

## Coursework Checklist

(courses a student may complete prior to admission)

### GENERAL EDUCATION CORE CURRICULUM

___ English 1310 *	[010]
___ English 1320 *	[010]
___ Math 1329 * (MATH 2471 acceptable)	[020]
___ Natural Science (7-8 hours)	[030/031]
Refer to catalog for rules and course options	
___ English Literature 23XX	[040]
Refer to catalog for course options	
___ Art, Dance, Music, or Theatre Arts 2313	[050]
___ History 1310 (WI at Texas State)	[060]
___ History 1320 (WI at Texas State)	[060]
___ Political Science 2310	[070]
___ Political Science 2320	[070]
___ Communication 1310	[011]
___ Philosophy 1305 or 1320 (WI at Texas State)	[041]
___ Physical Fitness & Wellness (PFW) _____	[090]
___ Physical Fitness & Wellness (PFW) _____	[090]
___ US 1100 – University Seminar	[090]

[0XX] - notes Texas Common Core Codes

### LOWER-DIVISION BUSINESS CORE COURSES

Titles in bold represent courses in the business minor.

___ <b>Accounting 2361</b>
___ <b>Accounting 2362</b>
___ CIS 1323 (Option to test out)
___ <b>Economics 2314</b>
___ <b>Economics 2315</b>
___ <b>Business Law 2361</b>
___ Quantitative Methods 2333

### UPPER-DIVISION BUSINESS MINOR COURSES\*\*

(60 hours complete and declared business minor required)

___ <b>Management 3303</b>
___ <b>Marketing 3343</b>
___ <b>FIN 3325**</b>
___ <b>CIS 3317**</b>

**It is the student's responsibility to verify that he/she meets the prerequisite for a course prior to enrolling.**

\*Required before application to McCoy College can be made for students with more than 30 hours.

\*\*Some upper-division business minor courses do not apply to certain business majors. Students should look at the requirements of their desired major to determine what courses they should take.

## Student Resources

- **McCoy College Web site**  
[www.mccoy.txstate.edu/](http://www.mccoy.txstate.edu/)
- **Undergraduate Catalog**  
[www.txstate.edu](http://www.txstate.edu)—select current students menu
- **Degree Plan Checksheets**  
<http://advising.mccoy.txstate.edu/resources.html>
- **CATSWEB Student Services**  
Includes course prerequisites, schedule of classes, and Degree Audit Report System  
<http://catsweb.txstate.edu>
- **Career Services (career exploration)**  
[www.careerservices.txstate.edu](http://www.careerservices.txstate.edu)



McCoy College of Business Administration

[www.mccoy.txstate.edu/](http://www.mccoy.txstate.edu/)

Revised: 03/2009

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**McCoy**  
College of Business Administration

# Changing to a Business Major: A Guide to the McCoy College Admission Process

Bachelor of Business Administration

Accounting  
Computer Information Systems  
Economics  
Finance  
Management  
Marketing

TEXAS  STATE  
UNIVERSITY  
SAN MARCOS  
*The rising STAR of Texas™*

This publication will be provided in an alternate format upon request. Texas State is a member of The Texas State University System.

# Admission Details for Current Texas State Students

Notice: It is the student's responsibility to meet all deadlines and application requirements.

## Application Deadlines

March 15 — Summer and Fall Admission  
October 15 — Spring Admission

## Application Acceptance Periods

(applications are accepted)

January 1 to March 15 — Summer and Fall Admission  
June 1 to October 15 — Spring Admission

Applicants with 30 or more credit hours and who meet automatic admission requirements will be admitted for the current semester throughout application acceptance periods.

## Application

Apply online at:

<http://advising.mccoy.txstate.edu/apply>

## Admission Requirements

### **Students with Fewer Than 30 Semester Hours**

Automatic admission if ONE of the following is met:

- Ranked in top 25% of High School Class
- ACT composite of 27
- SAT composite of 1200

Students who do not meet automatic requirements will be considered for admission through a competitive review process.

### **Students with 30 or More Semester Hours**

Students must have completed ENG 1310, ENG 1320, and MATH 1329 (MATH 2471 or approved equivalent also accepted) to be eligible to apply.

- Automatic admission granted if overall GPA is 3.0 or higher
- Overall GPA less than 3.0 considered for admission through a competitive review process.

\*Students on academic probation (TXST GPA less than 2.0) cannot apply.\*

## Application Process

Admission to the McCoy College is a competitive process. Please read each step carefully.

### **Students with 30 or more hours:**

1. To be eligible to apply, you must have completed or have prior credit for ENG 1310, ENG 1320, and MATH 1329, or their equivalents. The grades must be posted to your Texas State transcript.
2. Submit the McCoy College Application for Admission online by the deadline.
3. Applicants who meet automatic admission requirements will be notified of their admission decision within 1 to 5 business days following the receipt of their application. When granted, automatic admission is effective for the current semester. Applicants who are considered for admission through competitive review (overall GPA below 3.0) will be notified within 2 to 6 weeks following the application deadline.

### **Students with fewer than 30 hours:**

1. Submit the McCoy College Application for Admission online by the deadline. Admission will be based on your high school record.
2. Your application will be reviewed, and you will be notified after the deadline of your admission status.

## BBA Basics

BBA Basics is an information session that is hosted by McCoy College for students that are interested in becoming a business major. It is highly recommended. Topics include degree program options, admission requirements/procedures, BBA degree components, and planning resources for potential McCoy College students.

To find out when the next session is scheduled please visit: <http://advising.mccoy.txstate.edu/bbabcasics>.

## Academic Advising

Students should obtain academic advising to be sure they are completing the correct courses and to identify strategies for gaining admission.

**Students who have not been admitted to the McCoy College and are interested in gaining admission are advised by the University College Advising Center.** Students who are seeking admission may have their major changed to Undecided Professional.

### **University College Academic Advising Center**

Academic Services Building North, Room 100  
512.245.2218.



## Coursework

One of the most common questions is, "**What courses can I take until I am admitted?**". Students should select courses from the general education core curriculum, lower-level business core, and selected upper-level business courses. The checklist on the back of this brochure lists all courses that students are eligible for prior to admission. ***Required courses for admission should be a priority.***