



**2017-2018 New Member Application Form Page 1**  
**Due Date: Wednesday, February 1<sup>st</sup> at 5pm**

*Founded in 1978 by the Dean of Students, the Student Foundation is chartered by the Dean of Students Office for the purpose of encouraging student leaders to be involved in campus, community, and alumni activities; to enlist outstanding students at Texas State; and to promote the general welfare of the university. The organization functions as a corps of dedicated student leaders who assist the Dean of Students Office and the rest of the campus community in fostering student leadership and building tradition, spirit, and respectability for Texas State.*

**Eligibility:** To be considered for membership in Student Foundation (and to maintain active status once inducted as a member), an undergraduate or graduate student must meet the following requirements:

- must have achieved and maintain a 2.50 Texas State GPA (includes ONLY those courses completed at Texas State);
- must not be under disciplinary or scholastic probation or suspension;
- must have completed a minimum of two (2) long semesters at Texas State as a full-time student;
- must be enrolled full-time (with the exception of an undergraduate senior pursuing a specified course of study in which less than full-time status is authorized by his/her academic college for graduation); and
- must have at least two (2) long semesters remaining (i.e., you cannot graduate any earlier than May 2018).

**Instructions:** Completed application packets must be submitted either by the online application, email or hand-delivery. Please email your completed documents and attachments to [sfoundation@txstate.edu](mailto:sfoundation@txstate.edu) and have your recommender send their letter of recommendation to the email separately. Hand delivered applications should be delivered to LBJSC 4-12.1 (Student Foundation Office) in a sealed envelope addressed to Cynthia Jacobo- Director of Membership. Your application packet must be submitted in completed form by the deadline in order to be considered

Please make sure to check that your application packet includes the following (**SINGLE SIDED PRINTING ONLY**):

- New Member Application Form, including response to essay questions and a professional reference. The application can also be done online at <http://sfoundation.dos.txstate.edu/>
- One Letter of Recommendation from a Texas State faculty/staff member, please have the Texas State faculty/staff member email their letter to [sfoundation@txstate.edu](mailto:sfoundation@txstate.edu), or if you are handdelivering the application the letter must be written on letterhead and sealed in an envelope with the recommender's signature across the seal (Dean of Students staff are not allowed to write letters of recommendation for new member applications)
- Current Resumé
- Copy of Spring 2017 semester schedule (from Self-Service Banner), and
- Current Professional Photograph of yourself

*Dean of Students-Student Foundation*  
*601 University Drive, LBJ Student Center Suite 4-12.1*  
*San Marcos, TX 78666 / 512.245.3469 / [sfoundation@txstate.edu](mailto:sfoundation@txstate.edu)*



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**Meet and Greet:** Prospective applicants who meet the minimum eligibility requirements will receive an email from the Director of Membership inviting them to a Meet and Greet event with active members.

Please be aware of the events listed below.

Event	Date	Location
Application Deadline	February 1 <sup>st</sup>	
Meet and Greet	February 8 <sup>th</sup>	Location TBA
Interviews	February 13 <sup>th</sup> – 23 <sup>rd</sup>	
Bobcat Pause	TBA	Location TBA
Induction	TBA	Location TBA

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**Please Type or Print Legibly**

**Demographic Information:**

Name:

\_\_\_\_\_

First

Middle

Last

Local Address:

\_\_\_\_\_

Street Address

Apt./Unit #

City, State, and Zip

Permanent Address:

\_\_\_\_\_

Street Address

Apt./Unit #

City, State, and Zip

Student ID No.: A0

Texas State Email Address:

\_\_\_\_\_

\_\_\_\_\_

Date of Birth:

Cell Phone:

\_\_\_\_\_

\_\_\_\_\_

Classification:

Expected Graduation Date:

\_\_\_\_\_

\_\_\_\_\_

Major:

\_\_\_\_\_

Minor:

\_\_\_\_\_

Preferred T-Shirt Size:

Preferred Polo Size:

\_\_\_\_\_

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**Essay Questions:**

**1. How did you hear about Student Foundation?**

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**2. Why do you wish to be a member of Student Foundation?**

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**3. What are you hoping to achieve as a member of Student Foundation?**

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**4. Please provide two significant accomplishments in your student organizations at Texas State thus far. Why do you consider them to be significant?**

**a.**

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**b.**

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**5. How would Student Foundation and the University benefit by having you as a member?**

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**6. What does being a leader mean to you?**

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**7. What do you consider to be the essential attributes of an effective leader and why are these attributes important?**

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**8. What strengths and weaknesses do you believe you possess as a leader?**

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**9. Please list your time commitments.**

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**10. Please provide any additional information that you believe would assist the Selection Committee in considering your application**

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**Dues:**

Fall 2017 New Members = \$80\*

**Payment Options (please select one): (NEEDS TO BE UPDATED)**

- Full Payment Now (payment due second week of October)
- Fall/Spring Installment Payments (1<sup>st</sup> payment due second week of October; 2<sup>nd</sup> payment due last general meeting)
- Every 2 Weeks Installment Plan (bi-weekly payments are due on Fridays by 5PM)

Late Fees: You will be charged a \$5 fee for each payment not received by the deadlines above.

