This guide will demonstrate how to prepare your vita for entry into the ePortfolio Faculty Qualifications system.

Courses Taught
If course was not taught at Texas State, please specify the institution where it was taught and year.

Publication Citations
The following items are required for all publication citations that list multiple authors:

- Identify the Texas State Responsible Author by placing (RA) after their name.
- Then identify all other authors who are members of Texas State by highlighting their name or by placing (TX) after their name.

Examples:

-or-

The following information is optional and necessary only if it is required by your college/department, and not already identified on your vita:

- Indicate if an author is/was an undergraduate, graduate, or doctoral student by adding (UGST), (GST), or (DST) after the author’s last name. *Note: If you already have a clearly defined key in place to indicate student authors and their level of study, your own key will be sufficient.

Example:

- Indicate if an author was the student author’s advisor by adding (SA) after the author’s last name.

Example:

- Indicate the corresponding author of a work by adding (CO) after the author’s last name.

Example:
Lloyd L K (RA), Miller (CO)(TX) BK. [In Press.] The Impact of Seasonality on Body Weight and Physical Activity in Mexican American Women. Women and Health.

Grants and Contracts
- Indicate the principal investigator and co-principal investigator of grants by entering either (PI) or (CO-PI) after their last name
Example:
Project/Proposal Title: High Performance FETs on III-V Channels project (T. Myers (PI) R. Droopad (CO-PI))
Source of Support: SEMATECH Total Award Amount: $225,000 Total Award Period Covered: 12/08 – 6/11.

- Indicate if the item is a grant, contract, or gift by entering (G) after the grant title, a (C) after the contract title, or (GFT) after the gift’s title.

Example:
Project/Proposal Title: High Performance FETs on III-V Channels project (G) (T. Myers (PI)(TX) R. Droopad (CO-PI)(Tx)) Source of Support: SEMATECH Total Award Amount: $225,000 Total Award Period Covered: 12/08 – 6/11.

- Grant Participants (PI, CO-PI) who are members of the Texas State Community
  Identify which grant participants are members of the Texas State Community by entering (TX) after their last name. Alternatively, you may highlight their name in yellow.

Examples:
Project/Proposal Title: High Performance FETs on III-V Channels project (G) (T. Myers (PI)(Tx) R. Droopad (CO-PI)(Tx)) Source of Support: SEMATECH Total Award Amount: $225,000 Total Award Period Covered: 12/08 – 6/11.
  -or-
  Project/Proposal Title: High Performance FETs on III-V Channels project (G)(T. Myers (PI) R. Droopad (CO-PI)) Source of Support: SEMATECH Total Award Amount: $225,000 Total Award Period Covered: 12/08 – 6/11.

- Grant Participants (PI, CO-PI) who are students
  Indicate if a grant participant is/was a student by adding (UGST), (GST), or (DST) after the participant’s last name.

Example:
Project/Proposal Title: High Performance FETs on III-V Channels project (G)(T. Myers (PI)(Tx) R. Droopad (CO-PI)(Tx) B. Smith (TX)(GST)) Source of Support: SEMATECH Total Award Amount: $225,000 Total Award Period Covered: 12/08 – 6/11.

- Grant Participants (PI, CO-PI) who were the student’s advisor
  Indicate if the grant participant was the student’s advisor by adding (SA) after the participant’s last name.

Example:
Project/Proposal Title: High Performance FETs on III-V Channels project (G)(T. Myers (PI)(Tx)(SA) R. Droopad (CO-PI)(Tx) B. Smith (TX)(GST)) Source of Support: SEMATECH Total Award Amount: $225,000 Total Award Period Covered: 12/08 – 6/11.

Directed Student Learning

If you were the chair or a member of a student’s dissertation, thesis, exit exam, recital, etc. committee, please include the title of the student’s work/exam as well as the student’s name.

Ahrens, Jennifer. Factors that Predict Attrition of Lower Socioeconomic Status Mexican American Women Enrolled in a Wellness Program. Educational Administration and Psychological Services, Texas State University-San Marcos. Lisa K. Lloyd (Chair)