

REQUEST FOR HOUSING/PROVISIONAL HOUSING AGREEMENT

Date

RECORDS AND COLLETIONS CURATION

Center for Archaeological Studies
Texas State University
601 University Drive
San Marcos, Texas 78666

Permanent housing and curation is requested at the Center for Archaeological Studies for the following project:

Project # & name _____

_____ PI _____

Agency(ies) & permit #(s) _____ Permit expiration _____

Project sponsor _____

Land Owner/Controller (if differs from above) _____

Project area/county(ies)/site #(s) _____

Nature of Survey _____ Testing _____ Data Recovery _____ Archival _____ Other _____
investigation _____

Dates of investigation _____ Projected date for curation _____

Estimated space needs: Records _____ Inch(es) _____ Collections _____ boxes
(Collections box 18"x11"6")

I, the Principal Investigator for this project, understand that CAS curatorial staff can help to estimate space needs if assistance is needed. Also, that CAS will be contacted at least two weeks prior to transferring the documented records and collections to the CAS facility. I further acknowledge that all project records, including all field records, be on archival materials and that collections and records will be properly packaged and labeled as required by CAS (see attached CAS Curation Guidelines For Incoming Collections, Records).

Signature of Principal Investigator

Company

Print or Type Name

Address

Title

City, State, Zip Code

Email Address

Telephone/ Fax

CAS's current costs are \$476.51 per box and \$150.00 per inch of records. Digitized records are \$100.00 per inch.

____ Provisional Housing approved

____ Provisional Housing denied

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Signature of CAS representative

Print or type title

Date