

AN INDEPENDENT STUDY COURSE BY CORRESPONDENCE
Paralleling the Course of the Same Name and Number
Offered in Residence by
Texas State University
San Marcos, Texas

SPAN 2310

Intermediate Spanish I

2010 Edition
(Three Semester Credit Hours)

Prepared by

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Texas State University defends the rights of its faculty and students to express views on a full spectrum of issues. This principle of academic freedom is especially important in courses containing controversial subject matter. It extends to the Correspondence Curriculum as well as to on-campus classes. Views expressed in this study guide should not be expected to represent a consensus of the university faculty and administration.

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Important Information

Before beginning work in your course, you will find it helpful to familiarize yourself with the policies and procedures of the Texas State Office of Distance and Extended Learning contained in the online student handbook and on our website. In addition, the following pages contain information important to know when taking a course from our office. Please take the time to carefully read through this section.

Textbooks and Course Materials

Be sure to purchase all materials required for your course within thirty days of your enrollment date. After thirty days, course materials may become unavailable. If you need to order additional textbooks or course materials, you may contact the University Bookstore at 512-245-2273.

Making a Schedule

You have nine months to complete your course. To meet graduation or other personal deadlines, you may need to complete your course earlier.

Using the Personal Study Schedule in the front of this study guide, set a reasonable schedule for submitting each assignment and taking any required exams. **When making your schedule, keep in mind that unless otherwise stated in the Introduction of this study guide, you may submit no more than two assignments per week.** Consider the assignment turnaround time involved with a correspondence course. You should plan around dates when the university is closed for extended periods of time and faculty will not be on campus or grading correspondence assignments. Also be aware that it will take longer to get your assignments graded during exceptionally busy times for faculty, such as when final exams are being administered in on-campus classes. **Allow four weeks for final grades to be reported to the Texas State registrar. Allow additional time for receipt of transcripts.** It is your responsibility to know your personal deadlines. Take these into consideration when making your schedule, particularly if you need to complete this course to graduate. Once you have constructed a study schedule, stick to it. Refer to it often to ensure that you are staying on track. If you should fall behind, amend your schedule so that it is still a useful tool for helping you complete the course in a reasonable amount of time.

Doing and Submitting Assignments

Follow assignment directions carefully. If possible, complete your assignments using a computer word processing program. If you do not have access to a computer or need to write out hard-copy assignments, print legibly in ink unless otherwise directed by the instructor. For mathematical work, show all calculations and circle your final answer.

Identify your work. Number all pages of your assignment and include on each page the course prefix and number, the assignment number, and your name. (This is especially important for assignments submitted via e-mail or online.) Attach an assignment cover sheet from the back of this study guide to all hard-copy assignments. Fill out all information completely and clearly. If you have questions, e-mail your instructor or ask them on the cover sheet for hard-copy assignments. Your instructor or our office will respond. **Make or save a copy of your work.** Doing so will save you from having to redo your assignment if it is lost.

When you submit your assignment, our office notes your submission, and your instructor grades it. **Your instructor may take up to ten working days to grade your assignment.** Our office records the grade, and graded hard-copy or e-mailed assignments are returned to you. Assignments submitted online are graded by your instructor online and available for your review online.

Submitting Assignments by Mail

Place your assignment in one of the pre-addressed envelopes provided. If you find the envelope is too small for your entire assignment, obtain a larger envelope and record on it your return address, course name, and assignment number. Do not split an assignment into more than one envelope. Never give or send your assignment directly to your instructor.

Be sure your assignment has sufficient postage to avoid any last-minute delays. You must pay any outstanding postage fees incurred during your enrollment period to avoid a hold being placed on your records. Mail exam request forms separately from your assignments; do not mail an exam request form in the same envelope with an assignment.

Submitting Assignments by Fax

In some courses, you may fax your assignments to our office for an additional fee. Check the Introduction of this study guide to see if your instructor will accept faxed assignments. When faxing an assignment to our office, fill out the assignment cover sheet and use this as the cover sheet for your fax. Always call to verify receipt of the assignment and the total amount of the fax charge.

