

Nurse, LVN

Job Code 7108

General Description

Responsible for providing nursing care, treatment, and health education for Texas State students.

Examples of Duties

Provide nursing care and patient assessment according to recognized standards and student health center policies.

Triage by obtaining patient's chief complaint and appropriate vital signs.

Direct patients through clinic admissions process.

Give health information and advice and assist students on how to access health care services.

Complete and/or facilitate medical procedures.

Assist medical providers in a wide range of health care services.

Calculate, administer, and monitor curative and preventative medications according to physician's orders, clinic protocol and professional nursing standards.

Provide HIV counseling, contraceptive counseling/education, and preventative health care education.

Document care provided.

Perform accurate computer data entry to schedule appointments.

Maintain work area by cleaning, stocking, and anticipating supply needs.

Provide health care support and direction at campus events.

Maintain and operate autoclave machine.

Medical supply stocking of patient treatment areas.

Dispose of hazardous waste.

Schedule general appointments for patients with multiple providers.

Determine medical problems and appropriate appointment time.

Provide general information about clinic services.

Perform other duties as assigned.

Knowledge, Skills, and Abilities

Knowledge of: related outside agencies; laws, guidelines and policies related to health care with special focus on college health; medications and pharmacological effects; medical terminology and formulas for medicinal administration and for determining vital signs; normal anatomy and physiology and pathophysiology of disease processes; infection control practice, blood-borne pathogens, and personal protective equipment (PPE); healthcare agencies and services available.

Skill in: working as a team member and interact courteously with often hostile students; establishing rapport with a wide variety of clients; determining patient's urgency of need, level of care, and facilitate receipt of care; assessing medical equipment for facility; decision making.

Ability to: interpret handwriting; take telephone messages and client records; take vital signs and to take accurate measurements in the metric system; give clear instruction regarding

medication and preventative measures; explain assessment findings accurately; read and understand medical terminology; calculate time, medication dosage, and IV flow rates; operate a computer, e-mail, Medcat software, internet, etc.; successfully perform nursing procedures.

Experience and Education

To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities

Other Requirements

Must be a Licensed Vocational Nurse and have a DEA registration.