TEXAS STATE UNIVERSITY
COURSE ADDITION FORM

1. Effective Semester: Fall 2016

2. College: Liberal Arts

3. Department/School/Program: Department of Political Science / MPA Program

4. Prefix/Subject Number

<table>
<thead>
<tr>
<th>Prefix/Subject Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>PA 5310</td>
</tr>
</tbody>
</table>

5. Course Title:

<table>
<thead>
<tr>
<th>Proposed Long</th>
<th>Public Finance Administration</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Abbreviated (18 characters only including spaces)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUBFANCEADMN</td>
</tr>
</tbody>
</table>

6. Course Description (complete sentences in 50 words or less):

This course examines the applied aspects of public finance including operating budgets, revenue estimation, capital budgeting, financial planning, budgetary decision-making, cost-benefit analysis, and life-cycle costing. In addition, strategies for budget justification, presentation, and implementation are examined. The use of various budgetary tools and techniques are emphasized.

7. Prerequisites (Including Minimum Grade Required):

None

9. Restrictions: None

8. Co-Requisites (Including Concurrent Enrollment Allowed):

None
10. Course Data

<table>
<thead>
<tr>
<th>Instruction Type</th>
<th>Lecture Contact Hours</th>
<th>Lab Contact Hours</th>
<th>Credit Hours</th>
<th>Repeatable for Credit?</th>
<th>Maximum Credit Hours Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Lecture</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>Yes</td>
<td>3</td>
</tr>
<tr>
<td>2-Lab</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-Practicum/Internship/Student Teaching</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-Seminar</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5-Independent Study</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>6-Private Lesson</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-Thesis</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9-Dissertation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0-Individualized</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C-Clinical</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Writing Intensive? | Topics Course?
Yes | X | Yes | X
No | X | No | X

Valid Grade Mode (choose only one) (See PPS 4.07 for definitions.)
- Standard Letter: X
- Credit/No Credit
- Leveling/Assistantships/ESL
- Developmental

Course Equivalency(s) (Prefix and Number)
- POSI 5311

11. Justification for the course action:

Degree: Master of Public Administration
Major: Public Administration
Minor: None
Certificate: None

Explain why the new course is needed in the curriculum and how this course may or may not affect the above degree/major/minor/certificate program. If necessary please submit the appropriate Program Addition or Change Form along with this Course Addition Form.

PA 5310 will replace POSI 5311 as part of the Master of Public Administration program prefix change. This prefix change has been triggered by the lack of available course numbers under the current prefix, POSI. It will also allow students to more easily distinguish between the three graduate level programs housed within the Political Science Department which now share the same POSI prefix.
12. Course Goals and Objectives:
- Must be specific and unique to each course.
- Must be stated in measurable terms.
- Must have distinct differences between a graduate level course and an undergraduate course (in case of stacked courses).
- Please refer to Bloom’s Taxonomy of Measurable Verbs.

The objectives and learning outcomes for this course include:

- Students will identify budgeting theories, techniques and applications.
- Students will describe various revenue sources and estimation of revenue – including taxes and user fees.
- Students will analyze public expenditures through the use of such techniques as cost-benefit-analysis, and understanding how such expenditures impact governmental service delivery.
- Students will apply concepts and principles related to capital financing, debt management and financial accounting and reporting.
- Students will identify the important roles of information technology in public financial management.
- Students will discuss the importance of maintaining ethical integrity and accountability in managing public financial resources.

13. Description of Instructional Methodologies:
- Examples include lecture, discussions, group projects, role playing, simulations, modeling, field-based activities, writing, cooperative learning, inquiry, experimentation, product design, creative activities, case studies, seminars, internships, coaching, etc.

This course is seminar based and focuses on class participation through forum postings. Instructional methods include lecture, discussions, and cooperative learning.

14. Assessment of Student Learning:
- Examples include tests, projects, presentations, performances, creative works, papers, etc.
- Above examples of assessment must include percentages of total grade assigned.
- Must have distinct differences between a graduate level course and an undergraduate course (in case of stacked courses).

Exercises: 50%
Final Project: 30%
Forum Postings: 20%
15. Course Outline:
- Provide a weekly outline as appropriate for an example semester in which the course will be taught.
- Must distinguish the course clearly from similar offerings in the same or other programs.
- Must indicate specific topics.

<table>
<thead>
<tr>
<th>Week 1: Fundamental Principles of Public Finance</th>
<th>Week 9: Income Taxes and Taxes on Goods and Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 2: The Logic of the Budget Process</td>
<td>Week 10: Property Taxes and Revenue from User Fees, User Charges, and Sales by Public Monopolies</td>
</tr>
<tr>
<td>Week 3: Federal Budget Structures and Institutions</td>
<td>Week 11: Revenue Forecasts, Revenue Estimates, and Tax Expenditure</td>
</tr>
<tr>
<td>Week 4: State and Local Budgets</td>
<td>Week 12: Financial Plans and Financial Statements and Intergovernmental Fiscal Relations</td>
</tr>
<tr>
<td>Week 5: Budget Methods and Practices</td>
<td>Week 13: Debt Administration</td>
</tr>
<tr>
<td>Week 6: Budget Classifications, Systems, and Reforms</td>
<td>Week 14: Managing Funds</td>
</tr>
<tr>
<td>Week 7: Capital Budgeting, Cost-Benefit Analysis, Life Cycle Costing</td>
<td>Week 15: Catch-up day</td>
</tr>
<tr>
<td>Week 8: Trend Analysis</td>
<td>Week 16 (Finals Week): Final Projects</td>
</tr>
</tbody>
</table>

16. Suggested Textbook(s) and Other Learning Resources:
- Must list the required and recommended (if any) resources (e.g., relevant textbooks, course packets, websites), with complete bibliographical data (author, title, date and other publication data) in a standard academic format (e.g., CBE, APA, MLA, Chicago, etc.)


17. Bibliography:
- Must include literature other than required textbooks and other learning resources.
- Must demonstrate familiarity with current research. Ordinarily, the bibliography should include scholarship published during the last five years.
- Must conform to a standard academic format (e.g., CBE, APA, MLA, Chicago, etc.) Each bibliography will use only one format.


18. Approvals:

Department Chair/Program Director/School Director

Chair of College Curriculum Committee

Dean of College

Dean of The Graduate College (if applicable)

Chair of University Curriculum Committee (if applicable)

Date

2-6-15

Date

3-5-15

Date

MAR 09 2015

Date

7/6/2015

Date