

Texas State University
Retired Faculty and Staff Association Advisory Board Meeting Minutes
March 11, 2015, River House Conference Room, 10 a.m.

Advisory Board members in attendance: Marian Loep, Ed Burkhardt, Debra Heinsohn, Marianne Reese, Linda Burkhardt, Darlene Schmidt, Rob Moerke, Larry Patterson, Carole Green, Lloyd Dean Eckley, Margaret Dunn, Peggy Townes, Carmen Imel, Don Tuff, Judy Row, Randy Cook, and Liaison Debra Christian

Advisory Board members absent: Josie Garrott, T.Cay Rowe and Kathie Patterson

Marian called the meeting to order at 10 a.m. and introduced our new university liaison, Debra Christian.

Approval of the February 11, 2015, Advisory Board minutes – Don Tuff moved and Linda Burkhardt seconded a motion that the minutes be approved. The motion passed.

Treasurer's report – Marian distributed detailed copies of our university account and asked members to review and send comments or questions to Marian and Josie before our next meeting. Our March treasurer's report reflects \$485.49 in petty cash and \$10,327.70 in the university account as of February 18. The UFCU money has been posted. Lloyd Dean Eckley moved and Judy Row seconded a motion to accept the report, and it passed unanimously.

Advisory Board discussion and action items:

- 1. Memorandum of Understanding** – Marian distributed copies of the “Memorandum of Understanding between Texas State University and the Retired Faculty and Staff Association” (MOU). This document provides RFSA standing within Texas State. The MOU has been previously approved by the Executive Committee. Discussion of highlights within the document was held. Motion to approve the MOU was made by Darlene Schmidt and seconded by Marianne Reese. The motion passed unanimously. The MOU will now go forward for approval with final approval to be given by the Board of Regents in May.
- 2. Advisory Board Changes** – Marian announced that the revised listing of Advisory Board members would be added to our website and she will send the new listing to all Advisory Board members via email.
- 3. Annual Meeting Report** – Ed reported that entertainment will be provided by the Austin Harmony, affiliated with Sweet Adeline International. Rob circulated a sample of the plaque and wording to be ordered and presented to Marie and Ron Jager. Debra will place the order through Hill Country Trophy. Debra will provide the list of retirees, their position and department, and date of death to Judy to include in the memorial powerpoint. Debra reported that the Steger's contract has been signed and the 25% deposit has been paid.
- 4. Retirement Fair** – Volunteers will set up at the LBJ Student Center at 8 a.m. on March 25. Debra provided copies of the brochures and forms that will be distributed. Pens will be handed out while supplies last (Debra will check to see if additional pens are being stored on

campus) and membership pins will be given to those who fill out the RFSA membership application. Many thanks to our volunteers this year: Rob Moerke, Marianne Reese, Margaret Dunn, Darlene Schmidt and Judy Row.

5. **Bill Liddle Memorial Plaque** – The status of the memorial plaque for Bill Liddle was discussed. Debra will check on the order and we will discuss at the May meeting.
6. **PR Opportunities** – We discussed the following opportunities:
 - a. Asking Michelle Piersol for a photo that we could use in a press release announcing our scholarship. We have a photo of Savannah Perez.
 - b. Retirement Fair activities and photo (March 25th)
 - c. March 28th “graduation dance” for the C&W Life-Long Learning class. A motion was made by Don Tuff and seconded by Rob Moerke to give a \$50 gift in Kent Finley’s memory to the Cheatham Street Music Foundation. Motion passed unanimously. (Marianne will arrange presentation of the gift at the dance; Judy will take the photo.)
 - d. New officers for the 2015-2016 academic year (April 9th)
 - e. April 28th bus trip to Fredericksburg
7. **New Members and New Retirees** – New member Nancy Warren, previously an Academic Advisor in the McCoy College of Business joined the RFSA. Welcome, Nancy!
8. **Staff Council, Faculty Senate and Human Resources** – No report.
9. **Update on RFSA Clubs & Committees**
 - A. **Program Committee** – Rob reported in Josie’s absence.
 - a. **Lunch/Matinee “A Streetcar Named Desire”** – Larry Patterson reported on the success of the play/lunch activity noting that Italian Gardens did a terrific job.
 - b. **Day trip to Fredericksburg** – Debbie reported on the activities during the 11 hour trip from San Marcos to several wineries, tour of the LBJ Ranch, lunch in Fredericksburg, and of course, bluebonnet viewing.
 - c. **Summer luncheon/speaker** – Rob asked for a volunteer to help organize the June luncheon in his absence. Debbie Heinsohn volunteered to help.
 - B. **Upcoming Events**
 - a. **Veterans Day Parade** – Larry Patterson
 - b. **Holiday Luncheon** – Josie Garrett
 - C. **Care Committee** – Linda Burkhardt reported that condolence cards were sent to member Carolyn McCall due to the death of her mother and to the family of member John Stansberry.
 - D. **Historical Committee** – No report.

- E. Investment Club** – Rob reported that the Investment Club met in March and that there will be no April meeting. Gary Carman will present the May 5th meeting at the Price Center and this will be the last meeting until fall.
- F. Fall Social Committee** – Marian reported that the committee will meet March 26 and will report our progress at the Annual Meeting.
- G. Life-Long Learning (LLL) Committee** – The goals for the Life-Long Learning Program were distributed. Marianne discussed three classes that could be offered in April and May through a partnership with RFSA and the San Marcos Parks and Recreation's 50+ Program. A minimum number of participants would be required for the classes to take place. No objection was given to offering these classes through the partnership that would not require additional funding from RFSA. The registration and collection of fees would be handled through the Activity Center with a 80:20% split of collected fees going to the instructors (80%) and 20% to the Activity Center. Ed asked if a MOU or contract could be established to solidify this partnership. Marianne will convene her committee to discuss possible courses for June and July and the concept of a MOU or contract.
- H. Scholarship Committee** – Ed will contact the STAR to find out the deadline and costs for the scholarship ad.
- I. Social Media/Website Updating Committee** – We still need a chair for this committee. Marian suggested having Pat Murdock be the person recognized under the Spotlight portion of our website. No motion, but all agreed. Marian will ask T.Cay if she would be willing to prepare the information for the webpage.

10. Off-agenda items

- A. Planto Roe Financial Services** – Marian discussed a financial planner who had contacted her wanting to address the board. The Board recommended she not meet with them before checking with the list of approved providers with the University.
- B. Kimberly Garrett** -- Darlene suggested we award Kimberly Garrett “honorary board membership” at our Fall Social. All agreed.

11. Adjournment – The meeting adjourned at 11:45 a.m.

Respectfully submitted,

Marianne Reese for T.Cay Rowe, secretary