MINUTES
May 9, 2017
10:00 a.m. – 12:00 p.m.
UAC 474

Members in attendance: Dana Chapman, Leslie Chermiah, Adam Clark, Charles Evers, Noel Fuller, Ana Lisa Garza, Treena Herington, Deb Howell, Neal Idais, Jennifer Johnson, Jeffery Magness, Stephanie Miller, Margie Rodriguez, Samantha Smith, Jodi Torrez, Corey Weber

Members not in attendance: Excused – Bob Hanna, Robert Jackson, Stephanie Korcheck, Jacque Miles, Jack Rahmann, Beth Welch; Unexcused – Illona Weber

Texas State Staff: Cynthia Arredondo, Kristin Salas

10:00 Call to Order – Adam Clark, Staff Council Chair

GUEST Item 1: Career and Financial Education (CAFE) – Terrance McClain and Kristine Wright, Student Development Specialists, Strategic Initiatives, University College

CAFE is funded with a four-year federal grant and just completed Year 1
Offers career readiness and financial education primarily to juniors and seniors
  ➢ One-on-one coaching to assist with cover letters, resumes, internships, etc.
    as well as soft skills to prepare students for the workplace
  ➢ Career Readiness Institute helps students refine educational and life goals;
    prepare for their chosen career path; further develop skills as citizens and
    leaders; and help develop relationships with faculty, staff, and other students

GUEST Item 2: Staff Council Food Drive – Holly Hood, Programs Director,
Hays County Food Bank (HCFB)

25,120 people in Hays County are food insecure; 8,990 of those are children, so the
need is increased because school is out

Last year, 57,000 pounds of food was distributed mostly to seniors on fixed incomes,
working families with children, people facing various short- and longer-term
hardships, and college students

Percentage of areas being helped: 71% San Marcos CISD, 46% Hays CISD, 31%
Wimberley ISD, and 14% Dripping Springs ISD

Seven public distributions each week and one mobile distribution each month,
including:
  ➢ Texas State from 12-1pm on Mondays
  ➢ Mobile food pantry, partnership with Central Texas Food Bank
    • 1st Tuesday of each month at Rattler Stadium
    • So far in 2017, 520 households – over 1531 individuals – served in 2017
HCFB currently works with two local farms; on Fridays, volunteers help at the Buda
farm and the farmers donate crops
They partner with 20+ agencies and schools; pick up on an as-needed basis
“Get FED” program – Nutritious Food Every Day – offers:
- Food wise cooking classes
- CNEP and senior nutrition & wellness program
- AG partners and adopt-a-farm

2016-17 NCFB is a child nutrition engagement program to help fight hunger through
dietary and nutritional awareness at elementary schools, Camp Good Sam, Little
Lambs diaper bank, parent education programs, Boys and Girls Clubs, and San
Marcos Public library

Senior nutrition & wellness program offers interactive lessons about proper nutrition
and budgeting for food, as well as how to stretch food reserves

Ways to help:
- Host a food drive
- Volunteer
- Grow a garden
- Be an advocate
- Support Turkeys Tackling Hunger Campaign – $30 covers the cost for one of
  the over 3,100 Thanksgiving food boxes delivered each year

ACTION
Item 3: Meeting Minutes (handouts)
a. February
b. March
c. April

The Secretary, Stephanie Korcheck, was absent; deferred to June meeting

DISCUSSION
Item 4: Treasurer’s Report – Deborah Howell, Staff Council Treasurer
Since April’s report, $195.00, $60.00, and $875.00 deposits made in the fundraising
account for parking permit raffle sales – as of May 9th, total ticket sales proceeds
were $1,980.00.

