Department of English

Texas State University

# Departmental Committees

**2018-2019**

**I. Curriculum Committees**

***Advanced Studies.*** Advises Director of Advanced Studies; makes recommendations to faculty on course/curriculum development and program assessment; supports activities of Major/Minor Committee. Chair: Director of Advanced Studies. Continuing ex officio voting members: directors of departmental minors and emphases.

Marilynn Olson, Chair

Deborah Balzhiser

Rebecca Bell-Metereau, ex officio (Media Studies)

John Blair, ex officio (Creative Writing)

Elvin Holt

Rebecca Jackson, ex officio (Writing and Rhetoric)

Roger Jones

Katie Kapurch

Lindy Kosmitis, ex officio (Teacher Preparation)

Kathleen McClancy

Susan Morrison, ex officio (Medieval/Renaissance)

Daniel Price, ex officio (Internships)

Samuel Saldívar

Victoria Smith

Graeme Wend-Walker

Nancy Wilson, ex officio (Writing and Rhetoric) (on leave, spring)

Steve Wilson

***Creative Writing.*** Advises Advanced Studies Director and Committee on undergraduate creative writing courses and development of undergraduate creative writing emphasis. Chair of committee appoints standing subcommittee to judge best poem and best piece of fiction for *Persona* awards. Director is ex officio member, Advanced Studies

John Blair, Chair

Jason Coates

Doug Dorst (on leave, fall and spring)

Jennifer duBois

Will Jensen

Roger Jones

Marilynn Olson, ex officio

Cecily Parks

Kathleen Peirce

Stan Rivkin

Sean Rose

***Graduate Studies.*** Advises Director of Graduate Studies; makes recommendations to Graduate Faculty on policies and procedures for graduate programs, curriculum, and faculty. Chair: Director of Graduate Studies. Continuing members: Directors of MA/Literature, MA/Technical Communication, MA/Rhetoric and Composition, and MFA programs; student representatives from MA, MA/TC, MA/RC, and MFA programs.

Teya Rosenberg, Chair

Doug Dorst (on leave, fall and spring)

Rebecca Jackson

Kathryn Ledbetter

Cecily Parks

Aimee Roundtree

Elizabeth Skerpan-Wheeler

Robert Tally

Steve Wilson

Graduate students: Sirsha Nandi – MAL; Dyllan Scott – MA/TC; Erica Carlson – MA/RC; Emily Ellison – MFA

***First-Year English.*** Advises Director of Lower-Division Studies; makes recommendations to faculty on policies, curricula, and textbooks for first-year English. Chair: Director of Lower-Division Studies

Nancy Wilson, co-Chair (on leave, spring)

Stephanie Noll, co-Chair

Deborah Balzhiser

Jason Coates

Ellis-Lai, Laura

Fitzgerald, Keri

Chad Hammett

Stephen Harmon

Dickie Heaberlin

Lindy Kosmitis

Christopher Margrave

Graeme Mullen

Keith Needham

Amanda North

Mary Perna

Francine Pilkington

Octavio Pimentel

Richard Robertson

Alicia Salzmann

Alan Schaefer

Lauren Schiely

Amanda Scott

Laura Sims

Jon Marc Smith

Anne Winchell

***Sophomore Literature Committee.*** Advises Director of Lower-Division Studies; makes recommendations to faculty on policies and curricula for sophomore literature courses.

Nancy Wilson, Chair (on leave, spring)

John Blair

Jason Coates

Joe Falocco

Chad Hammett, acting Chair (spring)

Katie Kapurch

Marilynn Olson (ex officio)

James Reeves

Jon Marc Smith

Laura Sims

Robert Tally

Julie Weng

Steve Wilson

***Writing and Rhetoric Committee*.** Advises Advanced Studies Director and Committee about writing and rhetoric courses and the Writing and Rhetoric Emphasis. Advises the Coordinator of the Computer Labs on goals and policies, staffing decisions, and overall direction of the labs. Ex officio members: Director, Advanced Studies, and Lab Coordinator.

Rebecca Jackson, co-Chair

Nancy Wilson, co-Chair (on leave, spring)

Deborah Balzhiser

Matt Greengold, ex officio

Autumn Hayes

Eric Leake

Marilynn Olson, ex officio

Octavio Pimentel

Daniel Price

Sean Rose

Aimee Roundtree

Lauren Schiely

Jon Marc Smith

***Internships.*** Develops and oversees policies and procedures for undergraduate internship program. Chair: Internship Coordinator

Daniel Price, Chair

Amanda Scott

Marilynn Olson

Sean Rose

Aimee Roundtree

Claire Richardson, LA advisor, ex officio

***Online Courses***. Assists with development of new online courses; reviews policies and procedures to achieve best practices.

