Texas State University
Retired Faculty and Staff Association
Advisory Board Meeting Minutes
December 9, 2015
Garland Warren Room Bobcat Stadium End Zone Complex

Advisory Board members in attendance: Debbie Heinsohn, Randy Cook, Margaret Dunn, Lloydean Eckley, Dorothy Evans, Josie Garrott, Carole Greer, Marian Loep, Rob Moerke, Larry Patterson, Kathie Patterson, Marianne Reese, Don Tuff, Judy Row, and RFSA University Liaison Debra Christian.

Not present were Ed Burkhardt, Linda Burkhardt, Carmen Imel, T. Cay Rowe, Darlene Schmidt, and Peggy Townes.

Marian called the meeting to order at 10:05 a.m.

November 11, 2015, minutes – Marianne Reese moved approval of the minutes, Don Huff seconded, and all voted to approve.

December treasurer’s report – Josie reported a petty cash balance of $330.33 and a university account balance of $9,904.02, which includes a Life-Long Learning account balance of $1,180.00 (donations only) with $1,000 in petty cash received by Marianne Reese. There is also $19.87 remaining on the HEB gift card. Marian stated that the new report was easy to read. Judy moved approval of the report, Don seconded and the motion passed.

Advisory Board discussion and action items:

1. LLL Guidelines - The board discussed the LLL Guidelines as emailed to the board. Marian received some comments and the changes were made before the document was emailed. Marian asked if there were any more comments. Lloydean moved to approve the guidelines, Larry seconded and the motion passed.

2. Revised Membership Application Review/Approval - Marian, T. Cay and Debra reviewed the membership form and revised it. Members will be asked to name their spouse/partner and include their email address and preferred phone number. After comments, the general consensus was to use the new membership form. Debra will send an email in January to current RFSA members to ask for updates.

3. PR opportunities – Our third scholarship recipient, Rusti Wade, will be presented with her plaque today. We will take a picture at the Holiday Luncheon of the Food Bank donations table for distribution to the Record and others.

4. New member/new retirees – The spouse of a deceased retiree, Mary Lee Hefner, called and asked to be included in RFSA communications. Marian will send her the revised membership application.
5. **Human Resources update** – Nothing to report. Don stated there were no changes to the insurance except that the cost was going up.

6. **Update of RFSA clubs & committees**

   A. **Program chairs report:**

   B. **Upcoming events**

      a. **Holiday luncheon December 9** – Josie thanked everyone for their help with today’s luncheon.

      b. **Theater matinee (25th Annual Putnam County Spelling Bee) and lunch (Italian Garden) February 21** – Plans are on track.

   C. **Care Committee** – Nothing to report.

   D. **Fall Social Committee** – Nothing new to report. The group will meet in March.

   E. **Investment Club** – Rob reported that an email had been sent notifying the group about meetings in January and February.

   F. **Life-Long Learning** – Marianne reported that there will be four courses offered through the San Marcos Activities program. Marianne asked that the board members discuss a short survey with luncheon guests at their tables.

   G. **Scholarship Committee** – Nothing to report.

   H. **Social Media/Website Update Committee** – Debra is working with Valerie for website updates. She sent an email to ITAC to gain access to our Facebook page for Lloydean.

7. **Off agenda items**

   Randy Cook reported that he met with CTMC Hospice representatives and Bobcat Build was investigated. Another meeting of the RFSA committee will be held December 16 at 10:00 a.m. at the San Marcos Public Library.

8. **Adjournment** – The meeting adjourned at 10:38.

Respectfully submitted,

Dorothy Evans, assistant secretary