Program Staff

Job Code 00001888

General Description

Responsible for performing a wide range of unclassified duties.

Examples of Duties

Provide sports related information to requestors.
Assist in program development in assigned area or section.
Provide professional assistance regarding admissions issues.
Provide professional support for counseling services.
Assist in the operations of the student center.
Perform other duties as assigned.

Other Information:

Typically used for positions of short or pre-determined duration. May be full or part time. The compensation level for this position is indexed to the federal minimum wage for exempt staff. May be used only with the prior approval of the Human Resources Office.

Last reviewed 04/11/12