

Administrative Change Request Form

Administrative Information

1. **Institution** – Texas State University-San Marcos
2. **Description** – Change Departmental Name from Department of Health, Physical Education, and Recreation to Department of Health and Human Performance (HHP).
3. **Reason for Change** – The department is organized into four distinct academic divisions (i.e., Athletic Training Education Program, Health Education, Exercise and Sports Science, and Recreation) that offer 10 degree programs. While the department prepares students for a variety of fields related to health and human performance (e.g., athletic training, community health, exercise science, physical education, therapeutic recreation, etc.), its current name suggests that it only prepares students for careers in education, recreation, or health. Therefore, the HPER faculty prefers a name that is more inclusive and one equally representative of all programs in the department. Toward this end, the voting faculty of the department went through a semesters-long process to determine a new name and recently voted overwhelmingly for this choice.

Furthermore, as a result of an academic program review, the department has taken considerable steps to reorganize and refocus. As part of this process, the emphasis has shifted from producing professional educators to producing professionals in a variety of fields related to health and human performance. Thus, the new name of the department would better reflect its new mission.

Lastly, the department's current name is not consistent with the nomenclature used by other institutions, including but not limited to: the University of Houston, the University of Montana, the University of Central Missouri, Middle Tennessee State University, Texas Southern University, the University of Tennessee at Chattanooga and at Martin, Prairie View A&M University, Virginia Commonwealth University, College of Charleston, East Carolina University, University of Florida, McNeese State University, Montana State University, Wisconsin-Superior, Iowa State University, Indiana State University, and Brigham Young University. The proposed name change will better reflect national trends in departmental naming and provides more accurate "branding" of the specific programs offered by the department.

In summary, the current name: 1) does not reflect the educational opportunities offered by the department, 2) is confusing, outdated, and limiting for its graduates, 3) does not reflect the academic rigor of our department, its divisions, or programs, 4) does not reflect the academic rigor expected of an emergent research institution, and 5) may be limiting in its attraction of highly-qualified faculty and students.

4. **Program Inventory** – Show how the change would appear on the Coordinating Board's Program Inventory. Include all degree programs and corresponding Texas CIP codes affected by the change but do not include proposed administrative unit codes for the new academic unit(s). Board staff will assign the new administrative unit codes.

The new name of the department will be the Department of Health and Human Performance. However, neither names of degree programs or corresponding degree codes will be affected by the change in department name.

Current degree programs and CIP codes are as follows:

Health Education	MED	13.1307.00
Physical Education	MED	13.1314.00
Recreation and Leisure Services	MSRLS	31.0101.00
Recreational Administration	BSRA	31.0301.00
Recreation and Leisure Services-Recreation Management	MSRLS	31.0301.00
Exercise and Sports Science	BESS	31.0501.10
Health and Fitness Management	BESS	31.0504.00
Health and Wellness Promotion	BHWP	51.0000.01
Athletic Training	BS, MS	51.0913.00
Recreation and Leisure Services-Therapeutic Recreation	MSRLS	51.2309.00

5. Proposed Implementation Date – Fall, 2009

6. Contact Person – Provide contact information for the person who can answer specific questions about the administrative change.

Name: Dr. Duane Knudson
Title: Department Chair
Email: dk19@txstate.edu
Telephone: 512-245-2561

I. Impact

A. Role and Mission – Describe how the change would affect the role and mission of the institution.

There will be no change to the university's role and mission due to this name change request.

B. Program Support and Development

1. Describe how the change would affect existing degree programs and plans for new degree programs.

Transformation is a key part of the department's new strategic/action plan. Thus, in addition to a name change, department faculty is currently reviewing degree programs. Some degree programs may be deleted or revised while others may be added. However, changes in our degree programs will not be a direct result of the change in the department name.

2. Indicate how many students and faculty there would be in the proposed administrative unit, by level and by degree program.

