## Teaching & Learning Technology Innovation Grant Chair Support

Chair Name:  
Department:

Date:

Dr. Carlos Solís  
Associate Vice President  
Technology Innovation Office  
[carlos.solís@txstate.edu](mailto:carlos.solis@txstate.edu)

Dear Dr. Solís:

I understand the Technology Innovation Office has set aside funding for Teaching and Learning Technologies Innovation Grants (TLTIG) for the purpose of fostering excellence in undergraduate teaching at Texas State University through unique and innovative application of technology.

I am writing in support of [applicant name], a full-time instructor in my department, who is applying for a grant. I agree to support this instructor’s project should it be funded.

I further understand that TLTIG awards are intended for purchasing technology equipment, software, and materials, and that awards may not be used for student/staff salaries, professional services, or consumables.

I understand that the TLTIG award also requires the submission of a final report, and that the grantee will work with the Division of Information Technology Marketing team to produce media content to highlight the achievements made possible by this grant. I commit to assist in making sure that these commitments are fulfilled.

I agree to use departmental funds, if needed, to pay for the student/staff salaries, professional services, or consumables described below. (Add brief description below or indicate that additional departmental funding will not be required.)

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: