Members Present:
Michal Anne Lord    Carolyn McCall
Grady Early    Glen Rydl
Robert Northcutt    Brock Brown
Katherine Moffeit    Barbara Melzer
Eric Nielsen    Steven Beebe
Bill Stone    Michael Hennessey
Fred Blevens    Kenneth Margerison
Christina Schroeder    Catherine Hawkins

Dr. Brown welcomed everyone and introduced the new members of the General Education Council. Dr. Brown mentioned the tentatively scheduled four meetings for the fall semester. Dr. Brown asked if everyone wanted more detailed minutes and the Council asked for more detailed notes.

Dr. Brown explained proposed changes to PPS 1.14.

**REVISIONS:**
Paragraph 7, line 1 should be changed from school to college on the PPS revisions.

Paragraph 10, line 1 should be changed from school to college on the PPS revisions.

**MOTION:**
- Barbara Melzer recommends that:

Paragraph 14, line 2 change to say; “Standard parliamentary procedure will be honored. The Council must have a quorum of eleven voting members to conduct business. A simple majority will carry an issue.”

- Michael Hennessey seconds the motion.
- Motion is accepted,

**DISCUSSION:**
The Council agreed that in the absence of a quorum, the General Education Council would continue to gather to discuss issues unrelated to personnel. Since not formal meetings, no minutes of such gatherings would be maintained or posted to the University College website. No actions can be taken at such gatherings.

Unanimous
Dr. Brown told the Council that Paul Raffeld and he are dealing with the issues of Assessment. Sue Beebe was commissioned to study a random sample of Admissions Essays. In addition to possible use in the admissions process, the writing samples will be the first piece of the student portfolio and should be retained for six years. Dr. Brown also suggested that the initial senior interview period take place before Spring Break and separate writing final writing sample could include student comments about staff or faculty who had a major impact on students’ experience at SWT.

Dr. Brown reported that for the upcoming catalog (2000-02) CAD decided that SWT would have a 9 hour advanced WI requirement. The University Council is collecting information in a special SACS report designed to demonstrate writing, communication, math, reading and computer skills developed in individual courses taken at SWT. It was suggested that 9 hours of WI courses be required in upper level courses.

Grady Early suggested that physical anthropology and physical geography be added to the natural science perspective. The information needs to be developed for the 4th Monday of January. It was also suggested that the 3 PFW categories be eliminated.

Brock Brown asked if 1999 new students would have to take 9 hours WI at SWT and will they be upper or lower level courses? Dr. Brown will seek clarification from CAD. Catherine Hawkins wants to know how WI is defined at this institution. Christina Schroeder suggested that the increase take place at the upper level of the department or college with the Dean confirming the College level.

**COMMENTS:**
- Dr. Brown will send out copies of Oct.10 Denver Post article describing competency funding.
- Bill Stone told the Council that the field of study is moving again and should be online next year.
- Bill Stone asked Dr. Brown to collect and to report the Core Curriculum of the 10 largest feeder schools for SWT.
- Catherine Hawkins would like a brief SACS review.
- Steven Beebe would like to have a prediction of General Education class sizes. He would also like information about AP courses and classes taken during High School. Dr. Brown reported that parent responses during New Student Orientation suggest that as many as half of Texas high school graduates are enrolling in AP courses or dual credit during high school.

Meeting was adjourned.