Tram Operator

Job Code 00007295

General Description
Responsible for the efficient operation of the shuttle system.

Examples of Duties
Perform general upkeep and maintenance of the shuttle system and equipment.
Drive/Operate the tram/shuttle.
Schedule/Staff tram drivers.
Enforce parking regulations via boots, tickets, impounds and barricades.
Staff traffic control booths.
Provide special events parking/staffing.
Work front line/found property.
Perform other duties as assigned

Knowledge, Skills, and Abilities
Knowledge of:
Driving laws and traffic, parking and safety regulations, training procedures,
operating and maintaining the tram, university rules and regulations, procedures for documenting
evidence, basic vehicle mechanics.
Skill in:
Maintaining scheduling records and vehicle logs, maintaining rapport with drivers and
customers, determining tram repair needs, deciding what parking enforcement action to take.
Ability to:
Interact with hostile individuals, make staffing decisions, communicate in English,
explain policies and procedures, perform basic math,

Experience and Education
To qualify for this classification, an individual must possess any combination of experience and
education that would likely produce the required knowledge, skills, and abilities.

Other Requirements
Possess or have the ability to obtain Texas Class CDL “C” Driver’s License.

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