***\*Please consult the VP of Finance, if you have any questions/issues concerning dues\****

\* Dues include induction fee, polo shirt and an individual blazer owned by the member.

**Committee Preferences:** Please rank your committee preferences in order from highest to lowest with 1 being your most preferred committee. See the last page for a description of each committee.

Rank	Committee	Rank	Committee
	Veterans Day Commemoration		Leadership Development
	Bobcat Pause Memorial Service		Membership
	Foundations of Excellence		Marketing & Communications

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**Professional References:** By completing this information and submitting it with your application materials, you grant the Dean of Students Office permission to contact these individuals for reference checks.

**Reference 1 Name:**

Telephone:

E-Mail address:

Relationship to you:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How long have

you known this

person?

\_\_\_\_\_





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**Please read and initial each statement below:**

\_\_\_\_\_ I understand that, if selected, I am *required* to attend the Induction Ceremony on **(TBA)** to become a member of Student Foundation.

\_\_\_\_\_ I understand that Student Foundation meets every other Wednesday at 7:00 PM and agree to meet the attendance policy. (See Constitution and By-Laws for policy)

\_\_\_\_\_ I understand that all Student Foundation events listed on the last page are *mandatory*. If for any reason I am unavailable for a Foundation event, I will inform the Vice President of Administration no later than 24 hours prior to the event with a legitimate reason for absence.

\_\_\_\_\_ I understand that I must maintain an overall 2.5 Texas State GPA each semester in order to maintain my active status in Student Foundation.

\_\_\_\_\_ I understand that I will serve and participate on at least *one* committee and all committee meetings are *mandatory*.

\_\_\_\_\_ If for any reason I am unavailable for a committee meeting, I will inform the Director of my committee no later than 24 hours prior to the meeting with a legitimate reason for absence.

\_\_\_\_\_ I understand the required dues for the year, which benefit me and support the organization, as well as the payment options that are available and agree to meet these financial obligations.

**I understand to make Student Foundation a priority and I accept all responsibility connected to Student Foundation if I am selected as a member. By signing this document, I am held accountable for all information in this document.**

**Signature:**

**Date:**

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**Committee Descriptions:**

**Bobcat Pause Memorial Service:** This annual event, held in the LBJ Ballroom, recognizes all of the student, faculty and staff Bobcats who passed away during the year. The names are read aloud and Foundation members give roses to family/friends who are present to represent lost ones.

**Foundations of Excellence:** This annual program was created by Student Foundation to recognize ten faculty/staff members who inspire, motivate, and encourage members of Foundation. Plaques are given to the award recipients for their hard work and dedication to the student body of Texas State University.

**Veterans Day Commemoration:** This annual event, held in the Quad, is designed to honor those who have fought for the safety and freedom of the United States of America. This presidential event is held every November on Veterans Day.

**Membership:** This committee aids in membership development and support including winter & spring Banquets, mentor program, membership recruitment, and the Induction Ceremony.

**Communications & Marketing:** This committee oversees general communications and marketing including web pages, print publications, press releases, advertising, and outreach activities.

**Leadership Development:** The committee aids in the development of activities for membership including semester retreats, etiquette dinner, workshops and seminars. It also works closely with the Dean of Students and other university offices to promote member participation in campus leadership programs.

**Mandatory Meetings/Events:**

All General Meetings, Special Meetings, and Assigned Committee Meetings			
<b>Fall Induction Ceremony &amp; Reception</b>	<b>TBA</b>	<b>Leadership Institute Annual Conference</b>	<b>TBA</b>
<b>Fall Retreat</b>	<b>TBA</b>	<b>Foundations of Excellence</b>	<b>TBA</b>
<b>Etiquette Dinner</b>	<b>TBA</b>	<b>Bobcat Pause Memorial Service</b>	<b>TBA</b>
<b>Veterans Day Commemoration</b>	<b>TBA</b>	<b>Spring Banquet: <i>Hold both dates tentatively.</i></b>	<b>TBA</b>
<b>Winter Banquet</b>	<b>TBA</b>	<b>Board of Regents Meeting*</b>	<b>TBA</b>
<b>Spring Retreat</b>	<b>TBA</b>		

*\*Board of Regents Meetings are subject to change & will only require a certain amount of volunteers. Regardless if you are available you are required to volunteer.*

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