Minutes
Tuesday, September 13, 2016
10:00 a.m. – 11:50 a.m.
UAC 124

Members in attendance: Dana Chapman, Adam Clark, Sarah Drennan, Julie Eriksen, Charles Evers, Paul Flores, Noel Fuller, Ana Lisa Garza, Robert Hanna, Jessica Henry, Deborah Howell, Neal Idais, Jennifer Johnson, Stephanie Korcheck, Sonya Kraus, Kelly Laxson, Stephanie Miller, Jack Rahmann, Margie Rodriguez, Samantha Smith, Corey Weber, Illona Weber, Elizabeth Welch

Guests: Dr. Denise M. Trauth, President; Dr. Lawrence E. Estaville, Professor, Department of Geography; Dr. Andrea Golato, Dean, Graduate College, Award Winners and their guests

Members not in attendance: Excused – Virginia Blanchard, Robert Jackson, Jeffery Magness, Jodi Torrez

10:05 Introduction of Distinguished Guest: President, Dr. Denise M. Trauth

Adam Clark, Staff Council Chair, introduced President Trauth.

President Trauth Address

Fall headcount enrollment of 38,800
- Undergraduate rate is slowing; graduate rate is increasing
- 37,600 applications for freshman class
- 9,500 first-time students enrolled
- Grown over 40% in last 10 years to 4th largest institution in Texas

We’ve been able to build a number of new buildings and update existing buildings across campus

There will be eight commencement ceremonies in Spring 2017

A new fundraising initiative, Step Up for State, will be held beginning September 21 for 1,899 minutes, representing the year Texas State was founded

10:25 Staff Council Awards Ceremony:

Angelika L. Wahl Diversity Award – Jessica Soukup
Earl L. Moseley, Jr. Staff Community Service Award – Sandra Brooks
Deborah and James Mathews Excellence in Collaboration/Outreach Award – Javier Garcia
Rodrigo Rodriguez Outstanding Custodian Award – Santos Pineda
Staff Council Employee Excellence Award – Mark Burrow
Miguel Hernandez Scholarship – Terrance McClain
Parking Permit Winners: **Stacia Moore, Tammy Caballero, and Angela Behnke**

*Adam Clark acknowledged Dr. Lawrence E. Estaville, Professor in the Department of Geography, for his generous contributions to support these awards.

Plaques were presented to each award and scholarship winner.

Photographs of the Award Winners and Staff Council were taken with Dr. Trauth.*

10:50 **Call to order**

11:00 **Old Business**

FLSA Update, Stephanie Miller

*New federal law changes salary minimum for exempt status from $27,000 to $47,000, effective 12/1/16*

Stephanie asked Human Resources for clarification and they indicated they are awaiting information from the President’s Cabinet

Plaque Wall Special Committee established, Adam Clark

*Instead, Scholarships & Awards Committee will ensure plaques are hung in JCK Staff Handbook Special Committee established, Adam Clark*

**Stephanie Miller, Chair; Dana Chapman, Co-Chair; Jennifer Johnson, Kelly Laxson, and Illona Weber**

*A special thank you from Staff Council to our amazing Custodial Staff for all you do to ensure Texas State University is a beautiful place to work. We appreciate each and every one of you!*

11:10 **New Business**

Elections for Vacant Executive Committee Positions

- **Chair** – Adam Clark
- **Chair-Elect** – Stephanie Miller
- **Secretary**
  *Noel Fuller nominated Stephanie Korcheck, Dana Chapman seconded*
  *Jodi Torrez nominated Dana Chapman, Ana Lisa Garza seconded*
  Following a secret ballot, **Stephanie Korcheck** was elected
- **Treasurer**
  *Dana Chapman nominated Deborah Howell, Adam Clark seconded*
  *The nomination was accepted and the motion was approved by voice vote*
- **Parliamentarian**
  *Stephanie Miller nominated Jodi Torrez, Jessica Henry seconded*
  *The nomination was accepted and the motion was approved by voice vote*
- **Member at-Large – Logistics**
  *Noel Fuller nominated himself, Stephanie Miller seconded*
  *The motion was approved by voice vote*
- **Member at-Large – Special Events**
  *Julie Eriksen nominated Dana Chapman, Robert Hanna seconded*
  *The nomination was accepted and the motion was approved by voice vote*

