

Community Service Verification for Student Justice

**Please make copies of this form before completing if multiple agencies will be used.*

STUDENT SECTION

Please sign below indicating you have read and agree to the information on this form.

Failure to complete the required community service hours by the agreed date may result in further sanctions, including but not limited to, suspension or expulsion. This form must be completed, with the appropriate signatures, and turned in on or before the agreed date to **the Dean of Students Office, at LBJ Student Center 5-9.1.**

Community service may be completed in any community at any legitimate community service / non-profit agency during any time increment conducive to both you and the agency unless otherwise specified. No community service hours may be completed with or supervised by family, friends, and a fraternity/sorority unless otherwise specified.

Student Signature: _____ Date: _____

STUDENT SECTION

Please print in the spaces provided.

Student Name

agrees to complete _____ community service hours by _____ / _____ / _____.
Number Month Date Year

AGENCY SECTION

Please print in the spaces provided.

The above-named student has completed _____ community service hours as of _____ / _____ / _____.
Number Month Date Year

List of tasks completed during community service

Agency Name

Agency Phone Number

Agency Representative Name

Agency Representative Title

Agency Representative Signature: _____ Date: _____

INFORMATION SECTION

The information below may assist with finding community service opportunities.

Alcohol and Drug Compliance Service (<http://www.dos.txstate.edu/adcs.html>)

The Alcohol and Drug Compliance Services (ADCS) arranges and reports community service hours for Texas State students who have been referred by an Texas State department/office judge or probation officer. Available hours and projects are filled on a first-come, first-serve basis. Sstudents are urged to call (512) 245-3601 well in advance of their due date.

Bobcat Tram System (www.tram.txstate.edu)

If your concern is not having transportation, you may utilize information about the Bobcat Tram system to assist you in completing community service off campus.

Student Volunteer Connection (www.lbjsc.txstate.edu/svc)

You may utilize information from the Student Volunteer Connection (SVC) to assist you finding community service on and around the Texas State campus. The SVC website includes community service events calendar, agencies list, and on-going opportunities.