**Tuition Payment Options: Due AUGUST 20th!!!**

ATTENTION: All past due balances must be PAID IN FULL prior to the payment due date for the new term. If you have a PAST DUE BALANCE, you are subject to CANCELLATION.

### 3 payment options are available:

**Option 1- Payment for Tuition, Fees, Room, and Board in Full**
- Log into your student account by going to [www.sbs.txstate.edu](http://www.sbs.txstate.edu).
- Payment methods online are with e-check or credit/debit card.
  - NOTE: There is a 2.75% convenience fee for credit/debit card but NO convenience fee for e-check.
- You may also make payments at Student Business Services – JCK 188.
  - In person we ONLY accept cash or checks.

Payment for courses added after payment in full has been made will be due on the next installment billing date. These dates can be viewed on Student Business Services- Students/Parents- Important Dates.

A $25 late fee for each missed payment date will be assessed.

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**Option 2- Enrollment in a Payment Plan**
- Down Payment of 30% is due at the time of enrollment.
- 2nd Installment of 35% is due October 2nd, 2015
- 3rd Installment of 35% is due November 6th, 2015

Log into your student account at Student Business Services ([www.sbs.txstate.edu](http://www.sbs.txstate.edu)) to enroll in a payment plan.

**Additional Plan Information:**
- A $30 non-refundable enrollment fee is assessed for enrollment into the payment plan.
- A $25 late fee for each missed payment date will be assessed. However, your classes will **not** be cancelled.
- All previous semester balances must be paid prior to enrollment.
- The Payment Plan will recalculate as charges increase or decrease due to schedule changes.
- You can no longer automatically schedule payments during the Payment Plan Enrollment process. If you wish to schedule payments you must manually do so.
- If you are a financial aid recipient, your financial aid cannot be used to assist with enrollment into the payment plan until it is disbursed 10 days prior to the first day of classes.

For instructions on how to enroll in a payment plan, pay your installments, schedule payments or manually make payments against your billing account, please go to [http://www.sbs.txstate.edu/students/How-to-Instructions.html](http://www.sbs.txstate.edu/students/How-to-Instructions.html)

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**Option 3- Apply for an Emergency Loan Plan**
- Emergency Loan Plan is used to cover your down payment in the Payment Plan.
- Emergency Loan will be **Due November 6, 2015** along with the 3rd Installment
- There is a 1.25% origination fee in lieu of interest along with $30 to enroll in payment plan. Loans not repaid by the due date are subject to $25/month delinquent for up to six months
- Eligibility Requirements are:
  - Have at least a 2.0 GPA
  - Be enrolled in the current semester
  - Unable to complete the 1st installment payment after funds from other sources have been applied
  - No holds on your records
  - Valid social security number or ITIN on file with the University
- Once you have been approved for the loan, you **must** enroll in the Payment Plan using your Emergency Loan Plan as your down payment.
- You can apply for an Emergency Loan Plan by going to [www.sbs.txstate.edu](http://www.sbs.txstate.edu) and Select the first Gold Button that states “Apply for Emergency Loan.”
- You may view additional information about the Emergency Loan Plan by going to: [http://www.sbs.txstate.edu/students/ETL-STL.html](http://www.sbs.txstate.edu/students/ETL-STL.html)