Jason Coates, Chair

Deborah Balzhiser

Libby Allison (on leave, fall)

John Blair

Laura Ellis-Lai

Roger Jones

Scott Mogull

Stephanie Noll

Daniel Price

Laura Sims

Anne Winchell

Pinfan Zhu

***Teacher Preparation.*** Advises faculty on policies related to teacher preparation, including curricular requirements for teacher certification. Chair: Department Representative to Teacher Preparation Council. Ex officio member: Director, Advanced Studies.

Lindy Kosmitis, Chair

Keith Needham

Stephanie Noll

Laura Sims

Marilynn Olson, ex officio

## II. Faculty Committees

***Faculty Review, Full Professors.*** Reviews and evaluates teaching, scholarly/creative activity, and service of full professors; recommends evaluations to the full professors; recommends changes in procedures for annual review. Members serve three-year terms, with a new member selected each fall by drawing a name from the roster of eligible full professors.

Allan Chavkin, Chair (2019)

Teya Rosenberg (2019)

Kathryn Ledbetter (2020)

***Faculty Review, Associate/Assistant Professors.*** Reviews and evaluates teaching, scholarly/creative activity, and service of assistant and associate professors; recommends evaluations to the senior faculty; recommends changes in procedures for annual review.

Marilynn Olson, Chair

Susan Morrison

Miriam Williams

***Faculty Review, Senior Lecturers.*** Reviews and evaluates the teaching, scholarly/creative activities (if applicable) and service materials submitted by senior lecturers; recommends evaluations to the senior faculty; recommends changes in procedures for annual review.

Nancy Wilson, Chair (on leave, spring)

Jason Coates, acting Chair, spring

Elvin Holt

Roger Jones

***Faculty Review, Lecturers***. Reviews and evaluates teaching by lecturers; recommends evaluations to the senior faculty; recommends changes in procedures for annual review.

Nancy Wilson, Chair (on leave, spring)

Jon Marc Smith, Co-Chair

Debra Monroe

Vicki Smith

***Mentoring.*** Works with tenure-track faculty in preparation for annual review and tenure consideration.

Robert Tally, Chair

Deborah Balzhiser (mentor for Eric Leake)

John Blair (mentor for Cecily Parks)

Allan Chavkin (mentor for Leah Schwebel)

Rebecca Jackson (mentor for Geneva Gano)

Kitty Ledbetter (mentor for Sara Ramírez)

Debra Monroe (mentor for Katie Kapurch)

Marilynn Olson (mentor for James Reeves)

Octavio Pimentel (mentor for Samuel Saldívar)

Teya Rosenberg (mentor for Jennifer duBois)

Victoria Smith (mentor for Kathleen McClancy)

Robert Tally (mentor for Julie McCormick Weng)

***Faculty Hiring.*** Screens applicants for tenure-track and tenured positions and makes hiring recommendations to the senior faculty. The department chair may modify committee membership for the needs of a particular search or may form separate ad hoc committees for multiple searches.

***Post World War II*** ***British Literature***

Allan Chavkin, Chair

Elvin Holt

Teya Rosenberg

Elizabeth Skerpan-Wheeler

Robert Tally

***IA/TA Hiring.*** Advises Chair on policies for screening and hiring Instructional and Teaching Assistants. Screens applicants for these positions and makes hiring recommendations to the Chair. Chair: Director of Lower-Division Studies.

Nancy Wilson, chair (on leave, spring)

Deb Balzhiser

Doug Dorst (on leave, fall and spring)

Chad Hammett, acting Chair, spring

Rebecca Jackson

Cecily Parks

Stan Rivkin, ex officio

Teya Rosenberg

Aimee Roundtree

## III. Administrative Support Committees

***English Department Endowment.*** Monitors English department endowment accounts and advises chair on building the department’s overall endowment. Also advises chair on the use of funds generated by endowments. In particular, oversees the TKL endowment by approving the annual TKL budget and reviewing expenditures from the preceding year. Chair: English department chair.

Daniel Lochman, Chair

Rebecca Bell-Metereau

Cyrus Cassells

Doug Dorst (on leave, fall and spring)

Tom Grimes

Dickie Heaberlin

Cecily Parks

Teya Rosenberg

***Library.*** Advises faculty of annual allocation figures and other information forwarded by Alkek Library acquisitions staff; authorizes book and periodical orders from faculty.

Suparno Banerjee, Chair

Flore Chevaillier

Allan Chavkin

Will Jensen

James Reeves

Stan Rivkin

Alan Schaefer

Leah Schwebel

Graeme Wend-Walker

Julie Weng

Pinfan Zhu

***Major/Minor.*** Advises Director of Advanced Studies; holds information sessions for majors/ minors; helps publicize undergraduate offerings; represents department in various university activities (e.g., Bobcat Days); selects Outstanding Senior in English. Chair: Director of Advanced Studies. Ex officio member: Sponsor, Sigma Tau Delta

Marilynn Olson, Chair

Rebecca Bell-Metereau

John Blair

Flore Chevaillier

Laura Ellis-Lai, ex officio

Geneva Gano

Chad Hammett

Becky Jackson

Roger Jones

Lindy Kosmitis

Christopher Margrave, ex officio

Kathleen McClancy

Jaime Mejía

Sara Ramírez

Leah Schwebel

Victoria Smith

Steve Wilson

***MA/Literature.*** Advises MA/Literature Director; recommends admission standards; screens MA/Lit applications; composes MA/Lit thesis and comprehensive exam requirements; administers comprehensive exams; nominates TKL Visiting Critics and Scholars. Chair: MA/Lit Director. Continuing member: student from MA/Lit program.

