Advisory Board members in attendance: Ed Burkhardt, Linda Burkhardt, Randy Cook, Margaret Dunn, Lloydean Eckley, Carole Greer, Debbie Heinsohn, Marian Loep, Rob Moerke, Kathie Patterson, Larry Patterson, Judy Row, T.Cay Rowe, Darlene Schmidt, Don Tuff, and RFSA University Liaison Debra Christian.

Not present was: Dorothy Evans, Josie Garrott, Carmen Imel, and Peggy Townes.

Marian called the meeting to order at 10 a.m.

February 10, 2016, minutes – Judy moved approval of the minutes, Lloydean seconded, and all voted to approve.

March Treasurer’s report – Linda reported for Josie a petty cash balance of $208.68 and a university account balance of $7,110.84, which includes a Life-Long Learning account balance of $1,330. The scholarship money and estimated expenses for the annual meeting were encumbered and not included in the balance. Ed moved approval of the report, Darlene seconded and the motion passed.

Advisory Board discussion and action items:

1. Volunteer opportunities with CTMC Hospice Care – We had quite a discussion about what our role with CTMC Hospice should be, emphasizing that we should be careful not to step on the Hospice board’s toes and to help Hospice with its own projects, not create more projects for us. Our aim is to alert our members to volunteer opportunities in the community. To that aim, we will contact Kim Porterfield, Texas State’s director of community relations, for advice on spreading the word on volunteer opportunities. For Hospice, we will contact them before the fall social and include, in our email about the event, a list of items that the Thrift Store particularly needs. We will continue to collect items at the Fall Social and take them to the Thrift Store. We agreed that RFSA’s fund-raising efforts should go to scholarships.

2. Review scholarship MOU edits from UA – Changes in the document were circulated to the board. Judy moved and Darlene seconded a motion to accept the changes to the scholarship MOU with the addition of “may also” to the sentence in the Preference paragraph “Consideration will may also be given to students with financial need and for documented leadership, extra-curricular activities and community service.” The motion passed.

3. Progress report from Annual Meeting Committee (April 14, Dick’s Classic Car Museum) – Debra will invite scholarship recipients. Debbie is taking over arrangement for desserts. Marian will invite a UFCU rep.
4. **Retirement Fair and Bobcat Pause** – The Retirement Fair is April 6 from 8 a.m. to noon in the LBJ ballroom. Rob will get parking validation for the garage and nametags. Bobcat Pause is April 7 in the ballroom at 5 p.m. Rob, Margaret, Ed, Darlene and T.Cay volunteered to staff the RFSA booth.

5. **PR opportunities** – The *San Marcos Record* ran a very nice article on LLL at the Library in its February 16 My Town section. It featured our logo and a photo of Marianne Reese.

6. **New members/new retirees** – Gene Martin of the College of Education and Jana Major from the Graduate College office have joined our group. Welcome to them!

7. **Human Resources update** – No report

8. **Update of RFSA clubs and committees**
   
   A. **Program chairs report**: Rob reported for Josie.
   
   B. **Upcoming events**
      
      a. **Theater matinee (25th Annual Putnam County Spelling Bee) and lunch (Italian Garden) February 21** – The event went well. We may be outgrowing Italian Garden however.
      
      b. **Summer luncheon and speaker** – The event will be June 8 at Mamacita’s. It will be social only with no speaker. We will include alternate directions to the restaurant because of construction.
      
   C. **Care Committee** – Linda is sending a card to Cindy Gratz, who had shoulder surgery.
   
   D. **Fall Social Committee** – The Fall Social will be September 23, and the first planning meeting is March 23.
   
   E. **Historical Committee** – No report.
   
   F. **Investment Club** – Rob reported that the club met last Tuesday. The next meeting is April 5 at 10 a.m. at the Price Center. Charles Johnson will lead a discussion on Medicare supplements.
   
   G. **Life-Long Learning** – Judy reported no money was spent this month. The one-time lectures at the Library are going well. The *Record* did an article on courses, and an email has gone out on their availability. The drawing class is already full.
   
   H. **Scholarship Committee** – Larry moved and Margaret seconded a motion to buy an ad about our scholarship ($100-$115) in the *University Star’s* new student edition that circulates at summer orientations. The motion passed.
   
   I. **Social Media/Website Update Committee** – Debra will give Lloydean access to the RFSA Facebook account.

9. **Off agenda items**
Darrell Piersol turned 90 in March. The board suggested we do a Spotlight on him for the RFSA webpage. T.Cay will write it; Margaret will contact Darrell’s son to send information to T.Cay.

10. Adjournment – The meeting adjourned about 11:15.

Respectfully submitted,

T.Cay Rowe, secretary

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Minutes Attachment A

Budget Committee Report - 2016 February Board Meeting

*Committee met on Thursday, January 28, 2016*

(These are "rounded amounts" based on Budget Sheets from 9/01/2014 - 12/01/2015.)

### Revenue

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Social</td>
<td>$4,000 - $5,000</td>
<td>Only Fundraiser - amount raised varies</td>
</tr>
<tr>
<td>UFCU (this year)</td>
<td>$3,000</td>
<td>No guarantee it will continue or amount</td>
</tr>
<tr>
<td>Jim Bell</td>
<td>$480</td>
<td>($40 per month - only an estimate - <em>may be less than one year</em>)</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>$7,480</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Expenses

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of &quot;doing business&quot;</td>
<td>$1,000 +/-</td>
<td>(Letterhead, envelopes, postage, mkt., etc.)</td>
</tr>
<tr>
<td>Fall Social</td>
<td>$500 - $1,000</td>
<td>(Upfront costs - venue deposit, purchase knives, etc.) - Fall Social is &quot;self-funding&quot;)</td>
</tr>
<tr>
<td>Scholarships</td>
<td>$3,000 - $4,500</td>
<td>(# depends on Scholarship Committee - amt already approved for this year)</td>
</tr>
<tr>
<td>Annual Meeting</td>
<td>$800 - $1,000</td>
<td>(Venue ($350); Caterer; honorarium, etc.)</td>
</tr>
<tr>
<td>Holiday Luncheon</td>
<td>$800 - $900</td>
<td>(Depends of cost of meal IF facility is free.)</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$200 - $500</td>
<td>(Various items - plaques, gifts, etc.)</td>
</tr>
<tr>
<td>Day Trips</td>
<td>$0.00 - $400</td>
<td>(Program Committee makes recommendation)</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>$6,300</strong></td>
<td>(Does NOT include the Fall Social &quot;up front since it is a &quot;self-funding&quot; event.)</td>
</tr>
</tbody>
</table>

*Budget Committee's Report and Request for Approval:*

1. Starting budget for FY 2016  $6,660.00 [$6,660.38]
2. **Projected Revenue** $7,480.00
3. Projected Expenditures $6,300.00
4. **Projected Profit** $1,180.00

1. The "amount carried forward from the previous year" be considered as "reserves" - similar to a savings account. If approved, recommend implementation being September 1, 2016.

2. To update our members on a regular basis with information how RFSA is "giving back" - $$$ donated for scholarships, offsetting cost of Holiday Luncheon, Annual meetings, etc.

*Created on January 24, 2016*