We do not expect a decrease in the number of students or faculty because of this name change request. As indicated above, we may even see an increase in number of students, as the name may sound more attractive to students.

Current student enrollments as of Spring 2009 are:

Health Education, MED	18
Physical Education, MED	104
Recreational Administration, BSRA	150
Recreation and Leisure Services-Recreation Management, MSRLS	20
Exercise and Sports Science, BESS	1,210
Health and Fitness Management, BESS	150
Health and Wellness Promotion, BHWP	61
Athletic Training, BS	32
Athletic Training, MS	12
Recreation and Leisure Services-Therapeutic Recreation, MSRLS	10

There are currently 30 full-time (1.0 FTE) and 4 part-time (.5 FTE) faculty members teaching in the above programs.

3. Describe how the proposed administrative unit would compare to existing administrative units at the same level (e.g., department, college, school, etc.) in terms of cost and number of students and faculty supported.

No new unit is proposed.

C. Accreditation – Explain how the change would affect accreditation or re-accreditation.

Re-accreditation would be facilitated for Athletic Training (AT), as the title “Human Performance,” when compared to “Physical Education,” is more inclusive of AT. Recreation is the only other accredited program. We do not anticipate that re-accreditation of this program will be affected by the name change.

D. Resources – Describe how the change would affect resources (e.g., number of employees, salaries of key administrators and faculty, the course inventory, facilities, and equipment) for the next five years.

There will be no change to the existing budget, course inventory, facilities, or equipment for the unit.

II. Costs and Funding

Five-year Costs and Funding Sources – Use this table to show five-year costs and sources of funding for the change. (The Coordinating Board at one of its quarterly meetings must approve new five-year costs that equal or exceed \$2 million.)

Five-Year Costs		Five-Year Funding	
Personnel ¹	\$0	Reallocated Funds ³	\$0
Facilities and Equipment	\$0	Anticipated New Formula Funding ⁴	\$0
Library, Supplies, and Materials	\$0	Special Item Funding	\$0
Other ²	\$0	Other ⁵	\$0
Total Costs	\$0	Total Funding	\$0

- 1. Report costs for new administrative positions and new support staff. For new faculty, prorate individual salaries as a percentage of the time assigned to administer the new academic unit and any new programs under that unit. If existing faculty and support staff will be reassigned to administer the academic unit, include personnel costs necessary to maintain existing administrative efforts and existing programs. (e.g., costs of adjuncts to cover courses previously taught by faculty who would now administer a new academic unit.)**

New faculty or staff are not necessary and no reassignments are proposed.

- 2. Report other administrative costs here (e.g., new accreditation costs, travel directly related to administrative unit.)**

The only administrative costs that seem necessary are related to printing new letterhead, business cards, and signage, which will be minor and handled with normal M&O monies. Plans are for our printed materials to be used up and replaced with the newly named departmental inscription. Signage costs will be taken from regular allocations and require no new funds.

- 3. If existing funding would be used to support the new administrative unit, indicate the funding sources and how the reallocation of funds would affect existing administrative units and programs.**

No new unit is proposed.

- 4. Not generally applicable to administrative change requests. Show formula funding for students new to the institution in tables of costs and funding for new degree programs.**

N/A

- 5. Report other sources of funding such as debt service, gifts, in-hand grants, and likely future grants that would directly support the new administrative unit.**

No new unit is proposed.

Signature Page

1. Adequacy of Funding – The chief executive officer shall sign the following statement:

I certify that the institution has adequate funds to complete the administrative change and to support any new or reorganized academic unit(s). Furthermore, the change will not reduce the effectiveness or quality of existing programs, departments, schools, or colleges.

Chief Executive Officer

Date

2. Board of Regents Approval – A member of the Board of Regents or designee shall sign the following statement:

On behalf of the Board of Regents, I certify that the Board of Regents has approved the administrative unit.

Board of Regents (or Designee)

Date