



ASG House of Graduate Representatives

Meeting Minutes

September 28, 2012

- I. Call to Order (1:08pm)
- II. Roll Call

Reps Present: Geleana Alston, Bill Barry, Jake Hammons, Megan Holmes, James Kilbride, Michael McCullar, Brent McElfresh, Gail Nelson, Cesar Rivera, Joni Schneider, Melissa Vazquez, Elyse Zavar

Reps Absent but excused: Maria Beane

Reps Absent: Erika Ruymgaart

Others Present: ASG Graduate House Advisor Dr. Paula Williamson, Graduate Student Bitra Razavimaleki
- III. Approval of Minutes

Representative Alston motioned for the approval of September 14 meeting's minutes. Representative Rivera seconded the motion. With no objections the minutes were approved.
- IV. Orders of the Day

House Leader Nelson motioned to approve the agenda and House Parliamentarian seconded the motion. With no objections, the agenda was approved.
- V. Guest Speaker

There was not a guest present for this meeting.
- VI. Public Forum

VII. Reports

a. House Leader's Report (1:14pm)

House Leader Nelson reported she and Representative Alston were meeting later that afternoon for the Governing Documents Committee meeting. She also reported that she would be attending Discover Texas State with four other graduate students as volunteers.

b. Secretary's Report (1:16pm)

House Secretary Schneider reported that at the last senate meeting the Texas State Football team's cornerback coach Jason Washington was the guest speaker. Also, the reading of legislation on facsimile weapons took place. Before the senate meeting she met with President McDaniel about the UPD being extended by 3 police officers and an emergency response coordinator. Also in her meeting with the president, it was addressed about how to report violators for the smoking policy on campus.

c. Parliamentarian's Report (1:21pm)

House Parliamentarian Alston reported that she will be posting the parliamentary procedures PowerPoint presentation on the TRACS site and that Dr. Willoughby is working on getting a copy of the Robert's Rules to the representatives.

d. Advisor's Report (1:23pm)

Dr. Williamson said that Dr. Willoughby would be working on getting food for the upcoming Grad House meetings. She then passed around the sign up sheet for the International Graduate Research Conference volunteers.

VIII. Unfinished Business (1:25pm)

a. ASG 'Meet and Greet'

House Leader Nelson will get in touch with the senate to discuss dates.

b. Grad House Social and Lunch with the Deans

Representative Hammons motioned to table the Grad House Social and Lunch with the Deans. The remainder of the House approved.

c. Composite Photos

It was reminded that the composited photos would be taken on Nov. 9th.

d. International Graduate Research Conference

Dr. Williamson announced that the deadline for submitting an abstract would be October 1st. Also to attend you must register.

IX. New Business (1:34pm)

a. Smoking Policy

Representative Hammons suggested a volunteer “police force” to handle smoking violators. Then Representative Barry suggested having the smoking policy be posted in instructors’ syllabi. House Leader Nelson suggested forming a subcommittee to formulate ideas and suggestions. Representatives Hammons, Barry, and Schneider volunteered to serve.

b. H.E.A.T.

Representative Zavar suggested we should have a representative from H.E.A.T. and that she would make contact with the group to do so.

c. Graduate Fall Enrollment Data

House Leader Nelson informed the House about a spreadsheet she and House Secretary Schneider have received that gave access to the enrollment numbers of the graduate school. Representative Hammons suggested that the representatives should send an email to their individual schools. Dr. Williamson would check on school policies to make sure that could happen and suggested sending one from the House as a whole first. Representatives McCullar and Alston would work on template “boiler plate” for the emails. Representative Vazquez suggested that the House should have their own email and would look into it.

d. ASG Social Media

House Secretary Schneider informed that Special Assistant DeSalvo created a twitter account for ASG. Then Representative Rivera then educated the remainder of the House how to use twitter. Representative Hammons motioned to create a Technology Committee, which was seconded by Representative Zavar. Representative Rivera will serve on this committee. Representative Beane was suggested to also serve on this committee.

X. Questions

Representative Rivera asked Representatives Kilbride and Barry for their assistance to work on legislation for Veterans’ Affairs. They willingly accepted.

XI. Announcements

a. Leadership Networking Lunch

There was a reminder to RSVP for the lunch before the deadline.

b. Representative Zavar announced the National Council of Geographic Education Conference and would be posting a link for it on TRACS.

XII. Adjournment (2:31pm)

Motion to adjourn by House Leader Nelson, seconded by Representative Rivera and unanimously passed.