Child Care Teacher

Job Code 00001449

**General Description**
Responsible for providing quality childcare by planning, developing and implementing a developmental program for children.

**Examples of Duties**
Plan and implement a developmental program for children.
Evaluate and maintain records regarding each child’s development.
Utilize appropriate direct and indirect guidance strategies to guide behavior.
Maintain frequent contact with parents to understand home situation.
Maintain absentee documentation.
Maintain classrooms.
Supervise handwashing, naps and the general health, safety and welfare of children.
Assist parents and other teachers in meeting the children’s physical, emotional, social and cognitive skills.
Administer first aid to children as needed.
Perform other duties as assigned.

**Knowledge, Skills, and Abilities**

**Knowledge of:** Child development; state regulations for day care; Title XX requirements and NAEYC standards; Child Development Center and university policies; behavior modification techniques.

**Skill in:** First aid and CPR; verbal communication when speaking to adults and children; observation; supervising students and children.

**Ability to:** Perform basic math, prepare lessons plans; complete various forms and records; organize a safe and encouraging physical environment.

**Experience and Education**
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

**Other Requirements**