Learning Commons Coordinator

Texas State University and the Vice President for Information Technology are conducting a nationwide search for a Learning Commons Coordinator in the Albert B. Alkek Library. The library is currently undergoing an infrastructure upgrade and will soon break ground on an off-site high density storage facility which will free space for Phase 1 of the learning commons renovation. Visit the Alkek at http://www.library.txstate.edu.

The Learning Commons Coordinator position is an ideal career opportunity for an individual who can provide visionary leadership as we build a state-of-the-art learning commons facility. Reporting directly to the Vice President’s Special Assistant for Research and Innovation, the Coordinator will initially take a lead role in developing innovative services and integration of technology in the learning commons and transition into overseeing its operations.

The successful candidate will have progressive experience in higher education and in the information services/technology field, as well as a customer service focus, strong critical thinking skills and be highly adaptable to address a diverse and extensive set of initiatives. Strong attention to detail and history of timely task completion in a high-paced environment is essential.

**RESPONSIBILITIES:** Facilitate development of the Learning Commons with a commitment to customer satisfaction and quality. Create a dynamic and innovative Learning Commons environment based upon current research and best practices. Oversee development of a virtual model to assist in conceptualization. Participate in programming and design of the Learning Commons. Lead IT Learning Commons team(s) for the design, strategies, and goals, of the Learning Commons project. Communicate and coordinate with working groups that include IT and Library staff, faculty, students and other university stakeholders. Investigate, pilot, and report on technologies suitable for the Learning Commons. Prepare and deliver presentations to communicate to the Texas State community about the Learning Commons project. Work with university advancement to identify sponsorships, naming opportunities, and monetary / equipment donations for the Learning Commons. Utilize a set of metrics to evaluate the effectiveness and value of the Learning Commons. Recommend innovations and improvements based on metrics and other assessment methods. Propose a plan for additional staff for the Learning Commons including job specifications, job description documents, and knowledge, skills, and abilities documentation. Keep informed on advancements and changes in the fields of student learning, library, and higher education academic support services. Interpret University policies and procedures relevant to the Learning Commons.

**QUALIFICATIONS:**

**Required:** Knowledge of current learning commons environments and ability to effectively facilitate transition of library and technology staff to a learning commons environment; progressive experience within an academic library, learning commons, or academic support center; knowledge of best practices in student success strategies, information literacy and
learning-related support services; demonstrated experience and engagement applying emerging and academic technologies that support the learning process in the physical and virtual classroom; excellent interpersonal, oral and written communication skills, including the ability to forge and sustain effective and collegial work relationships that encourages change and innovation with a variety of individuals and groups in a complex and rapidly changing environment; experience in leading project teams comprised of functional, technical, and third party staff from project initiation through post-implementation; ability to work independently and manage priorities, as well as participate effectively as a member of various teams; strong attention to detail and delivery of high quality outcomes.

**Preferred:** A Master’s degree from an ALA accredited program, baccalaureate degree in an applicable field, or certification in project management; demonstrated experience designing and implementing an academic learning commons environment; five or more years’ experience in higher education, academic libraries or information technology in a university setting.

**SALARY AND BENEFITS:** Commensurate with qualifications and experience. Benefits include monthly contribution to health insurance/benefits package and retirement program. No state or local income tax.

**BACKGROUND CHECK:** Employment with Texas State University is contingent upon the outcome of a criminal history background check.

Texas State’s 37,979 students choose from 97 bachelor’s, 88 master’s and 12 doctoral degree programs offered by the following colleges: Applied Arts, McCoy College of Business Administration, Education, Fine Arts and Communication, Health Professions, Liberal Arts, Science and Engineering, University College and The Graduate College. As an Emerging Research University, Texas State offers opportunities for discovery and innovation to faculty and students.

Application information

Apply online at [http://jobs.hr.txstate.edu/](http://jobs.hr.txstate.edu/)

Texas State University is an Equal Opportunity Employer. Texas State, a member of the Texas State University System, is committed to increasing the number of women and minorities in administrative and professional positions.