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Office	Phone: (512) 245-	Location	Website
		Need Maps?	www.maps.txstate.edu/
Admissions	2364	UAC	www.admissions.txstate.edu/
Cashier's Office	2544	JCK 180	http://www.txstate.edu/sbs/
CATS Registration Help Line	7888		
Correspondence and Extension	2322	ASB 302	www.studyanywhere.txstate.edu/
Dean of Students/Student Justice	2124	LBJSC 5-9.1	
Disability Services	3451	LBJSC 5-5.1	www.ods.txstate.edu/
Financial Aid & Scholarships	2315	JCK 240	www.finaid.txstate.edu/
I.D. Services	2297	LBJSC 2-9.1	http://www.aux-srvcs.txstate.edu/idservices/
Library	2686	ALK	www.library.txstate.edu/
Operator (University)	2111		
Parking Services	2887	NUEC	www.parking.txstate.edu/
Police (University)	2805	NUEC	www.police.txstate.edu/
Registrar	2367	JCK 111	www.registrar.txstate.edu/
Residence Life	2382	JCK 380	www.reslife.txstate.edu/
Student Health Center	2161	Health Ctr	www.healthcenter.txstate.edu/
TSIP Office	3942	ASBN 101	www.txstate.edu/tsip/
Veterans Affairs	2641	JCK 111	www.registrar.txstate.edu/
Round Rock Higher Ed Center	716-4000		www.rrhec.txstate.edu
Departments			
Accounting	2566	McCoy 431	www.business.txstate.edu/dept/acct/
Aerospace Studies	2182	HINE 108	www.det840.net/mambo/
Agriculture	2130	AG 206	http://ag.txstate.edu/
Anthropology	8272	ELA 273	www.txstate.edu/anthropology/
Art & Design	2611	JCM 2112	www.finearts.txstate.edu/art/
Biology	2178	SUPP 384	www.bio.txstate.edu/
Chemistry	2156	CHEM 238	www.txstate.edu/chemistry/
Clinical Laboratory Science	3500	HPB 363	www.health.txstate.edu/cls/
Communication Disorders	2330	HPB 150 C	www.health.txstate.edu/cdis/
Communication Studies	2165	CENT 205	www.finearts.txstate.edu/commstudies/
Computer Information Systems & Quantitative Methods	2291	McCoy 404	www.cis.txstate.edu/

Computer Science	3409	NUEC 247	www.cs.txstate.edu/
Criminal Justice	2174	HINE 120	www.cj.txstate.edu/
Curriculum & Instruction	2157	ED 3044	www.txstate.edu/ci/
Ed. Admin. & Psych. Svcs.	2575	ED 4032	www.eaps.us/
English	2163	FH 365	www.english.txstate.edu/
Family Consumer Sciences	2155	FCS 101	www.fcs.txstate.edu/
Finance & Economics	2547	McCoy 504	www.business.txstate.edu/FIN_Eco/
Geography	2170	ELA 139	www.geo.txstate.edu/
Health Administration	3556	HPB 253	www.health.txstate.edu/HA/
Health Education	2561	JOW A116	www.hper.txstate.edu/
Health Information Mgt.	8242	HPB 220D	www.health.txstate.edu/HIM/
Health Services Research	3494	HPB 250A	www.health.txstate.edu/hsr/
History	2142	TMH 202	www.txstate.edu/history/
Management	2571	McCoy 524	www.business.txstate.edu/mgt/
Marketing	7428	McCoy 424	www.business.txstate.edu/marketing/
Mass Communications	2656	OM 102	www.masscomm.txstate.edu/
Mathematics	2551	MCS 470	www.txstate.edu/math/
Military Science	3232	FRIO 104	www.txstate.edu/armyrotc/
Modern Language	2360	CENT 214	www.modlang.txstate.edu/
Music	2651	MUS 101	www.finearts.txstate.edu/music/
Occupational Education/CATE	2115	PED 101	www.oecd.txstate.edu/
Philosophy	2285	PSY 110	www.txstate.edu/philosophy/
Physical Education	2561	JOW A116	www.hper.txstate.edu/
Physical Therapy	8351	HPB 310B	www.health.txstate.edu/pt/
Physics	2131	RFM 3240	www.txstate.edu/physics/
Political Science	2143	ELA 266	www.txstate.edu/politicalscience/
Psychology	2526	PSY 208C	www.psych.txstate.edu/
Radiation Therapy	9081	HPB 310A	www.health.txstate.edu/rtt/
Recreation	2561	JOW A116	www.hper.txstate.edu/
Respiratory Care	8243	HPB 350A	www.health.txstate.edu/rc/
Social Work	2592	HPB 302	www.health.txstate.edu/sowk/
Sociology	2113	ELA 232	www.soci.txstate.edu/
Technology	2137	RFM 2240	www.txstate.edu/technology/
Theatre	2147	THEA 101	www.finearts.txstate.edu/theatre/
University Seminar	7952	ASBN 410	www.txstate.edu/ucollege/universityseminar/

