Facilities Maintenance Worker II

Job Code 00007248

General Description
Responsible for providing skilled and semi-skilled maintenance repair work on University facilities and equipment.

Examples of Duties
Respond to all work orders, emergency calls, or pages.
Repair, replace, and maintain existing fixtures, equipment and systems concerning building maintenance.
Coordinate workloads and projects with other shops, residents, managers, student workers, vendors, contractors, faculty and staff.
Procure and maintain necessary parts inventory.
Inspect buildings and perform preventative maintenance as needed.
Fabricate parts or components to meet special situations.
Install new appliances or equipment as needed or designated.
Prepare reports.
Maintain supply of spare parts.
Perform other duties as assigned.

Knowledge, Skills, and Abilities
Knowledge of: Plumbing, codes and regulations, of electrical principles, of carpentry and building construction, of vendors, catalogues budgets.
Skill in: Working with students, faculty, staff, residents, and contractors in an effective manner.
Ability to: Interpret manuals, work orders, schematics, blueprints, and instructions, to complete work orders, request materials, make reports, to perform basic math, to use specialty tools, to solder, fit pipe, operate skill saw, drills, table saw.

Experience and Education
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements

Revised 09/20/2012