Submitting Assignments Online

Some print-based courses have companion websites in TRACS, Texas State's online learning environment. If your course has a companion site that includes online assignment submission, follow the directions for submitting assignments in that TRACS site. Not all print-based courses have companion sites in TRACS, and not all course companion sites include online assignment submission. The Introduction of this study guide will inform you if your course includes a course companion site in TRACS.

Exams

Almost all correspondence courses require you to take at least one exam. For these courses, a minimum grade on the exam(s) is required to pass the course independent of the grades you earn on the assignments. An explanation of the exam grade requirement for your course can be found in the Introduction of this study guide.

If you live at a distance from the Texas State campus and need to have your exam proctored, be sure to read the information on exam proctors in the About Your Exam section of this study guide. We will contact all proctors for verification. Review proctor requirements to avoid possible delays in your exam being mailed to your testing location.

Reporting Course Grades and Incompletes

All assignments must be completed and all exams must be taken for you to receive credit for your course. Once you have completed your course and the instructor has determined your final grade, you will receive a final grade report. Letter grades of A, B, C, D, and F are used for final grades. The lowest passing grade is a D. There is no pass/fail grading option for any course except MATH 1311. Final grades are reported to the Texas State Registrar only if you complete the course. No grade is reported if you do not complete the course. If your enrollment expires and you do not drop your course, your course remains on your transcript as “in progress,” but no grade is reported. If you drop your course, no transcript entry is made.

Your final exam grade report (for courses that have a final exam) and a course report are mailed to you upon completion of the course. You may also obtain a course grade on an official Texas State transcript. Transcripts are available from the Registrar’s Office, 111 J.C. Kellam Building, and may be requested in person, by mail, or by fax at 512.245.2367. The cost is \$5 per transcript, payable by check, cash, or credit card. No official transcript can be released if there is any financial obligation to Texas State. For more information, refer to the website of the Texas State Registrar’s Office, www.txstate.edu/registrar.

Additional Resources

The Texas State Library

All Texas State students, including correspondence students, receive library support services from the Alkek Library, located on the main campus. The library website (which can be found at www.library.txstate.edu/services/distance-students) is your essential portal to resources and services. Distance learning students are also eligible for additional assistance (including document delivery) from the Distance Services Librarian. Some library resources may require a Texas State username and password, which you may obtain by contacting the Texas State Office of Distance and Extended Learning. Please contact the Alkek Library for more information on specific library services. Contact the Reference Desk at 512.245.2686, or contact the Distance Librarian at 866.255.3511.

Online Tutoring

The Texas State Office of Distance and Extended Learning provides students with online tutoring for correspondence courses offered through our office. The subject areas in which students can receive help include math, writing, and Spanish. For detailed information about this service, visit our website or contact us by phone.

A Final Word

The Office of Distance and Extended Learning will work with you to see that you benefit from and enjoy correspondence study. Should you have any questions about our procedures, call 512.245.2322 from 8 a.m. to 5 p.m. Central Time, Monday through Friday. If you have questions concerning course content, e-mail your instructor or use the assignment cover sheets to communicate with your instructor. The Office of Distance and Extended Learning is committed to offering you the highest quality educational experience. We appreciate feedback concerning our services to you, your instructor, and ideas for new courses. For current course listings, visit our website, www.correspondence.txstate.edu.

You may also contact our office directly:

Texas State University,
Office of Distance and Extended Learning,
601 University Drive, San Marcos, TX 78666-4615.

Local: 512.245.2322 • Toll-free: 800.511.8656 • Fax: 512.245.8934
Website: www.correspondence.txstate.edu • E-mail: corrstudy@txstate.edu

Personal Study Schedule

Here's a planning schedule to help you successfully complete your course. Follow these steps:

- First**, enter the course abbreviation and number, and the date you enrolled in the course.
- Second**, enter your deadline for completing the course at the end of the schedule. Be sure to allow for holidays and breaks between semesters.
- Third**, enter the dates you plan to take each exam.
- Fourth**, enter the dates you plan to mail each assignment.

Planning Schedule

START I began _____ on _____ .

Assignment	Planned Date	Actual Date Sent	Date Received	Grade
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____

EXAM ONE I plan to take the first exam on _____ .

4	_____	_____	_____	_____
5	_____	_____	_____	_____

EXAM TWO I plan to take the second exam on _____ .