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LIST OF COURSE ABBREVIATIONS

A S	Aerospace Studies	IS	International Studies
ACC	Accounting	ISEP	International Student Exchange Program
ADS	Administrative Science	ITAL	Italian
AG	Agriculture	JAPA	Japanese
AGED	Agricultural Education	JOUR	Journalism
AHS	Allied Health Sciences	L EN	Law Enforcement
ANTH	Anthropology	LAT	Latin
ARAB	Arabic	LING	Linguistics
ART	Art	LTCA	Long Term Care Administration
ARTC	Communication Design	MATH	Mathematics
ARTF	Art Foundation	MC	Mass Communication
ARTH	Art History	MFGE	Manufacturing Engineering
ARTS	Art Studio	MGT	Management
ARTT	Art Theory	MKT	Marketing
ASD	Agricultural Service and Development	MRA	Medical Records Administration
ASL	American Sign Language	MS	Military Science
BA	Business Administration	MT	Medical Technology
BAND	Band	MTE	Mathematics for Teacher Education
BIB	Bible	MU	Music
BIO	Biology	MUSE	Music Ensemble
BLAW	Business Law	MUSP	Music Performance
BS	Band Strutters	NHT	Nature and Heritage Tourism
BWW	Brass & Woodwind	NSEP	National Student Exchange Program
CATE	Career and Technology Education	NUTR	Nutrition & Foods
CDIS	Communication Disorders	OCED	Occupational Education
CHAM	Chamber Music	ORIN	Orchestra Instruction
CHEM	Chemistry	PE	Physical Education
CHOI	Choir		more continued on next page
CHOR	Chorus	PE S	Physical Education Service
CI	Curriculum & Instruction	PFW	Physical Fitness & Wellness
CIS	Computer Information Systems	PHIL	Philosophy
CJ	Criminal Justice	PHYS	Physics
CLS	Clinical Laboratory Science	PIAN	Piano
COMM	Communication Studies	PICL	Piano Class
COUN	Counseling	POR	Portuguese
CS	Computer Science	POSI	Political Science
DAE	Developmental & Adult Education	PSY	Psychology
DAN	Dance	PT	Physical Therapy
DR	Drama	QMST	Quantitative Methods & Statistics
DRAM	Drama	RC	Respiratory Care
ECE	Early Childhood Education	RDG	Reading
ECO	Economics	REC	Recreation
ED	Education	REL	Religion
EDA	Educational Administration	RT	Respiratory Therapy
EDP	Educational Psychology	RTT	Radiation Therapy
EDTC	Education Technology	RUSS	Russian
ENG	English	SOCI	Sociology
ENGR	Engineering	SOWK	Social Work
ESL	English as Second Language	SPAN	Spanish
ESLG	English as Second Language- Grammar	SPCH	Speech
ESLO	English as Second Language-Oral	SPCO	Speech Communication
ESLR	English as Second Language-Reading	SPED	Special Education
ESLW	English as Second Language-Writing	STBD	Stage Band
ETHS	Ethnic Studies, U.S.	TECH	Technology
FCD	Family & Child Development	TH	Theatre
FCS	Family & Consumer Sciences	TH A	Theatre Arts
FIN	Finance	VOCL	Voice Class
FM	Fashion Merchandising	VOED	Vocational Education
FR	French	VOIC	Voice
GEO	Geography	US	University Seminar
GEOL	Geology	WS	Women's Studies
GER	German		
GNST	General Studies		
GOV	Government		
GS	General Science		
H ED	Health Education		
HA	Health Administration		
HE	Home Economics		
HEED	Home Economics Education		
HHR	Healthcare Human Resources		
HIM	Health Information Management		
HIST	History		
HON	Honors		
HP	Health Professions		
HR	Health Research		
HUM	Humanities		
IA	Industrial Arts		
ID	Interior Design		
IE	Industrial Engineering		

