Director, Network Operations

Job Code 50010651

General Description
Direct and manage the voice, data, and video telecommunications operations for Texas State University – San Marcos.

Examples of Duties
Provide direction and management of the network operations department including voice, data, and video.
Assist in developing a multi-million dollar budget to support quality campus voice, data and video operations.
Ensure that Texas State’s network operation maintains a cutting edge on technology.
Systematically analyze operations to ensure quality and efficiency.
Develop and update a network master plan to ensure growth and meet the needs of Texas State.
Maintain open communications with faculty, staff and students regarding network problems, concerns and needs.
Negotiate and write contracts and agreements with outside entities.
Effectively supervise the staff of the Texas State Networking Operations Office in a manner that meets the needs of the university.
Conduct and regulate staff meetings regarding various aspects of network operations.
Attend official university meetings in order to represent the needs of the network operations department.

Knowledge, Skills, and Abilities
Knowledge of: Understanding of technical language, functions, switching protocols, telephone PBX and its components; construction methods; general services commissions; interpret schematics and diagrams; use test equipment to apply diagrams; all university offices.
Skill in: Identifying and analyzing problems; develop, implement and initiating plans; delegating in an effective manner, handling work load and personnel related problems.
Ability to: Familiarize with various UPPS’s, General Services Commission regulations, FCC regulations, Regents Rules.

Experience and Education
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements