

**Texas State University-Auxiliary Services
2017 CAMP MEAL GUARANTEE FORM**

Group Name	Contact Person
Address	Telephone
City	Email
State/Zip	TSU Sponsor Contact
Arrival Date*	Date of First Meal
Departure Date	Date of Last Meal

* Guarantee should be submitted 2 weeks before arrival date of group.

Meal Ticket Information:

Each Meal Ticket is reusable. Each guest will need only one Meal Ticket per duration of stay.

Hall Guests	Meal Tickets Requested
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Billing Information:

For Departmental IDT charges:

GL	Cost Center	Fund	I/O
721000			

If no department IDT information is provided, meal charges will be invoiced to group address above.

Daily Meal Guarantee: (Please indicate the number of meals needed for each date of camp.)

REMINDER: Each camp must contact Chartwells to arrange for scheduling of their meal times during their stay. Refer to the **Chartwell's Summer Camp Meal Policy 2017** also found on the Auxiliary Services website,

<http://www.auxiliaryservices.txstate.edu/services/dining.html>

June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5/28 BRU: D:	29 B: L: D:	30 B: L: D:	31 B: L: D:	1 B: L: D:	2 B: L: D:	3 BRU: D:
4 BRU: D:	5 B: L: D:	6 B: L: D:	7 B: L: D:	8 B: L: D:	9 B: L: D:	10 BRU: D:
11 BRU: D:	12 B: L: D:	13 B: L: D:	14 B: L: D:	15 B: L: D:	16 B: L: D:	17 BRU: D:
18 BRU: D:	19 B: L: D:	20 B: L: D:	21 B: L: D:	22 B: L: D:	23 B: L: D:	24 BRU: D:
25 BRU: D:	26 B: L: D:	27 B: L: D:	28 B: L: D:	29 B: L: D:	30 B: L: D:	BRU: D:

July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
BRU: D:	B: L: D:	B: L: D:	B: L: D:	B: L: D:	B: L: D:	1 BRU: D:
2 BRU: D:	3 B: L: D:	4 (closed)	5 B: L: D:	6 B: L: D:	7 B: L: D:	8 BRU: D:
9 BRU: D:	10 B: L: D:	11 B: L: D:	12 B: L: D:	13 B: L: D:	14 B: L: D:	15 BRU: D:
16 BRU: D:	17 B: L: D:	18 B: L: D:	19 B: L: D:	20 B: L: D:	21 B: L: D:	22 BRU: D:
23 BRU: D:	24 B: L: D:	25 B: L: D:	26 B: L: D:	27 B: L: D:	28 B: L: D:	29 BRU: D:
30 BRU: D:	31 B: L: D:					

Meals will be billed according to the meals requested on the guarantee or actual meals taken, whichever is greater.

Summer Conference meal rates: Breakfast- \$5.95, Brunch/Lunch- \$6.45, Dinner- \$7.70.

NOTE: Over count meals above the 10% guaranteed for meals under 100 count and Over count meals above the 5% guaranteed for meals over 101 count will be charged the regular door rate (B-\$6.55, L/BR-\$8.25, D-\$8.60) on over count meals. Example: Group guaranteed 200 Lunch shows up with 221 will be charged door rate for the 21 meals.

Meal Ticket Distribution: (to be completed upon camp receipt of meal tickets)

Qty of Meal Tickets Issued		Received By (Print Name)	
Date Picked Up		Signature (Required)	

Return completed form to **Administrative Assistant, Mary Alice Gonzales** at mg02@txstate.edu with the Auxiliary Services department. Please direct any questions on guarantee changes, cancellations or billing questions to our office:

Texas State University
Auxiliary Services
601 University Drive
LBJ Student Center, Room 3-2.5
San Marcos, TX 78666
Phone: 512-245-2585
Fax: 512-245-8222

Ticket Nos: _____ to _____