Course Review	_____	_____	_____	_____
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FINAL EXAM I plan to take the final exam on _____ .

DEADLINE My grade must be received on _____ .

CORRESPONDENCE NOTE:

Need help with your course?
Visit correspondence.txstate.edu
for information on free online
tutoring.

About the Author & Instructor

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Jo Ann M. Perro joined the Department of Modern Languages at Texas State University in August, 1999. She received her undergraduate degree (B.S.) in secondary education from the University of Cincinnati with a major in Spanish and a minor in history. She has a Master's Degree in the Art of Teaching Spanish (MAT) from Texas State. In addition, she lived in Spain for four years, studied at the University of Zaragoza, Spain, and completed graduate studies in Spanish language and literature at the University of Alcalá near Madrid. She has more than twenty-five years of teaching experience. Ms. Perro is presently a senior lecturer in the Department of Modern Languages at Texas State. She enjoys traveling in her free time.

You may contact Ms. Perro via e-mail at joannp8@aol.com.

CORRESPONDENCE NOTE:

If you have any questions for your professor, type them up and submit them along with your assignments.

SPAN 2310

Intermediate Spanish I

Scope & Nature of the Course

¡Bienvenido a Español 2310! Welcome to Spanish 2310! I hope that your language learning experience with Spanish up to this point has been pleasant and profitable. If it has been a while since you last studied Spanish, it might be a good idea to get out your old books and review a little before jumping in.

Spanish 2310 is a third-semester college-level Spanish course. The course assumes that you have successfully completed first-year college Spanish (two semesters) or its equivalent.

Completing a course by correspondence requires a certain amount of self discipline. For this reason, I suggest that you make a realistic schedule for yourself at the beginning of your course work. It is best to set apart some time for study every day.

Prerequisites

A grade of C or higher in Spanish 1420: Beginning Spanish II is a prerequisite to this course.

Course Objectives

Spanish 2310 builds on the knowledge acquired during the first year of Spanish study. Emphasis is placed on all four language skills (listening comprehension, speaking, reading and writing). By the end of this course, you should be able to read, write, speak and understand basic Spanish relating to a variety of topics. You will also gain an appreciation of various cultures throughout the Spanish-speaking world. This course is designed to help you do the following:

Spanish 2310 assumes that you have successfully completed first-year college Spanish or its equivalent.

A grade of C or higher in Spanish 1420 is a prerequisite to this course.

- develop oral skills through careful use of the practice drills included in the audio program;
- review and expand upon the grammatical structures of Spanish;
- strengthen reading skills and increase your vocabulary through culturally authentic readings and dialogues;
- strengthen writing skills by means of controlled writing exercises; and
- become more aware of Hispanic culture through authentic readings and texts.

Required Materials

In addition to this study guide, you must have the following course materials:



Jarvis, Ana C., et al. *¡Continuemos!: Intermediate Spanish*. 7th edition, 2003. Boston: Heinle.
 ISBN-10: 0-618-22067-4
 ISBN-13: 978-0-618-22067-0

Jarvis, Ana C., and Steven Budge. *Workbook/Laboratory Manual: ¡Continuemos!* 7th edition, 2003. Boston: Heinle.
 ISBN-10: 0-618-22071-2
 ISBN-13: 978-0-618-22071-7

Jarvis, Ana C., et al. *Aventuras Literarias: Literary Reader*. 6th edition, 2003. Boston: Heinle.
 ISBN-10: 0-618-22083-6
 ISBN-13: 978-0-618-22083-0



Audio CD Program: *¡Continuemos!* 7th edition, 2003. Boston: Heinle.
 ISBN-10: 0-618-22073-9
 ISBN-13: 978-0-618-22073-1

Optional Materials

The following materials are not required but may assist you with your studies:

Interactive CD-ROM: *¡Continuemos!* 7th edition, 2003. Boston: Heinle.
ISBN-10: 0-618-22074-7
ISBN-13: 978-0-618-22074-8

Textbook Companion Website: The website for the *¡Continuemos!* textbook offers additional practice activities. Log onto the website at <http://www.cengage.com/highered/>. Then, enter the ISBN for your text (0-618-22071-2), and click on “Companion Site” under “Students.”

