

College of Science & Engineering

Secondary Education (Grades 8-12)

Teacher Preparation Checklist

- View your Degree Works Audit online through the Texas State Self-Service Login (https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin)**

The Worksheet lists all degree requirements; the Planner reflects recommendations by an Academic Advisor.

- Be Admitted to the Teacher Preparation Program**

Freshman students (fewer than 30 credit hours) who are planning on pursuing teacher certification will need to enroll in US 1100 University Seminar for Education and Teaching Majors. Transfer students (30+ credit hours) who are planning on pursuing teacher certification will need to attend a professional seminar, held on Saturday. Both of these options will provide students the opportunity to learn more about the requirements for admittance to the Teacher Preparation Program. For information about admittance to the Teacher Preparation Program, please visit the Office of Educator Preparation website, www.education.txstate.edu/oep.

- Follow the Teacher Preparation Course Sequence**

There is a specific course sequence for the teacher preparation courses. Blocked courses are two or more courses with an integrated curriculum. The field-based block provides students with classroom experience prior to student teaching. Other degree and teacher preparation courses can be taken while completing the education core and field-based block. All coursework and other degree requirements must be completed prior to the student teaching semester. No additional coursework should be taken with student teaching. All courses in the teacher preparation course sequence must be completed with a grade of 'C' or better.

Sequence One: Education Core

These courses prepare students for student teaching through instruction and assignments such as planning learning activities within the classroom and learning about the cognitive development of a specific age group. *Courses must be completed with a grade of 'C' or better the semester prior to the field-based block. Additional courses may be completed at this time.*

CI 3325 Adolescent Growth and Development

CI 4332 Secondary Teaching: Curriculum and Technology

- Apply for a Field-Based Block (High School Block) placement** on the Department of Curriculum and Instruction website, www.education.txstate.edu/ci/ approximately one month prior to Registration. You will be sent an email from the Department of Curriculum and Instruction confirming your field-based block placement. You must register for the field-based block to which you have been assigned. Please refer to the Academic Calendar for registration dates.

Sequence 2: Field-Based Block

The field-based block provides students the opportunity for hands-on experience at an area high school prior to student teaching. *The field-based block courses must be taken together as a group and are only available during the long semesters. Courses in the field-based block must be completed with a grade of 'C' or better and should be taken the semester prior to student teaching. Additional courses may be completed at this time.*

CI 4343 Instructional Strategies for the Secondary Teacher

CI 4370 Classroom Management, Ethics, and Legal Issues in Secondary Teaching

RDG 3323 Teaching Reading in the Content Areas

- Attend Student Teacher Roundup** at the beginning of the semester prior to the student teaching semester. For dates and locations refer to the Office of Educator Preparation website at www.education.txstate.edu/oep. This meeting is MANDATORY and begins the Student Teaching Application process.

- Take required practice tests for the TExES (Texas Examination of Educator Standards)** during the semester prior to student teaching. These are the state teacher certification examinations that are required of all Texas Educators. Your certification area and level will determine which tests you take. All students must pass a Pedagogy and Professional Responsibilities (PPR) exam and a Content exam in order to be eligible for their teaching certificate. Refer to the Office of Educator Preparation (www.education.txstate.edu/oep) for additional information. For more information including links to study materials and a schedule of TExES administrations, please visit the TExES website at www.texas.ets.org.

- Take required TExES (Content Area and Pedagogy & Professional Responsibility)** during the semester prior to student teaching. Practice tests must be completed before students will be given approval to register for the TExES/ExCET (official exam). Refer to the Office of Educator Preparation (www.education.txstate.edu/oep)

TEXAS STATE UNIVERSITY – SAN MARCOS

College of Science & Engineering Secondary Education (Grades 8-12) Teacher Preparation Checklist

for more information. For more information including links to study materials and a schedule of TExES administrations, please visit the TExES website at www.texas.ets.org.

Sequence 3: Student Teaching

Required culminating experience of the teacher education program. This is a one semester (six credit hours), unpaid, full time experience (Monday-Friday) in a local public school classroom. Students will integrate and apply knowledge from their entire program while teaching in collaboration with experienced teachers in the public schools with University guidance and supervision. *Student teaching can only be completed during a long semester (fall or spring) after all coursework for the degree has been completed. No other courses should be taken with student teaching.*

EDST 4681 Undergraduate Student Teaching 8-12

Prerequisites:

- ❖ 2.75 Overall GPA
- ❖ 2.5 GPA in all teaching fields (major and second teaching field)
- ❖ All courses in teaching field(s) must be completed with a grade of 'C' or better.
- ❖ All Teacher Education courses (CI 3325, 4332, 4343, 4370, RDG 3323) must be completed with a grade of 'C' or better.

Clear Tentatives with the Office of Educator Preparation by the stated **deadline** or you will be **dropped** from Student Teaching. The Student Teaching Tentatives packet lists all requirements pending completion (coursework, specific grades, GPA) before student teaching may be approved. This includes other requirements as determined by the department of your major.

Attend a Mandatory Student Teaching Meeting at the beginning of the student teaching semester. Expectations, policies, and procedures for Student Teaching will be discussed. Students will also receive their final placements and meet their university supervisors.

Apply for graduation online through the Self-Service Login at the beginning of the semester you intend to graduate. Please refer to the Academic Calendar for the graduation application deadline. For information regarding the commencement ceremony, please visit the commencement website at www.txstate.edu/commencement.

Apply for teacher certification online with the Texas Education Agency (TEA) upon completion of all certification requirements (student teaching, graduation and passing scores on required TExES). Refer to the Office of Educator Preparation (www.education.txstate.edu/oepr) for more information.

*If you have any questions regarding **student teaching, TExES exams, and teacher certification requirements, please contact the Office of Educator Preparation.***

www.education.txstate.edu/oepr

(512) 245-7880

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For information pertaining to major coursework, please contact the College of Science and Engineering Undergraduate Advising Center.

<http://www.cose.txstate.edu/advising/>

(512) 245-1315

scienceadvising@txstate.edu

Centennial Hall, Room 202

Note: If you have any convictions that would appear on a criminal background check, you may be rejected by some school districts for field-based block courses and student teaching. Remember that prospective employers screen applicants very carefully. Information posted about you on websites such as Facebook and MySpace can be viewed by school districts and your future students. Exercise good judgment and discretion! Be sure to establish a professional e-mail account such as yourname@yahoo.com, instead of partygirlilvsbeer@yahoo.com.

Students are ultimately responsible for knowing and fulfilling all University, College, Major, and Certification requirements. Failure to meet requirements and stated deadlines may delay graduation. Students who, at any time, are confused about academic requirements for their progress toward a degree and certification are encouraged and expected to meet with an academic advisor, adhering to the posted advising schedules and procedures. Students are encouraged to refer to the Texas State Undergraduate Catalog for additional information and semester academic calendars for important dates and deadlines (www.registrar.txstate.edu).