



Center for
COMMUNICATION, COLLABORATION & CREATIVITY
at Texas State University

Presented By:
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Research Enhancement Program:
for Beginners

Welcome

Hello!



Purpose of Meeting: to provide College of Fine Arts and Communication (COFAC) faculty and team members with information to successfully apply for Research Enhancement Program funding.

Topics Discussed:

- 1) Basic REP Eligibility & Guidance
- 2) Common Ways to Spend REP Funds
- 3) The REP Application Process
- 4) Tips for Spending Funds Once Awarded
- 5) Former Reviewer Comments
- 6) Former Awardee Comments

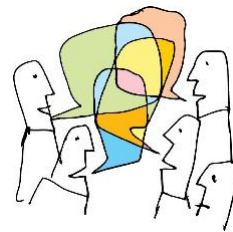
REP Mission



To contribute to the greater body of knowledge in all disciplines through research, scholarship and creative expression.

REP Core Principles

- REP enhances **research and creative expression** opportunities for tenured and tenure-track faculty
- REP is **faculty led**: policies, procedures, administration
- Grants awarded through a **peer review process**
- Most important funding consideration is *the quality of the proposed project*



Eligibility



- All **full-time** Texas State faculty members with **continuing nine-month academic appointments** may apply as Principle Investigators (i.e. PI/Project Leads) or Co-Investigators (i.e. CI)
- Full-time nontenure line faculty at the rank of **Senior Lecturer** may apply only as **CI with tenured or tenure-track faculty**
- Clinical Faculty may apply, but Research faculty are not eligible.
- Department Chairs, School Directors, Program Directors, and Deans are not eligible to apply.

Guidelines



- Faculty may submit **only one** proposal.
- For collaborative proposals, **one PI** must be designated.
- Faculty **may not receive REP funds consecutive years**. REP grantees with delinquent final reports are not eligible to apply.
- The **maximum award level for individuals is \$8,000**. Collaborative projects of **two or more eligible faculty may be awarded a maximum of \$16,000**.
- **Salary stipends may not exceed \$8,000** and may be requested **only for summer months**. The combined summer teaching salary (if any) and REP **salary stipend may not exceed one-third of the applicants nine month salary**.

Common REP Spending



- **Salary** (see restrictions): For a multi-person project, you must justify the specializations each person brings to the project.
 - Questions about base monthly rates or amounts to include in your budget, email Lisa (LW18515)
- **Assistance:** Graduate Research Assistants (GRAs), Undergraduate Students, Transcription, Coding, Consultants (i.e. other faculty expertise)
- **Travel:** Airfare, public transportation, Per diem (necessary to the project?)
- **Supplies and equipment** (necessary to the project?)
- **Incentive payments for human subjects** (like cash or gift cards)

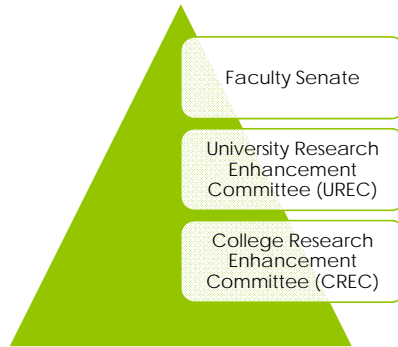
REP will NOT fund:



- Any research associated with the completion of the applicant's master's thesis or doctoral dissertation
- Faculty education or training (unless directly related to the grant project)
- Conference registration and travel to conferences
- Course or curriculum development projects
- Tuition remission
- Graduate Student Assistant health insurance
- Buying a computer

Note: When in doubt, provide ample justification

Who selects awardees for REP funding?

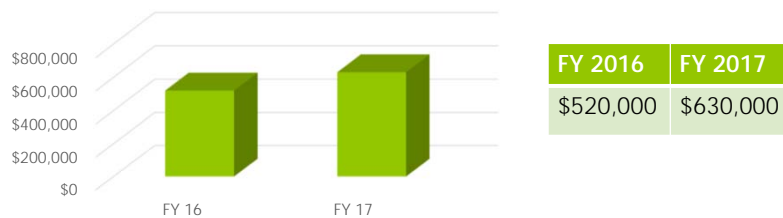


CREC Info:

- 1 CREC per college
- Made up of elected faculty members from each department or school

How much funding will TXST award?

TOTAL University-wide REP FUNDING
(anticipated)



- o This year:
 - o \$350k comes from a small portion of the university's overall funded research (i.e. grants, contracts)
 - o \$280k comes from state funds matching large gifts from private donors (i.e. TRIP funds)

How much funding will my college award?

COFAC TOTAL REP Funds	
FY 2016	FY 2017
\$63,600	unknown

- The amount of funding each college is allowed to award is proportional based on their total amount requested from REP proposals.
- The more REP funds requested from a college, the more REP funds that college can award that year.
- **Last year**, each college was awarded **43.112%** of funds requested.

Note: COFAC is College of Fine Arts and Communication

How do I apply?

Apply
Online 

- **Online:** All proposals must be submitted electronically through the online application provided on the Research Enhancement Program (REP) webpage.

<http://www.txstate.edu/research/oera/rep.html>

- Click on the menu bar link "REP On-line Application" to begin the process.

