

Other Side Drive Positions

- Day Producer (Assistant)
- Host

Other Side Drive Day Producer (Assistant)

Reports To: Program Director

Position Requirements:

- Assists with development and implementation of a 5 day/week, two-hour on-air variety specialty show designed to add diversity to KTSW programming while remaining compatible with KTSW format
- Head of coordinating efforts with a cross-departmental team to develop and create Other Side Drive on specific day of the week
- Responsible for setting up / conducting live or pre-recorded interviews or in-studio performances
- Assists in the development of Other Side Drive Segments
- Coordinating online content submissions with Web Content Department
- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Assists in the management and training of a volunteer staff
- Flexible Schedule
- Audio production using Adobe Audition
- Must have previous KTSW experience, Must have a minimum of one semester of on-air experience
- Performs other duties as assigned

Skills:

- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to design, plan, organize, and implement projects and tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

S = Supervisory Role

O = On Air (live)

P = Production

V = Volunteer Position

Other Side Drive Host

Reports To: Program Director/Other Side Drive Day Assistant

Position Requirements:

- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Responsible for following all KTSW and FCC on-air radio policies and procedures
- Must perform research on guests in order to conduct live on-air interviews
- Knowledge of KTSW events, music format is a must; campus and local happenings are a plus
- Previous on-air experience is a must
- Flexible Schedule
- Performs other duties as assigned

Skills:

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- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
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Notation:

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V = Volunteer Position