Major and Minor Codes

PRE-PROFESSIONAL CODES

07 Pre-Architecture 09 Pre-Nursing
01 Pre-Dental 10 Pre-Occupational Therapy
02 Pre-Engineering 05 Pre-Pharmacy Therapy
03 Pre-Law 11 Pre-Physical Therapy
04 Pre-Medicine 06 Pre-Veterinary

MAJOR CODES (by Colleges)

100 Undeclared Majors
101 - 199 College of Applied Arts
200 - 299 College of Education
300 - 399 College of Liberal Arts
400 - 499 College of Science
500 - 599 McCoy College of Business Adm
600 - 699 College of Fine Arts &Comm.
700 - 799 College of Health Professions

Colleges and Advising Centers

Applied Arts

(512) 245-3333, AG 300
www.txstate.edu/appliedarts/
Advising Center: (512) 245-1490

McCoy Business Administration

(512) 245-2311, McCoy 530
www.business.txstate.edu/
Advising Center: (512) 245-1993

Education

(512) 245-2150, Education 2001
www.education.txstate.edu/
Advising Center: (512) 245-3050

Fine Arts & Communication

(512) 245-2308, Old Main 112
www.finearts.txstate.edu/
Advising Center: (512) 245-1932

Graduate College

(512) 245-2581, JCK 280
www.gradcollege.txstate.edu/

Health Professions

(512) 245-3300, Health Prof. Building 201
www.health.txstate.edu/
Advising Center: (512) 245-3506

Liberal Arts

(512) 245-2317, Flowers Hall 313
www.txstate.edu/liberalarts/
Advising Center: (512) 245-1852

Science

(512) 245-2119, Centennial Hall 201
www.science.txstate.edu/
Advising Center: (512) 245-1315

University College

(512) 245-2218, ASB 100
www.txstate.edu/ucollege/

Final Exam Schedule

Classes that begin at times not represented should use the exam time for the closest prior class start time (e.g., the exam period for a 3:15 p.m. TTh class would be Tuesday at 3:00pm) Finals will be administered according to the published schedule. Individual students with conflicts or serious problems may take a final at an alternative time if they secure permission from their instructor. Faculty who wish to change the time of a final for an entire class may do so with permission from their chair and college dean. All Non-standard times before 12:30 MW exams will be on Saturday, May 5, at 3:00

