Application Security Administrator

Job Code 50007575

General Description
Responsible for defining, designing, deploying and maintaining security elements.

Examples of Duties
Grant, revoke, and modify access rights to administrative application software.
Design and develop special authorization objects.
Administer access to vendor support site.
Audit user access.
Identify security implications for new module implementations.
Develop plans for improvement.
Maintain user master information.
Conduct and communicate lessons learned.
Conduct benchmarking and feedback exercises.
Identify, communicate, resolve/escalate problems or issues.
Provide 3 / 4 level of support.
Respond to customer questions and concerns.
Provide project management as needed.
Provide consulting services.
Participate in budgeting and resourcing activities.
Perform other duties as assigned.

Knowledge, Skills, and Abilities
Ability to: Understand and interpret policies, procedures, technical materials and contracts, perform basic and intermediate math, exchange ideas, communicate with others, listen for understanding, make effective presentations, communicate with junior members and provide coaching and guidance, design effective security elements, use design tools, select most appropriate tools, research, recommend, identify and develop new tools/strategies, debug, test, define project deliverables, effectively manage a project, perform risk analysis, plan for contingencies, identify multiple options, handle multiple tasks.

Skill in: Preparing reports, letters, and proposals, effective communication, working as a team member, motivating others, analyzing user requests and workflows, identifying and correlating problems, prioritizing workload, critical thinking.

Knowledge of: Campus network services and application system landscapes, campus security philosophies, policies/ procedures, interrelationships between various landscapes, systems and databases,
server operating systems, campus data communication standards and protocols, internet security challenges.

**Experience and Education**
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

**Other Requirements**