Adam Clark reminded Committee Chairs to keep their Member-at-Large informed of their meeting schedules and work
External Committee Selections

The member listed agreed to represent Staff Council on these University Committees
- ADA/504 Compliance & Steering Committee on Disabilities – Robert Hanna
- Campus Facilities Planning Committee – John “Jack” Rahman
- Campus Recreation Advisory Committee – Jessica Henry, Corey Weber
- Energy Conservation Committee – Kelly Laxson
- Equity and Access Committee – Dana Chapman
- Excellence in Diversity Award Committee – Julie Erikson
- Facilities & Environment and Sustainability Committee – John “Jack” Rahman
- Leadership Assembly – Adam Clark, Stephanie Miller
- Muir Mentoring Award Committee – Deborah Howell
- Parking Ticket Appeals Committee – Stephanie Miller, Bob Hanna, Neal Idias
- Presidential Work Life Advisory Council – Jennifer Johnson, Margie Rodriguez
- Professional Development Advisory Council – Charles Evers
- Texas State University Master Plan – Adam Clark
- Transportation Services Advisory Council – Adam Clark
- University Police Department Advisory Council – Jodi Torrez
- University Safety Committee – Bob Hanna

11:30 Second Graduate Scholarship

Adam Clark raised the idea of creating a second $1000 graduate student scholarship; Ana Lisa Garza moved approval, Jessica Henry seconded

After a discussion of the scholarship amount and available account balances, Stephanie Korcheck moved that the item be tabled until the Scholarships & Awards Committee could meet to make a recommendation to the full Council, which was seconded by Robert Hanna

After further discussion, the motion to table was approved by a 14-9 vote

The Committee will meet at 10:00 a.m. on September 29 to discuss and prepare a recommendation for consideration at the October Staff Council meeting

Meeting Locations

Locations for Fall semester Staff Council meetings were provided in a handout

Attendance Policy

Adam Clark reminded members of the current attendance policy, and stressed the importance of attending all meetings

The UPPS & By-Laws Committee would review the policy in the coming year

If unable to attend, members representing Council on external committees have a responsibility and obligation to ensure another member attends

Website Ownership

Owner status for the website has moved from Dr. Vicki Brittain in the President’s Office to Adam Clark and Stephanie Miller

Portions of the by-laws related to the website need to be updated; Kelly Laxson moved, and Noel Fuller seconded, that the UPPS & By-Laws Committee recommend amendments to the full Council as soon as possible; the motion was approved by voice vote
Minutes to Archives

Stephanie Miller spoke to Kris Toma in the University Library regarding their request to archive Staff Council meeting minutes

Stephanie Miller moved, and Stephanie Korcheck seconded, that the Secretary be responsible for sending approved minutes to the library; the motion was approved by voice vote

11:50 Adjournment

Stephanie Miller moved adjournment, Jennifer Johnson seconded; the motion was approved by voice vote

\[\text{Signature}\]

Stephanie A. Korcheck, Secretary
Staff Council

\[1/8/16\]
Date of Approval

---------------

Texas State staff are welcome to attend any Staff Council meeting. If there is an issue or concern you would like the Council to address, please contact staffcouncil@txstate.edu. If you prefer to remain anonymous, please submit your concern using www.staffcouncil.txstate.edu/Staff-Concerns.

All statements made during meetings of the Staff Council shall be privileged communication and remain confidential. Members and guests shall not be subject to retaliation or disciplinary action as a result of the expression of their views at Council meetings.

Minutes for Staff Council meetings are available at staffcouncil.txstate.edu/meetings/minutes.

Like us on Facebook! www.facebook.com/TexasStateStaffCouncil