Application: Proposal Narrative

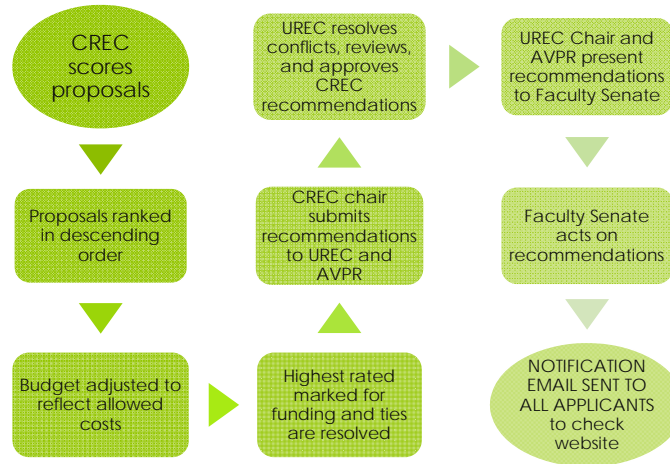
The narrative must be saved as a PDF document, maximum five pages (including any literature citations) double-spaced in 12 point Times font with one inch margins. References and citations may be single-spaced. 8MB size limit. It should include:

- Introduction
- Methodology
- Project Description & Importance
- Budget Justification
- Explanation of team member roles (if appropriate)
- Curriculum Vitae

Application: Curriculum Vitae

- A **two page maximum CV (single spaced in 12 pt. Times)** for each applicant that summarizes the applicant's research, and scholarly/creative activities. CV(s) should detail outcomes from previously funded REP grants and a third page is allowed for this purpose if needed.
- The CV(s) must be added to the end of the narrative so that both **comprise a single Word document**.
- The narrative/CV document must be **uploaded** via the online application process by clicking the "Narrative/Vitae Upload" link on the menu bar.

What is the review process?



Upon Award



- All applicants will receive an email from Dr. Michael Blanda stating that the FY17 REP Awards have been posted to the [REP site](#).

Next Steps

- Award and account setup will be sent via campus. **You must accept the award and send back the paperwork signed by the due date in Dr. Blanda's email.**
- **Be sure to add Ruthi and Lisa, along with your departmental administrative assistant, so we can all work together.**

Account Setup

- **Accounts will not be set up until all compliance measures are met.**
 - For example, if you are studying human or animal subjects.
 - You must get approval from the Institutional Review Board (IRB) or Institutional American Association for Laboratory Animal Science (IACUC).
- **Once the account is set up, you will receive an email with a 10-digit account with a number 900000XXXX. Keep this email!**
- This number should be used for all stipends, purchasing, travel, research advances, etc.
- **Set up a time with Lisa to develop a funding distribution plan.**
- Award period is from January 2017 – May 31, 2018.
- PI will be responsible for approving all transactions.

Interview: CREC Member

- Roger Colombik, Art & Design, Professor, Studio Art
- REP Grading Criteria (College of Fine Arts and Communication)



Contact Info:
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 Phone: 512.245.2611
 Email: roger.Colombik@txstate.edu

I.	Introduction (10)	
a.	Literature review/background information	____(5)
b.	Thesis statement/goals of project	____(5)
II.	Methodology (25)	____(25)
a.	Research design, experimental protocols/creativity in methods, preparation, practice, rehearsal, logistics	
b.	Data collection, networking, interviews, consultations	
c.	Data analysis, performance(s), exhibition(s), publication(s)	
III.	Quality of Proposed Project (55)	
a.	creativity/originality	____(10)
b.	importance to field	____(10)
c.	qualifications of PI(s)	____(10)
d.	presentation/organization of ideas (written in a way that people outside the field will understand)	____(10)
e.	professionalism (well written, free of typos/errors etc.)	____(10)
f.	Access to resources	____(5)
IV.	Budget (10)	
a.	Detail	____(5)
b.	Justification	____(5)
	TOTAL SCORE	____

Interview: Former REP Awardee

- DR. TRICIA BURKE
- Assistant Professor, Comm Studies
- B.A., M.A., & Ph.D. University of Arizona
- Research Focus Areas:
Interpersonal Communication,
Relational Communication, Family
Communication, Health
Communication, Quantitative
Research Methods
- Contact Info:
Office: Centennial Hall 328
Phone: 512.245.2222
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<https://drive.google.com/file/d/0B8vOh9M49hfBVkJjMnduWmoyTkk/view?usp=sharing>



Questions?

Contacts

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ASBN 350 | [Directions](#)

<http://c3.finearts.txstate.edu/>

REP Application Walkthrough

- <https://www.osp.txstate.edu/REP/>

Last Year's Funding (FY16 Applications)

College	Submissions	Requested	Allocated
Applied Arts	15	\$85,965	\$73,933
Business	18	\$119,980	\$64,237
Education	13	\$134,813	\$54,867
Fine Arts/Comm	14	\$175,469	\$63,600
Health Professions	12	\$76,155	\$52,663
Liberal Arts	23	\$155,386	\$76,230
Science/Engineering	36	\$323,143	\$134,472

- Funding Rate: $\$420,000 / \$1,070,911 = 43.112\%$