Advisory Board members in attendance: Ed Burkhardt, Randy Cook, Margaret Dunn, Lloydene Eckley, Dorothy Evans, Josie Garrott, Carole Greer, Carmen Imel, Cindy Kruckemeyer, Marian Loep, Judy Row, Darlene Schmidt, and Peggy Townes.

Not present were: Linda Burkhardt, Debbie Heinsohn, Rob Moerke, Kathie Patterson, Larry Patterson, T.Cay Rowe, Don Tuff and RFSA University Liaison Debra Christian.

President Ed Burkhardt called the meeting to order at 10:07.

February 2017 minutes – Marian moved and Margaret seconded approval of the minutes and all voted to approve.

January 2017 treasurer’s report – Josie reported a petty cash balance of $380.76; a university account balance of $6,593.80 and $1,535 in the LLL account. $2,250 was paid in scholarships. One student did not qualify for their scholarship. Josie will show that the scholarship was not paid. A deposit of $203 was given to Parks and Rec to secure the space for the fall social. The treasurer’s report was accepted.

Advisory Board discussion and action items:

1. Membership recruitment programs
   A. New retirees – This item will be discussed when RFSA receives the retiree list from HR.
   B. Investment Club – The Information sheet was sent to all retirees. The club will meet February 7, March 14, and May 2 to finish the Spring schedule.

2. New board members – Cindy Kruckemeyer joined the board as a new member. Bob and Cindy Gratz plan to come to our next meeting to observe before making a commitment.

3. PR opportunities – T.Cay sent a photograph of the scholarship recipients. The next day we learned that one did not qualify and T.Cay pulled the photo from the Daily Record. She will take another photograph when she gets back.

4. New members/new retirees – No new members joined RFSA during January

5. Human Resources update – No report

6. Update of RFSA clubs & committees
   A. Program chairs report: Josie distributed handouts for the annual meeting. Greg Andrews with “Dr. G and the Mudcats” will be the entertainment and he will receive a
$50 honorarium for their performance. Everyone will be charged a flat $10. The printed invitations were reviewed and changes were made. Printed invitations will be mailed to members. An email will be sent to the rest of the retirees. Josie discussed the assignments for the meeting.

B. Upcoming events

   a. Coushatta overnight trip – Marian reported that the trip was cancelled because not enough people signed up to go.

   b. Spur of the Moment – The Supple Series will be February 15 at 7:00. A discussion was held about offering rides for people that do not drive at night. A suggestion was made have the care committee consider possibilities.

   c. Financial Planning and Retirement Fair – April 5

   d. Bobcat Paws – April 12

C. Care Committee – It was reported that Everett Swinney is not doing well and he is up for visitors. Randy shared that Kathy Patterson is doing better.

D. Fall Social Committee – Marian reported that the City Park Rec Building was booked with Parks and Rec. The committee will start meeting in March for the September 22 event.

E. Historical Committee – Darlene reported that the committee has met and will meet again the week of February 22.

F. Investment Club – Ed reported that 14 people attended the last meeting and a good discussion was held.

G. Life-Long Learning – Judy reported that most of the courses are up and running with a good number of participants.

H. Scholarship Committee – Ed reported that one of the recipients, Madalyn Shaw, had not made her grades to maintain her scholarship. A notice will be emailed to all faculty and retirees soliciting applicants for the scholarships.

I. Social Media/Website Update Committee – Spur of the Moment events on our Facebook and website.

J. Constitution review (ad hoc) – Lloydean distributed copies of the review. She explained that these are rough copies. Please review Article 3 to make sure the changes are correct. The suggested changes will be discussed at the next meeting.

K. Nominating Committee (ad hoc) – No report

7. Off agenda items – Ed reported that IT was still having problems with 365 Outlook. Some people were taken out of the system and not put back into the system. Individuals that use an alias in their email address are the ones that seem to be having problems. Ed is encountering challenges with group distribution lists.
8. **Adjournment** – The meeting adjourned at 11:27 a.m.

Dorothy Evans,
Acting Secretary