Interpreter I

Job Code 00007319

General Description
This position is responsible for providing interpreting services to deaf and hard of hearing students.

Examples of Duties
Provide interpreting services to students who are deaf or hard of hearing.
Prepare for interpreting course lectures by reviewing specific terminology and content related to course.
Complete any necessary documents and forms.
Perform other duties as assigned.

Knowledge, Skills, and Abilities
Knowledge of: sign language interpreting; cognitive processing; memory retention; bilingual/cross-cultural skills; interpreting standards, codes, laws, and regulations; stage presence.
Skill in: ASL to English and English to ASL interpreting, establishing a level of rapport that creates an atmosphere of trust; diplomacy; working as a team member; public speaking; analyzing communication modes and adjusting to suit the situation.
Ability to: skim texts; summarize key concepts; review charts/graphs, linguistic journals; apply laws/regulations; perform intermediate math functions; comprehend descriptive, inferential, parametric, and non-parametric statistics; converse in English and American Sign Language; tailor language to fit audience; maintain integrity of message.

Educational Experience
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the knowledge, skills, and abilities.

Other Requirements
Nationally Certified Registry of Interpreters for the Deaf (RID) and/or State Certified DARS-DHHS Board of Evaluators for Interpreters (BEI)