Final Exam Schedule – Spring 2007

Class Start Time	Exam Day	Exam Time
MWF, MTWThF Classes		
8:00am	Wednesday, May 2	8:00am - 10:30am
9:00am	Monday, May 7	8:00am - 10:30am
10:00am	Friday, May 4	8:00am - 10:30am
11:00am	Friday, May 4	11:30am - 2:00pm
12:00pm	Wednesday, May 2	11:30am - 2:00pm
1:00pm	Monday, May 7	11:30am - 2:00pm
2:00pm	Wednesday, May 2	3:00pm - 5:30pm
3:00pm	Friday, May 4	3:00pm - 5:30pm
MW, MTWTh Classes		
8:00am MTWTh	Wednesday, May 2	8:00am - 10:30am
9:00am, 10:00am MTWTh only	Monday, May 7	8:00am - 10:30am
11:00am MTWTh only, 12:00 pm MTWTh only, 12:30pm MW only	Wednesday, May 2	11:30am - 2:00pm
1:00pm	Monday, May 7	11:30am - 2:00pm
2:00pm	Wednesday, May 2	3:00pm - 5:30pm
3:00pm, 3:30pm, 4:00pm, 4:30pm	Monday, May 7	3:00pm - 5:30pm
5:00pm, 5:30pm, 6:00pm	Wednesday, May 2	6:30pm - 9:00pm
6:30pm, 7:00pm	Monday, May 7	6:30pm - 9:00pm
7:30pm, 8:00pm	Wednesday, May 2	6:30pm - 9:00pm
TTh Classes		
8:00am, 9:00am	Tuesday, May 8	8:00am - 10:30am
9:30am	Thursday, May 3	8:00am - 10:30am
11:00am	Thursday, May 3	11:30am - 2:00pm
12:30pm, 1:00pm	Tuesday, May 8	11:30am - 2:00pm
2:00pm	Tuesday, May 8	3:00pm - 5:30pm
3:30pm, 4:00pm, 4:30pm	Thursday, May 3	3:00pm - 5:30pm
5:00pm, 5:30pm, 6:00pm	Thursday, May 3	6:30pm - 9:00pm
6:30pm, 7:00pm	Tuesday, May 1	6:30pm - 9:00pm
7:30pm, 8:00pm	Thursday, May 3	6:30pm-9:00 p.m.
M Only Classes		
8:00am, 9:00am, 10:00am	Monday, May 7	8:00am - 10:30am
11:00am, 12:00pm, 1:00pm	Monday, May 7	11:30am - 2:00pm
2:00pm, 3:00pm, 3:30pm, 4:00pm, 4:30pm	Monday, May 7	3:00pm - 5:30pm
5:00pm, 5:30pm, 6:00pm, 6:30pm, 7:00pm, 7:30pm, 8:00pm	Monday, May 7	6:30pm - 9:00pm
T Only Classes		
8:00am, 9:00am, 10:00am	Tuesday, May 8	8:00am - 10:30am
11:00am, 12:00pm, 1:00pm	Tuesday, May 8	11:30am - 2:00pm
2:00pm, 3:00pm, 3:30pm, 4:00pm, 4:30pm	Tuesday, May 8	3:00pm - 5:30pm
5:00pm, 5:30pm, 6:00pm, 6:30pm, 7:00pm, 7:30pm, 8:00pm	Tuesday, May 1	6:30pm - 9:00pm
W Only, WF Classes		
8:00am, 9:00am, 10:00am	Wednesday, May 2	8:00am - 10:30am
11:00am, 12:00pm, 1:00pm	Wednesday, May 2	11:30am - 2:00pm
2:00pm, 3:00pm, 3:30pm, 4:00pm, 4:30pm	Wednesday, May 2	3:00pm - 5:30pm
5:00pm, 5:30pm, 6:00pm, 6:30pm, 7:00pm, 7:30pm, 8:00pm	Wednesday, May 2	6:30pm - 9:00pm
Th Only Classes		
8:00am, 9:00am, 10:00am	Thursday, May 3	8:00am - 10:30am
11:00am, 12:00pm, 1:00pm	Thursday, May 3	11:30am - 2:00pm
2:00pm, 3:00pm, 3:30pm, 4:00pm, 4:30pm	Thursday, May 3	3:00pm - 5:30pm
5:00pm, 5:30pm, 6:00pm, 6:30pm, 7:00pm, 7:30pm, 8:00pm	Thursday, May 3	6:30pm - 9:00pm
F Only Classes		
8:00am, 9:00am, 10:00am	Friday, May 4	8:00am - 10:30am
11:00am, 12:00pm, 1:00pm	Friday, May 4	11:30am - 2:00pm
2:00pm, 3:00pm, 3:30pm, 4:00pm, 4:30pm	Friday, May 4	3:00pm - 5:30pm
5:00pm, 5:30pm, 6:00pm, 6:30pm, 7:00pm, 7:30pm, 8:00pm	Friday, May 4	6:30pm - 9:00pm
Sat Only Classes		
8:00am, 9:00am, 10:00am, 11:00am	Saturday, May 5	8:00am - 10:30am
12:00pm, 1:00pm, 2:00pm, 3:00pm	Saturday, May 5	11:30am - 2:00pm

Spring 2007 Academic Calendar		
Advance Registration		10/23- 11/10/06
Advance Registration Tuition Adjustment deadline		11/3/06
Advance Registration Bills Mailed		11/17/06
Late Registration Tuition Adjustment contracts deadline		12/08/06
Last Day to Pay for Advance Registration		12/13/06
Payment Period	ends at 6:30 p.m. on 1/12	1/8-1/12
Late Registration and Schedule Changes	ends at 3 p.m. on 1/12	1/4-1/6 1/8-1/12
Schedule Changes After Classes Begin	ends at 3:00 p.m. 1/19	1/16-1/19
Residence Halls Check-In		
New Student Orientation/Registration		
	Transfers A-L	1/9
	Transfers M-Z	1/10
	Freshmen ALL	1/11
Last Day to Pay for Late Registration	Ends at 6:30 p.m. 1/12	1/12
Martin Luther King Holiday	Classes do not meet	1/15
Classes Begin		1/16
12th Class Day		1/31

