**AA/PPS 03.01.12**

**Faculty Incentive Compensation for Externally-Funded Sponsored Programs Incentive Type:   
NO WORKLOAD ADJUSTMENT**

Please use this form to initiate the process for securing incentives described in AA/PPS 03.01.12, Faculty Incentive Compensation for Externally-Funded Sponsored Programs. During the fall and spring semesters, the university implements two types of incentive programs: 1) research incentive with instructional workload buyout and 2) research incentive with no workload adjustment. Only one type of incentive may be used in a given semester. This form applies only to NO WORKLOAD ADJUSTMENT.

**PI or Co-I Information**

Name:

Texas State Employee ID:

Department Name:

Start Date of Salary Recovery: End Date of Salary Recovery:

Internal Order: Percentage of Salary Recovery:

Indirect Cost Account:

Semester base salary:

Recovered salary per semester = percentage of Salary Recovery x Semester base salary:

Salary Recovery is based on F&A Rate: 60% Applicable \_\_\_\_\_\_\_\_ 50% Applicable\_\_\_\_\_\_\_\_

*Note: If the F&A rate is equal to the federally-negotiated rate, 60% of the salary savings will be distributed to the PI or Co-I. If the F&A rate is less than the federally-negotiated rate, 50% of the salary savings will be distributed to the PI or Co-I.*

Salary savings available = .60 or .50 x recovered salary per semester:

Compensation incentive:

*Note: The compensation incentive may be no more than .10 x Semester base salary*

Incentive applied to Indirect Cost Account:

**Approvals**

Department Chair/School Director Date

Dean Date

ORSP (Post-Award Support Services) Date

Associate Vice President for Research and Federal Relations Date

Associate Provost Date