

**TEXAS STATE UNIVERSITY-SAN MARCOS
FALL 2009 COMMENCEMENT**

Friday, December 18, 2009, 10:00 a.m.

College of Applied Arts
College of Fine Arts and Communication

Friday, December 18, 2009, 2:00 p.m.

McCoy College of Business Administration
College of Science

Friday, December 18, 2009, 6:00 p.m.

College of Education
College of Health Professions

Saturday, December 19, 2009, 10:00 a.m.

College of Liberal Arts
University College

GRADUATE MARSHAL

GENERAL INFORMATION

- The **Graduate Marshal** should be at Strahan Coliseum, Gym 101 or 102, at least an hour prior to the start of the ceremony (see above for ceremony start times).
- There will be one **Graduate Marshal** per college.
- The **Graduate Marshal** will assist staff from the Graduate College as needed in Gyms 101 and 102, including assisting candidates with hooding themselves **prior** to the ceremony and placing candidates in alphabetical order.
- The **Graduate Marshal** will lead the graduate candidates during the processional, during the diploma presentations, and during the recessional.

PROCESSIONAL

- The **Graduate Marshal** will begin the processional by leading the graduate candidates from the gym to the coliseum floor.
- The **Graduate Marshal** will process down the first row of candidate chairs and will be seated in the first chair.

DIPLOMA PRESENTATIONS

- The **Graduate Marshal**, with assistance from the commencement staff, will lead the graduate candidates to the Reader. The **Graduate Marshal** will then advance to the center aisle to direct graduate candidates back to their chairs after receiving their diploma cover and taking professional photographs.
- One chair should be left at the end of the 1st row of graduate candidates. After all graduate candidates have returned to their chairs, the **Graduate Marshal** will return to his or her chair on the first row.

RECESSIONAL

- The **Graduate Marshal** will direct the candidates to remain on the floor as the Platform Party and Faculty recess from the front of the coliseum.
- Once the last Faculty member has passed the first row of candidates, the **Graduate Marshal** will lead the students to follow the Faculty out from the coliseum floor.
- Once in the concourse, the Platform Party will proceed to the Platform Party Room. The **Graduate Marshal** will lead the candidates out of the coliseum and in to Sewell Park as directed by UPD.