Course Procedure

The course materials listed above are used in Spanish 2310 and Spanish 2320. In Spanish 2310 you will complete lessons 1 through 5 in the main text and in the workbook/laboratory manual, as well as selected readings from the literary reader. Lessons 6 through 10 are covered in Spanish 2320.

This course includes five lessons and three exams. Each lesson concludes with an assignment that you will submit for grading. After submitting Assignment Three, you will take the first exam, and after submitting Assignment Five, you will take the second exam. Following the second exam, you will submit an additional assignment for grading, the Course Review Assignment. The course then concludes with the comprehensive final exam. If you have not done so already, fill out the Personal Study Schedule on page v to plan your progress through the course. The subsequent sections in this Introduction provide more information on both the assignments and exams.

When you have completed a lesson, you will send the assignment for that lesson to the Office of Correspondence Studies. The assignments for the five lessons conclude with a checklist of all required work. **Assignments One through Five** will include written work from the following:

- a. Selected exercises from the workbook/laboratory manual. Laboratory exercises will be graded by your instructor, but you should self-correct workbook exercises; after completing



Submit the Course Review Assignment after taking the second exam and before taking the final exam.

Your instructor will grade laboratory exercises.

Be sure to check and correct workbook exercises before submitting an assignment.

Completing the Course Review Assignment

Do not submit the Course Review before you take the second exam.

the workbook exercises, please check and correct your work with the answers at the end of the workbook before submitting your assignment. Remove the completed pages from the workbook/laboratory manual, make a copy of your work, and mail the original copies to the Office of Correspondence Studies.

- b. Textbook grammar activities for each lesson to be completed on your own paper, which I will grade. Work may be typed or hand-written but must be legible.
- c. Selected exercises from the literary reader to be completed on your own paper, which I will grade. Work may be typed or hand-written, but must be legible.

Note: Use of pencil is recommended for assignments that are hand-written.

The **Course Review Assignment**, which you will complete and submit after you take the second exam, will include 100 multiple-choice items that will help you to prepare for the final exam. Complete the Course Review Assignment on the pages from this study guide, make a copy of your work, and mail the original pages to the Office of Correspondence Studies.

Assignments

This course will cover five chapters from the *¡Continuemos!* grammar text, with designated exercises for each chapter.

SPAN 2310 will cover five lessons from the *¡Continuemos!* workbook/lab manual, including self-graded exercises.

This course will include content and selected exercises for completion from the first five chapters of the *Aventuras Literarias* reader.

You will submit an assignment for each of the five lessons in this course. In addition, you will submit the Course Review Assignment after taking the second exam and before taking the final exam. The Course Review will cover everything you have learned in the course and will help you to prepare for the final exam. **Do not submit the Course Review before you take the second exam.**

Submit all assignments through the mail. Submit written work in typed form, on lined notebook paper, or on pages detached from the workbook or this study guide. **You may submit assignments online via the designated TRACS site.** If you are submitting an assignment via mail, be sure to attach an assignment cover sheet from the back of this study guide to each assignment you submit.

Exams

There will be three proctored exams in this course, including two partial exams and a cumulative final exam.

First exam: covers chapters 1, 2, 3

Second exam: covers chapters 4, 5

Final exam: includes all chapters, 1 through 5

You are encouraged to wait until prerequisite assignments are graded and returned to you before taking an exam. **You may not take an exam before submitting the prerequisite assignments.**

You may use pens or pencils when you take a proctored exam. The exam proctor may provide looseleaf scratch paper, which you will turn in with the exam. You may **not** use the textbooks, a dictionary, or any other outside resources during a proctored exam.

Grading Criteria

Assignments and exams are worth the following percentages of your total course grade:

Assignment One	8 percent
Assignment Two	8 percent
Assignment Three	8 percent
Exam One	15 percent
Assignment Four	8 percent
Assignment Five	8 percent
Exam Two	10 percent
Course Review Assignment	10 percent
Comprehensive Final Exam	25 percent

There is no pass/fail grading option.

You may not submit assignments via e-mail or fax for this course.

You may not take an exam before submitting the prerequisite assignments.

