10/2007	100000582	Posted	ORIG	Enter	PERM...	132...	2000...	672000	NR		12,643.42		Load FY 2008 Original Budget-Expen...
2008	07/27/2007	1100005302	Posted	BD01	Receive	PERM...	132...	2000...	670140	NR		1,366.95	Student Wage Inc...	Student Wage Increase-FY 2008 bas...
2008	09/19/2007	1100005745	Undone	BD01	Receive	TEMP...	132...	2000...	672000	NR		74,093.00	Course fee transfer	Course Fee Transfers
2008	09/19/2007	1100005757	Preposted Posted	BD01	Receive	PERM...	132...	2000...	672000	NR		74,093.00	Course fee transfer	Course Fee Transfers
2008	09/24/2007	1100005780	Posted	BD01	Receive	TEMP...	132...	2000...	671000	NR		7,200.00	FY 2008 SUPPLE...	FY 2008 SUPPLEMENTAL FACULTY ...
2008	10/30/2007	1100006071	Preposted Posted	BD01	Send	TEMP...	132...	2000...	671000	NR		3,100.00	Transfer for resea...	Travel to research account
2008	12/18/2007	1100006453	Preposted Posted	BD01	Receive	TEMP...	132...	2000...	672000	NR		1,000.00	Faculty Search	Faculty Searches
2008	02/20/2008	1100006745	Preposted Posted	BD01	Send	TEMP...	132...	2000...	671000	NR		8,300.00	Transfer m&o trav...	Transfer travel funds
2008	02/20/2008	1100006746	Preposted Posted	BD01	Send	TEMP...	132...	2000...	672000	NR		14,000.00	Transfer to reseat...	Transfer to research
2008	10/17/2007	1700001863	Posted	YEBB	Supplement	TEMP...	132...	2000...	673100	NR		21,750.61		PRIOR YEAR BDGTBAL CARRYFWD...
2008	10/19/2007	1700001938	Posted	YEBB	Supplement	TEMP...	132...	2000...	673100	NR		49,218.01		PRIOR YEAR BDGTBAL-E&G OPERA...
2008	10/29/2007	1700001976	Posted	YEBB	Supplement	TEMP...	132...	2000...	673100	NR		1,925.00		CF from FY 2007-E&G (UGIA postings)
											Σ	240,330.99		

Image 2

Year	Doc. Date	Entry Docu	Document Status	Doc. Ty...	Process	Budge...	Fu...	Fund	Cmmt It...	Fund...	Σ	Amount LC	Text	Header Text	User
2008	07/10/2007	100000582	Posted	ORIG	Enter	PERM...	13...	2000011008	670140	NR		16,241.00		Load FY 20...	DB02
2008	07/27/2007	1100005302	Posted	BD01	Receive	PERM...	13...	2000011008	670140	NR		1,366.95	Student Wage Increase-FY 2...	Student Wa...	CG04
											Σ	17,607.95			
2008	07/10/2007	100000582	Posted	ORIG	Enter	PERM...	13...	2000011008	671000	NR		6,200.00		Load FY 20...	DB02
2008	09/24/2007	1100005780	Posted	BD01	Receive	TEMP...	13...	2000011008	671000	NR		7,200.00	FY 2008 SUPPLEMENTAL FA...	FY 2008 S...	CG04
2008	10/30/2007	1100006071	Preposted Posted	BD01	Send	TEMP...	13...	2000011008	671000	NR		3,100.00	Transfer for research travel e...	Travel to re...	MW08
2008	02/20/2008	1100006745	Preposted Posted	BD01	Send	TEMP...	13...	2000011008	671000	NR		8,300.00	Transfer m&o travel to reseat...	Transfer tra...	MW08
											Σ	2,000.00			
2008	07/10/2007	100000582	Posted	ORIG	Enter	PERM...	13...	2000011008	672000	NR		12,643.42		Load FY 20...	DB02
2008	09/19/2007	1100005745	Undone	BD01	Receive	TEMP...	13...	2000011008	672000	NR		74,093.00	Course fee transfer	Course Fee...	RO02
2008	09/19/2007	1100005757	Preposted Posted	BD01	Receive	PERM...	13...	2000011008	672000	NR		74,093.00	Course fee transfer	Course Fee...	RO02
2008	12/18/2007	1100006453	Preposted Posted	BD01	Receive	TEMP...	13...	2000011008	672000	NR		1,000.00	Faculty Search	Faculty Sea...	RO02
2008	02/20/2008	1100006746	Preposted Posted	BD01	Send	TEMP...	13...	2000011008	672000	NR		14,000.00	Transfer to research account	Transfer to ...	MW08
											Σ	147,829.42			
2008	10/17/2007	1700001863	Posted	YEBB	Supplement	TEMP...	13...	2000011008	673100	NR		21,750.61		PRIOR YEA...	DB02
2008	10/19/2007	1700001938	Posted	YEBB	Supplement	TEMP...	13...	2000011008	673100	NR		49,218.01		PRIOR YEA...	DB02
2008	10/29/2007	1700001976	Posted	YEBB	Supplement	TEMP...	13...	2000011008	673100	NR		1,925.00		CF from FY ...	DB02
											Σ	72,893.62			
											Σ	240,330.99			

Subtotaled by commitment item.

Image 3

Double click on the entry document number to view detailed information on that transaction.

Header		Additional Data	
Document:	1100006746	Status:	Posted
Process:	Transfer	Document Year:	2008
BCS Value Type:	Budget	FM Area:	754
Budget Category:	Payment	Total Sender:	14,000.00 USD
Document type:	BD01	Total Receiver:	14,000.00 USD
		Version:	0
		Fiscal Year:	2008
		Document Date:	02/20/2008

Year	Periods

Line	Grant	Fund	Funds Center	Commitment Item	Functional Area	Funded Program
000001	- NOT_RELEVANT_FOR...	2000011008	1322120000	672000	1100	NR
000002	+ NOT_RELEVANT_FOR...	2000011008	1322120050	672000	1200	NR

Image 4

Additional Reporting Functionality

Identify Permanent Budget

Report Parameters:

- Budget Category: 9F
- Fiscal Year
- Budget Type: PERM
- Fund
- Funds Center

Identify which Funds are Mapped to a Fund Center

Report Parameters:

- Budget Category: 9F
- Fiscal Year
- Funds Center

By leaving the fund parameter blank, the report will display all funds linked to the fund center that contain budget.

Identify Carryforward Transactions

Report Parameters:

- Budget Category: 9F
- Fiscal Year
- Entry Document Type: YEBB
- Fund
- Funds Center

Verify Revenue Budgets

Report Parameters:

- Budget Category: 9F
- Fiscal Year
- Entry Document Type: AUGM
- Fund
- Funds Center
- Commitment Item: 64* (Used to view Revenue Budget Only)

Check for Preposted Documents

Report Parameters:

- Budget Category: 9F
- Fiscal Year
- Document Status: 2 (Preposted)
- Fund
- Funds Center



TIP: View the SAP Reporting Fundamentals for additional instructions on viewing, arranging, and manipulating everyday reports and transactions in SAP. These instructions and others are located on the Budget Office website.