Student Government Graduate House of Representatives
Meeting on September 15, 2017

I. Call to Order
House Leader Le Noc called the meeting to order at 1:01pm

II. Roll Call
Representatives Present: Amarilis Castillo, Brittany Davis, Thi Nguyen, Guarav Jumar, Sara Groman, Maël Le Noc, Kelly Gourluck, Sara Wall, Dieder Cervantes, Jennifer Idema.

Representatives Absent: Anthony Gallardo, Sara Boysen, Mary Traxler
Representatives Absent but Excused: Amanda Faggard
Other Present: Graduate House Advisor Dr. Paulson

III. Orders of the Day

IV. Guests Speakers
Guest Speaker Christopher Hanson spoke for 15 minutes about an open letter he is submitting to various departments to begin a discussion about custom regalia for graduate students. He asks the Graduate House of Representatives to endorse his letter and to find out if our constituents are interested in custom regalia.

V. Public Forum
There was no Public Forum

VI. Reports
(a) Student Government Vice President's Report: Jackie Merritt
   Vice President Merritt shared:
   - their first meeting was Monday.
   - The STAR grant application is open – funded by student government for UG’s seeking funding for research
   - Vacant seats for senate – 15 open seats – hoping to fill over the weekend
   - Provided her contact information: Jem238@txstate.edu

(b) House Leader's Report: Maël Le Noc
   - House Leader Le Noc Attended the Student Government Retreat, the Graduate Students of Color Alliance welcome reception, and the diversity and inclusion committee meeting

(c) House Secretary's Report: Brittany Davis
   a. Nothing to report

(d) House Parliamentarian's Report: Kelly Gourluck
   a. Nothing to report at this time

(e) Committees Reports
i. Diversity Inclusion: Amanda Faggard
- Representative Faggard was not present. House Leader Le Noc attended the subcommittee meeting where three students attended. The reviewed applications and have accepted five new members.
- An announcement recruiting new members will be sent out in the GradBulletin – new application will be on the webpage.
- House Leader Le Noc suggested Representatives send the application out to whoever they want.

ii. Social Media and Technology: Sarah Groman
   - House Leader Le Noc is still trying to obtain the login information
   - Representative Groman suggested to email departments with a survey to gage interest in the custom regalia

iii. Campus Life: Jennifer Idema
   - Nothing to report

iv. Budget and Finance: Gaurav Kumar
   - House Leader Le Noc announced that he is still waiting to find out what our budget is

(f) University Committees Reports
   - No committees are represented yet

(g) Advisor's Report: Dr. Paulson
   - Brittany has access to GATO
   - Advisor Dr. Paulson needs Representatives for two new committees
     - Grad College Committee for the Outstanding Mentor Award
       - The committee meets once or twice in November to discuss applications submitted.
       - Representative Castillo and Representative Wall volunteered for the committee.

     - Graduate student advisory board for the library
       - Serve 2 long semesters and possibly multiple years. Interests in university library as well as library services
       - Requirements – 4 meetings for 2017-2018 12:30-1:20 on Tuesdays October, November, February, and April.
       - House Secretary Davis and House Parliamentarian Gourluck volunteered for this committee.

   - Advisor Dr. Paulson asks that representatives reread house rules & constitution

VII. New Business
   (a) Approve the minutes from last meeting
      - Representative Idema moved to approve the minutes and House Parliamentarian Gourluck second the motion.
(b) Representatives' Contact Information List
House Leader Le Noc passed a list around for everyone to add their contact info.

(c) Parliamentary Procedure
House Leader Le Noc distributed a parliamentary procedure “cheat sheet” to all representatives.

(d) Events Sponsored or Co-Sponsored by the Grad House
- Representative Idema asked for all other Representatives to share ideas of what we can do for events.
- Ideas shared by Representatives included: Grad House Social during GSAW, Homecoming tailgating event with the Alumni Association, Canned food drive/pizza party, Partner w/Alumni, Food drive that serves students on campus.
- **Action item:** Representative Idema will contact alumni association and find out what sort of events they would co-host with us as well as how much they will contribute and will contact student food bank about a food drive event.

(e) Graduate House Website
- House Secretary Davis will request short bios from all other representatives to post on the website.
- House Secretary Davis will also add a Suggestion Box Form to the website.

(f) Creation of Campus Life Subcommittee for GSAW/3MT
- House Advisor Dr. Paulson wants to create a Committee to advise on GSAW/3MT events.
- House Secretary Davis moves to create the subcommittee and House Parliamentarian Gourluck second the motion.
- Representative Idema will head the subcommittee.
- An application to join the subcommittee will be created based on the diversity committee application. House Secretary Davis will put the application on the website when it is ready.
- Representative Idema nominated Representative Castillo to Chair the subcommittee and House Secretary Davis second the motion.

(g) Lunch with the Deans
- All Representatives agreed that 12:30 on a Friday works.
- House Advisor Dr. Paulson will work on finding a good Friday in the fall.

(h) Graduate House Photos
- All present Representatives will be available on October 13th for photos.

(i) Allies training
- All Representatives agreed to attend the training on their own time.

(j) Custom Regalia Speaker
- Representatives will reach out to their colleges to get a sense of what students in each representative’s area wants as far as custom regalia

VIII. Questions
Representative Nguyen asked what our main form of communication will be. House Leader Le Noc informed her that email and TRACS will be our main method of communication.

Representative Nguyen asked what is the best way to keep up to date on different committees. All Representatives agreed that the Forum tool in TRACS will be the best way to keep all members up to date on committee business.

IX. Announcement
No Announcements

X. Adjournment
Representative Idema motioned to adjourn. House Secretary Davis second the motion. House Leader Le Noc adjourned the meeting at 3:00pm