Lab Instructional Assistant Reference *This section completed by applicant*

Please complete this portion of the recommendation form ***before*** giving it to your source of reference. Pursuant to the Family Education Rights and Privacy Act (Buckley Amendment) enacted on December 31, 1974, ☐I DO ☐DO NOT waive the right to inspect and review this completed recommendation.

_____ _____

Applicant's Name Applicant's Signature Date

TxSt ID:_____ List of labs you wish to IA: _____

*****Attach a copy of an unofficial transcript to this reference form*****

List course(s) you took with the referencing faculty and the semester taken:_____

THIS SECTION COMPLETED BY REFERENCE

The purpose of this form is to assist the lab coordinators in evaluating applicants.

Name of reference completing this form_____

How long, and in what capacity, have you known the applicant?

What specific lab(s) do you feel the applicant can effectively instruct?

Using a 5-point scale, please rate the applicant on the following items.

1 -- Strongly Agree; 2 -- Agree; 3 -- Disagree; 4 -- Strongly Disagree; 5 -- Unable to Judge

Rating Comments

_____1. Demonstrates knowledge of subject
_____2. Applies knowledge of subject
_____3. Exhibits a sense of responsibility
_____4. Relates to authority
_____5. Exhibits effective communication skills

Please attach any additional information that you feel will help to determine the lab assignment.

- ❑ I recommend the applicant without reservation.
- ❑ I recommend the applicant, but I have these reservations: _____
- ❑ I have substantial doubts about the applicant's ability to be an effective lab instructor.
- ❑ I would like to discuss the applicant's qualifications over the phone, email, or in person.

_____

Signature Date

Please return this reference to the department office.