Teya Rosenberg, Chair

Suparno Banerjee

Mark Busby

Flore Chevaillier, ex officio

Joe Falocco (on leave, spring)

Geneva Gano

Kathryn Ledbetter

Samuel Saldívar

Robert Tally

Victoria Smith

MA/Literature student: Christi Hudgins

***MA/Technical Communication.*** Advises MA/TC director; recommends standards for admission to the program; screens TC application portfolios; composes TC thesis and comprehensive exam requirements. Chair: MA/TC Director. Continuing member: student from the MA/TC program.

Aimee Roundtree, Acting Chair, 2018-2019

Libby Allison

Deb Balzhiser

Aimee Roundtree

Scott Mogull

Miriam Williams

Pinfan Zhu

MA/TC student: Dyllan Scott

***MA/Rhetoric and Composition.*** Advises MA/RC Director; recommends standards for admission to the program; screens MA/RC applications; composes RC thesis and comprehensive exam requirements. Chair: MA/RC Director. Continuing member: student from the MA/RC program

Rebecca Jackson, Chair

Deborah Balzhiser

Eric Leake

Jaime Mejía

Octavio Pimentel

Elizabeth Skerpan-Wheeler

Nancy Wilson (on leave, spring)

MA/RC student: Erica Carlson

***MFA.*** Advises MFA Director; recommends standards for admission to the program; screens MFA application portfolios; composes MFA thesis and comprehensive exam requirements; recommends MFA Adjunct Faculty. Chair: MFA Director. Continuing member: student from the MFA program.

Doug Dorst, Chair (on leave, fall and spring)

Cyrus Cassells

Jennifer duBois

Tom Grimes

Roger Jones

Debra Monroe

Cecily Parks, Acting Chair (fall and spring)

Kathleen Peirce

Stan Rivkin, ex officio

Steve Wilson

MFA student: Claudia Cardona

***Scholarships.*** Reviews applications for departmental scholarships; recommends awards; oversees any changes in application forms, criteria, and policies that are mandated by scholarship donors or university decisions.

Elizabeth Skerpan-Wheeler, Chair

Deb Balzhiser

Cyrus Cassells

Dickie Heaberlin

Eric Leake

Kathryn Ledbetter

***Outstanding Senior Award***. Receives, reviews, and recommends to faculty nominations for the Outstanding Senior Award.

Steve Wilson, Chair

Deborah Balzhiser

Roger Jones

Laura Ellis-Lai

Christopher Margrave

Marilynn Olson

***Lindsey Literary.*** Advises Chair and Coordinator of the Lindsey Literary Series on the selection of visiting writers and on expenditures associated with the series. Continuing member: graduate students (MA, MFA) recommended by graduate directors, undergraduate English major recommended by the director of Advanced Studies. Chair: Coordinator of the Lindsey Literary Series.

Tom Grimes, Chair

John Blair

Amanda Scott, ex officio

Cyrus Cassells

Doug Dorst (on leave, fall and spring)

Jennifer duBois

Dickie Heaberlin

Katherine Kapurch

Cecily Parks

Kathleen Peirce

Sara Ramírez

Stan Rivkin, ex officio

Teya Rosenberg

Leah Schwebel

Rob Tally

Graduate students: MFA –Brady Brickner-Wood; MAL – Michelle Piersol

Undergraduate student: Zachary Buckhannon

***Writing Center.*** Advises Director of the Writing Center about Center goals, policies, and overall direction. Chair: Director of Writing Center.

Deborah Balzhiser, Chair

Keri Fitzgerald

Autumn Hayes

Rebecca Jackson

Jaime Mejía

Lauren Schiely

***College Review Group Representative.*** Represents the department at Liberal Arts College Review for tenure and promotion. (All three review group representative positions were up for re-nomination last year, for a 3-year appointment, beginning 2017-2018.)

Representative: Allan Chavkin

1stAlternate: Rebecca Jackson

2nd Alternate: Elizabeth Skerpan-Wheeler

***Liberal Arts Faculty Advisory Council Member.*** Represents the department for curricular issues (programs and courses) and other issues as necessary.

Representative: Victoria Smith?

***Departmental Representative on Research Enhancement Committee***. Represents the department during the annual review of proposals for research enhancement grants and advises faculty in English who are preparing proposals.

Representative: Deborah Balzhiser? Alternate: Susan Morrison?

~~9~~*~~/21/17~~*