Academic Calendar continued on Page 9

*Last Day to Drop with No Record on transcript.		1/31
*Last Day to Drop with refund	Dropping all classes is a withdrawal and has different deadlines. See Cashier's Website for deadlines.	1/31
*Last Day to Drop with automatic "W" grade	ends @ midnight	2/2
Drops with a "W" or "F" assigned	ends @ 5:00 pm on 4/19	2/3-4/19
Graduation Application Deadline		2/9
2nd Installment Due		2/23
Mid-term		3/5
2nd Half Classes Begin		3/6
Residential Halls Close	5:00 pm	3/9
Spring Break		3/11-3/18
Residential Halls Open	Noon	3/18
3rd installment Due		3/30
*Good Friday	Check the Texas State home page the week of Good Friday for up-to-date information.	
*LAST DAY to Drop a course	ends @ 5:00 pm	4/19
*LAST DAY to Withdraw for this semester	ends @ 5:00 pm	4/19
Last Class Day		4/30
Final Exams	begins 5/1 @ 6:30 pm	5/1-5/8
Grades Available on the Web	Noon	5/14
Residential Halls Close	6:00 pm	5/12
2:00 p.m., 7:00 p.m. 9:30 am., 2:00 p.m. www.txstate.edu/academicaffairs/commencement_link.htm		5/11 5/12
Diplomas available for pick up		5/29-6/1
* These dates apply only to courses which run the full semester. Short courses have earlier deadlines. Call (512) 245-2367 for drop deadlines on short courses. These dates are subject to change.		

REGISTRATION INSTRUCTIONS

CatsWeb - click on the “**I’m finished...**” button when completing registration on CatsWeb.

Do not **close the browser until viewing the Registration Confirmation page on CatsWeb**. If **CatsWeb** is unable to accept your registration, you will receive a message as to what problem exists and how to resolve it.

* The **CATS Registration Helpline** (512) 245-7888 is available all semester, Monday - Friday, 8:00 a.m. - 5:00 p.m.

*To graduate successfully, be sure to enroll in a course that meets degree requirements. Failure to obtain correct information (from the catalog, degree outline or advisor) will not exempt you from having to meet your degree requirements.

*To avoid being dropped, be sure the required prerequisites have been met. Taking courses without fulfilling the necessary prerequisites requires obtaining permission from the department **before** registering.

*To keep your schedule, be sure to pay tuition and fees by the posted payment deadline. See the Academic Calendar on pages 8 and 9 for dates.

Instructions

1. **HOLDS** - This information is available on-line at:
<http://www.txstate.edu/app/hold-inquiry>

Suggestion: Recheck holds just prior to your registration period.

2. **ADVISING** - see your academic advisor. Check with the department for their schedules.

3. **PIN selection rules:**

- start with a number other than “0”
- no repeating numbers (i.e., 222222)
- no sequences (i.e., 123456)

• Forgotten PIN - stop in Registrar’s Office, 111 J.C. Kellam, with a picture ID or reset on-line at <http://CatsWeb.txstate.edu/CatsWeb/catsstud.htm>

4. **COURSE SELECTIONS** - record the index number

Tip: have alternate selections ready

5. **SPECIAL APPROVAL** - for classes showing “@” symbol, contact the department or instructor.

6. **ACCESS PERIODS** - check the appropriate table

NOTE: After an initial payment is made, schedule changes can only be made during the schedule change period.

7. **AUDITING CLASSES** - complete an Audit Request form at the Registrar’s Office by:

Spring - January 31st

IMPORTANT: Financial Aid – You must apply your aid on the web at www.txstate.edu/pay_tuition or going to the Cashier’s Office in J.C. Kellam 1st floor.

CANCELLATION OF YOUR CLASSES WILL BE PREVENTED WHEN A RECEIPT IS OBTAINED.

8. **PARKING PERMITS** - Parking Services (512) 245-2887
9. **PROBLEMS?** Call the CatsWeb helpline (512) 245-7888 from 8 a.m. to 5 p.m. Monday through Friday

Web Registration Instructions

1. On the Texas State home page www.txstate.edu , click the “registration link” from the list of online services.
2. Follow the on-screen instructions to create your PIN.
3. Provide your own challenge question and answer as requested in the space provided. This should be a question that has an answer you are not likely to forget. In the future, the challenge question you enter will be used to allow you to change your PIN on-line.
4. On the Web User Authentication screen:
 - a. If you have Texas State computer account, enter your username in the upper box and password in the lower.

