Video Coordinator

Job Code 00007272

**General Description**
Responsible for coordinating the video tape production of athletics events.

**Examples of Duties**
Inventory, maintain, repair and coordinate the use of video equipment for athletic events and practices.
Oversee the filming and editing of football practice and games and other sports.
Prepare and monitor the budget.
Coordinate film exchange with opponents.
Oversee "cut-ups" for opposing football teams and game/play analysis.
Perform other duties as assigned

**Knowledge, Skills, and Abilities**
**Knowledge of:** Video equipment and their operation; of film editing.
**Skill in:** Maintaining rapport with other university athletics staff; in producing and editing video tape.
**Ability to:** Create and edit film, to maintain a budget.

**Experience and Education**
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

**Other Requirements**

Revised 09/27/2012