Materials Allowed During Exams

You must make a 60 percent or better on the final exam in order to pass the course.

You must make a 60 percent or better on the final exam in order to pass the course.

Grades will be assigned according to the following range:

<u>Grade</u>	<u>Percent</u>
A	90–100
B	80–89
C	70–79
D	60–69
F	0–59

Texas State does not use plus or minus grades.

Students with Disabilities

The Office of Distance and Extended Learning is committed to helping students with disabilities achieve their education goals. A disability is not a barrier to correspondence study, and we strive to provide reasonable and appropriate accommodations to individuals in coursework and test taking. Students who require special accommodations (e.g., testing accommodations, information in alternative format, sign language interpreting services) need to provide verification of their disability to the Office of Disability Services, Suite 5-5.1 LBJ Student Center, (512) 245-3451 (voice/TTY).

University Honor Code

The Texas State University Honor Code serves as an affirmation that the University demands the highest standard of integrity in all actions related to the academic community. The Honor Code applies to all Texas State students, including correspondence students. As stated in the Texas State *Student Handbook*,

Violation of the Honor Code includes, but is not limited to, cheating on an examination or other academic work, plagiarism, collusion, and the abuse of resource materials.

Academic work means the preparation of an essay, thesis, report, problem, assignment, or other projects which are to be submitted for purposes of grade determination.

University Honor
Code

Cheating means engaging in any of the following activities:

- copying from another student's test paper, laboratory report, other report or computer files, data listing, or programs;
- using, during a test, materials not authorized by the person giving the test;
- collaborating, without authorization, with another person during an examination or in preparing academic work;
- knowingly, and without authorization, using, buying, selling, stealing, transporting, soliciting, copying, or possessing, in whole or in part, the content of an unadministered test;
- substituting for another student—or permitting another person to substitute for oneself—in taking an exam or preparing academic work;
- bribing another person to obtain an unadministered test or information about an unadministered test;
- purchasing, or otherwise acquiring and submitting as one's own work, any research paper or other writing assignment prepared by an individual or firm. This section does not apply to the typing of the rough or final versions of an assignment by a professional typist.

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

Collusion means the unauthorized collaboration with another person in preparing written work offered for credit.

Abuse of resource materials means the mutilation, destruction, concealment, theft, or alteration of materials provided to assist students in the mastery of course materials.

CORRESPONDENCE NOTE:

Need help with your course?
Visit studyanywhere.txstate.edu
for information on free online
tutoring.

Sobre las relaciones familiares

Reading & Listening Assignment

This lesson covers content from Lección 1 of the *¡Continuemos!* textbook, workbook/laboratory manual, and audio CD program.

This lesson covers content from Capítulo 1 of the *Aventuras Literarias* reader.



Objectives

After completing this lesson, you should be able to do the following:

- use the present indicative of irregular verbs in both oral and written communications;
- use the present indicative of radical-changing verbs (i.e., verbs with spelling change in the stem);
- recognize and use the present progressive construction;
- use and understand the personal *a*;
- recognize and use direct object pronouns and position them correctly in sentences;
- recognize and use indirect object pronouns and position them correctly in sentences; and
- create and recognize reflexive constructions.

Review these objectives again after completing this lesson.

Please note the distinction between the Present Tense and Present Progressive Tense.

Discussion

In this lesson, you will learn how to use the Present Indicative Tense, the Present Progressive Tense, the Personal *A*, the Direct Object Pronouns, the Indirect Object Pronouns, as well as Reflexive Verbs. The Present Progressive Tense will be used to describe those activities that are in progress. Reflexive Verbs are unique since they have a “*se*” on the end of the infinitive.

The vocabulary will include those words used on a daily basis that have to do with family relationships and events. The cultural readings feature the country of Spain.

Assignment One



Complete this assignment on your own paper or on pages from the workbook and submit it for grading. **Be sure to fill out and attach an assignment cover sheet from the back of this study guide.** You may also type out the assignment using a word processor and submit the document online via TRACS.

Submit written work in typed form, on lined notebook paper, or on pages detached from the workbook. You may mail in written work, or if you'd prefer, you may scan the pages and submit them as a .pdf document online via TRACS.

