

# Graphic Design Positions

- Assistant Graphic Designer

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**Reports To:** Graphic Designer

## **Position Requirements:**

- Responsible for the creation of KTSW graphics as assigned, including show posters, business documents, Specialty Show graphics, t-shirts, stickers, web graphics etc.
- Ensures assigned projects are completed creatively, accurately, and in a timely manner
- Flexible Schedule
- Performs other duties as assigned

## **Skills:**

- Experience with Adobe CS required (CS6 preferred), specifically Illustrator, Photoshop and InDesign.
- Applicants must submit links to previous work or a design portfolio, which will be returned upon request
- Ability to meet a deadline
- Ability to listen, write, and speak effectively
- Ability to work with others while developing ideas.
- Ability to take and apply criticism, as well as give criticism.
- Ability to work independently.
- Strong, consistent communication skills
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

## **Notation:**

V = Volunteer Position