Grounds Maintenance Worker I

Job Code 00007068

**General Description**
Responsible for providing grounds maintenance in assigned area.

**Examples of Duties**
Prepare golf course for year round play.
Operate weed eater.
Pick up litter in assigned areas and empty trash containers.
Remove leaves and debris.
Mow or weed-eat areas immediately adjacent to parking areas.
May assist painter with general painting/prep duties.
May assist in the spreading of sand and deicer during bad weather.
Fill in labor logs, mileage books and gas tickets.
Maintain trees, shrubs, and flower beds.
Perform equipment maintenance.
Perform irrigation repairs.
Clean grounds area, parking lots, roads, curbs, sidewalks and river banks.
Obtain pesticide license in the use of pesticide.
Assist in the construction of cross ties, cart paths, flower beds, tee boxes, sand traps.
Prepare sand traps.
Prepare grounds for special events as requested.
Perform other duties as assigned.

**Knowledge, Skills, and Abilities**

**Knowledge of:** Standard safety practices and procedures; the game of Golf; materials, methods, equipment, and tools used for construction.

**Skill in:** Interacting with the public; work with others on common tasks; completing assignments in an efficient manner; maintaining equipment/supplies properly.

**Ability to:** Understand manuals, job instructions, work orders, work schedules, UPPS, events calendars to prepare request orders, time slips, and labor log; perform basic math.

**Education and Experience**
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

**Other Requirements**
Revised 09/20/2012