Before completing this first assignment, you may want to review the instructions for completing assignments on pages xi–xii of the Introduction.

This assignment is worth 8 percent of your total course grade.

Text

Study page 4–5, *Vocabulario* and *Ampliación*.

Do pages 5–6, *Hablando de todo un poco*, #1–18. Match the question and response from columns A and B. Write the corresponding letter from B after the number in A.

Study page 7, *Palabras problemáticas*.

Study pages 12–28, *Estructuras gramaticales*.

Do page 12, *Práctica*, #1–4. Answer the question in a complete sentence in Spanish.

Do page 16, *Práctica C*, #1–3. Answer the question in a complete sentence in Spanish.

Do pages 19–20, *Práctica A*, #1–5. Fill in the blank with the personal *a* if needed.

Do page 22, *Práctica B*. Write the direct object pronoun that is missing.

Do page 24, *Práctica B*, #2–5. Answer the question in a complete sentence in Spanish.

Do page 27, *Práctica A*, #1–5. Fill in the blank with the present indicative of one of the verbs listed.

Optional Self-Help Exercise: Do pages 75–77, *Lesson 1 Review*, Sections A, B, C, D, E, F, and G. Follow directions, and write only the answers. Answers are in Appendix C of the textbook.

Workbook/Laboratory Manual

Do page 1, Exercise I. Write the correct form of the verb in the Present Tense.

Do pages 2–3, Exercises II, A and B; III; IV, #1–4 only. In Exercise IV, #1–4, change the Direct Object Noun to the Direct Object Pronoun, and answer the question in Spanish.

Do pages 4–5, Exercises V, #1–3; VI. Omit Exercise VII on page 5.

Do page 6, Exercise VIII. Omit Exercise IX on pages 6–7.

Refer to page 9, picture A. Do page 8, Exercise, X, A, #1–3 only. Answer the questions in a complete sentence in Spanish.

Audio CD Program and Workbook/Laboratory Manual

Listen to the CD for Lesson 1, Section III, *¿Lógico o ilógico?* (Track 15). Do page 15, Section III. Follow the directions.

Listen to the CD for Section V, *Tome nota* (Track 17). Do page 16, Section V, *Tome nota*. Follow the directions.

Listen to the CD for Section V, *Dictado* (Track 18). Do page 16, Section V, *Dictado*. Follow the directions.

Reader

Read about *El Sendebar* on page 4.

Study *Vocabulario clave* on page 4.

Read the story *Cuento del loro chismoso y de la mujer pícaro* on page 5.

Do pages 4–5, *Actividades de preparación*, Exercises A (write the answer only) and C (answer in a complete sentence).

Read about *Gabriela Mistral* on page 8.

Read the poem *Meciendo* on page 8.

Do page 8, *Actividades de preparación*, Exercise B (answer in a complete sentence).

Checklist for Assignment One

The following exercises were assigned in this lesson. Make sure you have completed all of them and then submit them for grading. If you are submitting your assignment by mail, be sure to fill out and attach an assignment cover sheet from the back of this study guide.

Text

1. Exercise *Hablando de todo un poco*, #1–18, pages 5–6.
2. *Práctica*, #1–4, page 12.
3. *Práctica C*, #1–3, page 16.
4. *Práctica A*, #1–5, pages 19–20.
5. *Práctica B*, page 22.
6. *Práctica B*, #2–5, page 24.
7. *Práctica A*, #1–5, page 27.

Workbook/Laboratory Manual

1. Exercise I, page 1.
2. Exercise II, A and B, page 2.
3. Exercise III, pages 2–3.
4. Exercise IV, #1–4, page 3.
5. Exercise V, #1–3, page 4.

6. Exercise VI, page 5.
7. Exercise VIII, page 6.
8. Exercise X, A, #1–3, pages 8–9.

Audio CD Program and Workbook/Laboratory Manual

1. Section III, *¿Lógico o ilógico?*, page 15.
2. Section V, *Tome nota*, page 16.
3. Section V, *Dictado*, page 16.

Reader

1. *Actividades de preparación*, Exercise A, page 4.
2. *Actividades de preparación*, Exercise C, pages 4–5.
3. *Actividades de preparación*, Exercise B, page 8.