

**TEXAS STATE UNIVERSITY-SAN MARCOS
FALL 2009 COMMENCEMENT**

Friday, December 18, 2009, 10:00 a.m.
College of Applied Arts
College of Fine Arts and Communication

Friday, December 18, 2009, 2:00 p.m.
McCoy College of Business Administration
College of Science

Friday, December 18, 2009, 6:00 p.m.
College of Education
College of Health Professions

Saturday, December 19, 2009, 10:00 a.m.
College of Liberal Arts
University College

FACULTY MARSHAL

GENERAL INFORMATION

- The **Faculty Marshals** should be at Strahan Coliseum, Gym 101 or 102, at least one hour prior to the start of the ceremony (see above for ceremony start times).
- There will be two **Faculty Marshals** per ceremony, either a Chair or Associate/Assistant Dean.
- The two **Faculty Marshals** will lead the Faculty during the processional and recessional and will assist the College Deans with diploma covers during the ceremony.

PROCESSIONAL

- The two **Faculty Marshals** will lead the faculty from Gym 101 and follow the Platform Party to the coliseum floor.
- The Faculty will process down the center aisle, turn right in front of the platform, and then file into the seats in Section C. Two seats are reserved in the second row of Section C with name-cards for each **Faculty Marshal**.

DIPLOMA PRESENTATIONS

- When Dr. Moore asks for everyone to take their places for the diploma presentations, the two **Faculty Marshals** will advance to the diploma cover tables. **Faculty Marshals** will hand diploma covers to the College Deans during the diploma presentations (for the Dean to hand to the student).
- After the presentations have been concluded, the two **Faculty Marshals** will return to their seats in the Faculty section.

RECESSIONAL

- Following the Alma Mater, the **Faculty Marshals** will lead the Faculty and follow the Platform Party from the coliseum floor.
- Once in the concourse, the Platform Party will proceed to the Platform Party Room. The **Faculty Marshals** will lead the Faculty and the candidates out of the coliseum and in to Sewell Park as directed by UPD.