Changes in the M&O account included an additional charge of $6.00 for more
thank-you cards, and a charge of $50.00 for the new hard drive on the Staff
Council laptop

No change in the scholarship account

ACTION
Item 5: Announce Staff Council Scholarship and Award Winners – Ana Lisa
Garza, Chair, Scholarships and Awards Committee
60 total nominations for scholarships and awards

Recipients are:
- Ms. Patricia Clarke – Undergraduate Scholarship
- Mr. Gerardo Altamirano – Graduate Scholarship
- Mr. Gerardo Altamirano – Angelika Lester Wahl Staff Diversity Award
- Dr. Carl Van Aacken – Deborah & James Mathews Excellence in
  Collaboration
- Ms. Maggie Hutchins-Wagner – Earl L. Moseley, Jr. Staff Community
  Service Award
- Mr. Joe Carter – Rodrigo Rodriguez Outstanding Custodian Award
- Mr. Brendan Scott – Staff Excellence Award

ACTION
Item 6: Fundraiser Tallys and Drawing for Staff Council Parking Permit
Winners – Stephanie Miller, Chair, Fundraising Committee

Last year’s fundraiser grossed $3,800; this year, $2,985
- 862 tickets sold
Top sellers – Illona Weber, 100; Dana Chapman, 83; Lisa Garza and Stephanie Korcheck, 73; Dana Chapman, 83; Jacqueline Miles, 55

Since the gross was only $15 below the $3,000 targeted to raffle two parking passes, Stephanie Miller moved that two be drawn and Adam Clark seconded; the motion was approved by voice vote.

Adam Clark drew the two winning tickets and will contact them – Joanne Palmer and Kelly Dunn

DISCUSSION

Item 7: Review Parking Lot Items – Jodi Torrez, Staff Council Parliamentarian

None

DISCUSSION

Item 8: Member Announcements

June and July meetings will be held at another location

Staff Council Food Drive from May 9 through June 13 (next meeting)

- Dana Chapman distributed flyers for posting in members’ departments
- Only non-perishable food should be donated
- LBJ Student Center, JCK, and the Physical Plant will have big barrels
- Jacqueline Miles will ensure the Food Bank receives the donated items

Adam Clark reported that the tag line, “Your voice for a better U,” cannot be included on newly-printed materials or website and social media postings; the “U” is being used by Marketing for another initiative

Adam Clark and Council members congratulated Stephanie Miller for receiving the University’s Employee of the Month award for March

Noel spoke with Custodial Services again about establishing a better rapport with the campus community

- The website is being updated to be more user friendly
- Send Noel any comments or suggestions related to custodial services/issues

Jennifer Johnson reported that Staff Council nominations are underway with 100 sessions, 95 actual log-ins, and a lot of “ticks” on the website; the scheduled update to the “dot net” this summer is not expected to overlap with voting.

(11:00)

Adjournment

Stephanie Miller moved adjournment, Adam Clark seconded; the motion was approved by voice vote

Stephanie A. Korcheck, Secretary
Staff Council

6/13/2017
Date of Approval

Remaining 2016-17 Meetings: June 13, July 11, August 8

Texas State staff are welcome to attend any Staff Council meeting. If there is an issue or concern you would like the Council to address, please contact staffcouncil@txstate.edu. If you prefer to remain anonymous, please submit your concern using www.staffcouncil.txstate.edu/Staff-Concerns.

All statements made during meetings of the Staff Council shall be privileged communication and remain confidential. Members and guests shall not be subject to retaliation or disciplinary action as a result of the expression of their views at Council meetings.

Minutes for Staff Council meetings are available at staffcouncil.txstate.edu/meetings/minutes.

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### Texas State - FM Budget & Actuals Report

**Fiscal year:** 2017  
**Period:** 01 to 06  
**Fund:** 2028001000  
**Fund Center:** 1011500000  

#### FUNDRAISING ACCOUNT

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**TOTAL OPERATING BUD:** 18,268.37

**FUNDRAISING ACCOUNT**

Changes from April statement: Additional deposits of $195.00 and $60.00 in “M&O Budget Adjustments” for sales of parking permit raffle. Total current raffle proceeds are $1,105.00.

### Texas State - FM Budget & Actuals Report

**Fiscal year:** 2017  
**Period:** 01 to 06  
**Fund:** 2000000000  
**Fund Center:** 1011500000  

#### M&O ACCOUNT

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**TOTAL OPERATING BUD:** 1,573.43

**M&O ACCOUNT**

Changes from April statement: Additional charges of $6.00 in “Consumable Supplies” for more thank-you cards for Staff Council meeting guest speakers. Charge of $50.00 in “Maint/Rep Comp Equi” for new hard drive on Staff Council laptop.
No change since April report.