Advisory Board members in attendance: Ed Burkhardt, Linda Burkhardt, Randy Cook, Lloydean Eckley, Josie Garrott, Carole Greer, Marian Loep, Rob Moerke, T.Cay Rowe, Darlene Schmidt, Peggy Townes, Don Tuff and RFSA University Liaison Debra Christian.

Not present were: Margaret Dunn, Dorothy Evans, Debbie Heinsohn, Carmen Imel, Kathie Patterson, Larry Patterson and Judy Row.

October 12, 2016, minutes – Judy moved and Don seconded approval of the minutes and all voted to approve.

October 2016 treasurer’s report – Josie reported a petty cash balance of $380.76; a university account balance of $13,263.36 after $1,500 was encumbered for the annual meeting, $400 for Pat Murdock’s memorial brick and $2,250 for spring scholarships; and a Life-Long Learning account balance of $1,480. Josie also recommended that $5,000 of the university account total be set aside in reserves. Darlene moved approval of the report and the set-aside, T.Cay seconded and the motion passed.

Advisory Board discussion and action items:

1. Annual Meeting Planning Committee – The Program Committee does the social and set up part of the Annual Meeting on April 6; the Nominating Committee does the entertainment/speaker and the list of officers, a list of them being presented to the board at the March meeting; the president does the program itself. The Program Committee needs caterer recommendations by the January meeting.

2. Nominating Committee appointments – Ed appointed T.Cay, Margaret and Lloydean to the committee, with T.Cay serving as chair. The committee begins its work in January. The board strongly suggested entertainment over a speaker and made several suggestions.

3. President’s Retiree Reception followup – Special thank yous for the October 18 event go to Josie and Darlene for their help and to Debra for working all day on the event. Turnout was about the same. Discussion involved some retirees’ notice of the event long after they retire. Debra will request quarterly lists of new retirees, so that we can contact people sooner after their retirement and tell them of the event.

4. PR opportunities – Nothing new.

5. New members/new retirees – We received four new members at the retirement reception: Judy Allen, Family & Consumer Sciences faculty; Michael Heintze, Enrollment Management staff; Barbara Wilson, Occupational, Workforce and Leadership Studies faculty, Round Rock; and Israel Najera, Counseling Center staff.

7. **Update of RFSA clubs & committees**

   A. **Program chairs report**: The board discussed the “spur of the moment” events and how they might be organized. The board decided to encourage Cindy Gratz and Cindy Kruckemeyer to continue their work as an ad hoc committee reporting events to the Program Committee. The board suggested a survey of members, but after further discussion, the survey was put on hold, and they vowed to help the Cindys with this great idea.

   B. **Upcoming events**

      a. The **Veterans’ Day Parade** November 5 went well. T.Cay will send a thank you note to the folks at Dick’s Classic Cars for the loan of the ’42 Ford and driver.

      b. Larry and Kathie are taking reservations for a lunch at Grin’s on November 20 at noon before a 2 p.m. matinee of “Legally Blonde.” So far they have 36 for the musical and 30 for lunch.

      c. The **Holiday Luncheon** and food drive will be December 14 at Grin’s. Invitations will go out November 14.

      d. So far 31 people have shown interest in an overnight trip to the **Coushatta casino** in Louisiana. The outing must have 40 reservations to fit the price charged per person, and must be booked two months in advance. February 20-21 is the favored date, meaning a decision must be made in December.

   C. **Care Committee** – Linda reported that she continues to look in on Kathie Patterson.

   D. **Fall Social Committee** – Marian reported that the committee is taking a break after a fabulous event in September.

   E. **Historical Committee** – Darlene reported that the committee met in October with Kris Toma, archivist with the Texas State library. Members divided up materials by years and will meet December 7.

   F. **Investment Club** – Rob reported UFCU representatives talked to the group November 1. Next meeting is December 6 at 10 a.m. at the Price Center, with refreshments to share at 9:30. The next meeting after that is February 7.

   G. **Life-Long Learning** – Nine are attending the Watercolor I class; 16 Watercolor II; and 43 the How To Look at Art class. Darlene reported that the audit of petty cash in LLL was done and fine.

   H. **Scholarship Committee** – Ed reported that the committee had met immediately before the board meeting and decided to award three $1,500 scholarships in 2017-18, the same as this year. Emails regarding applications for the scholarships will be sent to retirees and current faculty/staff in January, April and June. A release will be sent to the **San Marcos**
Record and University Star. And an ad will be purchased in the Star. Marian moved and Josie seconded a motion to encumber the $4,500 for 2017-18. The motion passed.

I. Social Media/Website Update Committee – Debra reported that Facebook and the website are up to date.

J. Constitution review – Lloydean reported that the committee will meet in December.

8. Off agenda items

   A. Ed reported that the board holiday pot luck and white elephant exchange will be at the Price Center on December 8 at 5 p.m.

9. Adjournment – The meeting adjourned at 11:23 a.m.

Respectfully submitted,

T.Cay Rowe, secretary