Checklist for written prospectus

☐ 1. Page numbers
☐ 2. Internal references
☐ 3. Bibliography
☐ 4. Statement of research question/purpose
☐ 5. Section that introduces the research question/purpose
☐ 6. Conceptual framework narrative
☐ 7. Conceptual framework table
☐ 8. Discussion connecting data collection instrument to research purpose
☐ 9. Operationalization table
☐ 10. Operationalization table narrative
☐ 11. Discussion of technique or method
☐ 12. Discussion of sample (if relevant)
☐ 13. Discussion of statistics (if relevent)
☐ 14. Questionnaire (if relevant)

* Note - Conceptual Framework table and operationalization table should be in the body of the prospectus. DO NOT INCLUDE AS AN APPENDIX.

** #4 & 5 belong in the statement of Research Question or purpose. #6 & 7 belong in the conceptual framework section. #8 - 14 belong in the Methodology section.