Intern Interview Verification and Hire Form

I certify that the above student completed an interview with our office:\_ (date of interview)

The status for intern employment on the date of the interview is as follows:

1. Student has been accepted for employment ( )
2. Student not suited for this position ( )

If the student is employed in your office, please complete the following:

The intern has been accepted for through \_ and will be working

hours each week in a paid/unpaid position. For the above paid position, the rate of pay will be per hour with the paycheck distributed on a basis.

(signature of intern supervisor) (date) Intern Supervisor: (please print)

Title:

Name of office/agency: \_

Address:

Phone: \_ Fax: \_ \_

E-mail: \_

Student is to return form to the Internship Coordinator.