2016-17 McCoy College of Business
Scholarship Instructions
Frequently Asked Questions (FAQ)

To be eligible to apply for scholarships in the McCoy College of Business you must be accepted into the College and be enrolled in business courses as of fall 2016.

All information required by the application form (and any supplemental departmental scholarship information) must be submitted to the McCoy College dean’s office by February 8, 2016. Incomplete applications will not be considered.

Scholarship awards are applied to tuition and fees for the fall 2016 and spring 2017 semesters. Awards are not available for summer. If you are graduating in December 2016, you may receive your entire scholarship in the fall semester. (The Presidential Upper Level Scholarship requires enrollment through spring 2017.)

Questions may be directed to your major department’s scholarship committee faculty representative:

Dr. Lu Montondon (acc)   McCoy 455   245-3540   lm03@txstate.edu
Dr. Marcos Sivitanides (cis) McCoy 410   245-3177   ms06@txstate.edu
Dr. Ruby Kishan (fin/eco) McCoy 553   245-3248   rk02@txstate.edu
Dr. Jim Bell (mgt) McCoy 545   245-3293   jb15@txstate.edu
Dr. Karen Smith (mkt) McCoy 422   245-3192   ks07@txstate.edu

FAQ

Q: How do I know if I am eligible for any scholarships?
A: If you are a business major who will graduate after August 2016, go to the webpage: www.mccoy.txstate.edu/Undergraduate/scholarships.html and browse through the scholarships and their criteria.

Q: Where can I download the application?
A: www.mccoy.txstate.edu/Undergraduate/scholarships/Forms.html

Q: Where do I turn in the application?
A: The complete application packet is turned in to the McCoy College dean’s office, McCoy Hall 530.

Q: What is the deadline for turning in applications?
A: The complete packet must be received in the dean’s office by Monday, February 8, 2016.

Q: Is there more than one application form?
A: Yes, there are two applications forms: the Undergraduate Scholarship application and the Presidential Upper-level application. The Undergraduate Scholarship application submits your information for all listed scholarships except for the Presidential Upper-level Scholarship, which has its own application. Accounting majors should also complete the Supplement for Accounting Majors. Go to http://www.business.txstate.edu/McCoy/scholarships/forms.html for links to the application materials.

Q: Should I complete both the Undergraduate Scholarship application and the Presidential Upper-level application?
A: Yes, if you are applying for both scholarships, you must complete both applications. However, please note that the Presidential Upper-level Scholarship is very competitive; students who receive the scholarship usually have a very high GPA and are involved in multiple extra-curricular activities.

Q: Do I have to apply separately for each scholarship listed on the webpage?
A: No, unless you are also applying for the Presidential Upper-level Scholarship, which has a separate application. With the Undergraduate Scholarship application, you will be considered for all scholarships for which you are eligible.

Q: What is PLID?
A: Your 9-character student ID number (not your social security number).

Q: Why does the application ask for high school and county information?
A: Some scholarships are designated specifically to students who are from a particular school or county.

Q: The form asks for my major GPA. What if I haven’t taken any classes in my major yet?
A: Put “N/A” in the blank.
Q: Do I really have to attend the Awards Ceremony on April 22, 2016?
A: Yes, attendance is mandatory unless you have received approval from the College of Business.

Q: To whom are the letters of recommendation directed?
A: Direct letters of recommendation to the McCoy CBA Scholarship Committee. Your references can give the letters to you to be turned in with your application materials or they can submit letters directly to the dean’s office. The letters should be sealed with the writer’s name across the envelope flap.

Q: Can the recommendation letters be from employers or must they only be from professors?
A: Recommendation letters can be from employers and/or professors. At least one letter must be from a professor. The Presidential Upper-level application requires professor recommendations.

Q: If I have a scholarship this year, can I apply again?
A: Yes, as long as you are graduating after August 2016.

Q: If I have a scholarship this year, do I have to reapply?
A: Yes.

Q: What time periods do the scholarships cover?
A: The scholarships are applied to the following academic year, in this case fall 2016 and spring 2017. Unfortunately, there are no scholarships for summer. If you are graduating in fall 2016, all of your award may be applied in the fall. If you are graduating in spring 2017 or later, your award will be split between fall and spring. Presidential Upper-Level scholarship require enrollment in both fall and spring 2016-17.

Q: How do I calculate my Major GPA?
A: Add together all the grade points associated with the classes in your major (e.g., MKT or ACC) and divide by the number of credit hours for those classes. You do not count courses for which you received a “W” or “P,” but you do count courses for which you received a letter grade (A, B, C, D or F). If you take a course twice to improve your grade, you only include the hours with the higher grade, not both.

Q: How do I calculate my Business GPA?
A: Add together all the grade points associated only with the classes in the McCoy College of Business (ACC, BA, BLAW, CIS, ECO, FIN, MGT, MKT and QMST) and divide by the number of credit hours for those classes. You do not count courses for which you received a “W” or “P,” but you do count courses for which you received a letter grade (A, B, C, D or F). If you take a course twice to improve your grade, you only include the hours with the higher grade, not both.

Q: How do I calculate my Texas State GPA?
A: The Texas State GPA is listed on your transcript or printout from CatsWeb.

Q: How do I calculate my Transfer GPA?
A: Your Transfer GPA is listed on your transcript or printout from CatsWeb.