OR

 - b. Enter your ID number (either SS# or Texas State ID #) as the user name and your PIN as the password.
5. Check your address to be sure it is correct. Change it if necessary.
6. On the “Student Course Registration” screen, enter the 6-digit index number.
7. When finished registering, click the “I’m finished. View schedule & fees” button.
8. **PRINT the CONFIRMATION PAGE** for your records.

Classification is based on cumulative hours passed (not counting hours currently enrolled and nontransferable hours.)

Freshman	=	0 - 29 hours
Sophomore	=	30 - 59 hours
Junior	=	60 - 89 hours
Senior	=	90 + hour

Advance Registration Access periods—Spring 2007
Mon. Oct. 23rd, 8:00am —Fri., Nov. 10th, 11:59pm

Access Times by Classification

Appointment Times Begin	Seniors Oct. 24 ends at 8am on 10/26	Seniors Oct.25 ends at 8am on 10/26	Juniors Oct. 26 ends at 11:59pm on 10/28	Juniors Oct. 27 ends at 11:59pm on 10/28	Sr. & Jr. Oct. 27 ends at 11:59pm on 10/28
8:00 a.m.	00 - 12	50 - 62	00 - 12	50 - 62	ALL
10:00 a.m.	13 - 24	63 - 74	13 - 24	63 - 74	ALL
12:00 noon	25 - 37	75 - 87	25 - 37	75 - 87	ALL
2:00 p.m.	38 - 49	88 - 99	38 - 49	88 - 99	ALL
4:00p.m.	00 - 49	50 - 99	00 - 49	50 - 99	ALL

7:30p.m.-8:30p.m. ——— No Access

8:30p.m.- 8a.m.	00 - 49	50 - 99	00 - 49	50 - 99	ALL
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Access Times by Classification

Appointment Times Begin	Sophomore Oct. 30 ends at 8am on 11/1	Sophomore Oct. 31 ends at 8am on 11/1	Freshman Nov. 1 ends at 11:59pm on 11/10	Freshman Nov. 2 ends at 11:59pm on 11/10	All Students Nov. 3 - Nov.10 ends 11:59pm
8:00 a.m.	00 - 12	50 - 62	00 - 12	50 - 62	ALL
10:00 a.m.	13 - 24	63 - 74	13 - 24	63 - 74	ALL
12:00 noon	25 - 37	75 - 87	25 - 37	75 - 87	ALL
2:00 p.m.	38 - 49	88 - 99	38 - 49	88 - 99	ALL
4:00p.m.	00 - 49	50 - 99	00 - 49	50 - 99	ALL

7:30p.m.-8:30p.m. ——— No Access

8:30 p.m. - 8am	00 - 49	50 - 99	00 - 49	50 - 99	ALL
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Spring 2007 Access Periods

Late Registration and Schedule Change Access Periods

Graduate Students will have open access

Day 1 (Thursday, Jan. 4, 2007)	Seniors
8 am - 10 am	00-09
10 am-12 Noon	10-19
12 Noon - 2 pm	20-29
2 pm - 4 pm	30-39
4 pm - 6 pm	40-49
6 pm - 8:00 am Friday	00-49
Day 2 (Friday, Jan. 5, 2007)	Seniors
8 am - 10 am	50-59
10 am-12 Noon	60-69
12 Noon - 2 pm	70-79
2 pm - 4 pm	80-89
4 pm - 6 pm	90-99
6 pm-8 am Saturday	50-99
Day 3 (Saturday, Jan. 6, 2007)	Seniors
8 am - 8:00 am Sunday	00-99
Day 4 (Monday, Jan. 8, 2007)	Juniors
8 am - 10 am	00-19
10 am - 12 Noon	20-39
12 Noon - 2 pm	40-59
2 pm - 4 pm	60-79
4 pm - 6 pm	80-99
6 pm - 8 am Tuesday	00-99
Day 5 (Tuesday, Jan. 9, 2007)	Sophomores
8 am - 10 am	00-19
10 am - Noon	20-39
12 Noon - 2 pm	40-59
2 pm - 4 pm	60-79
4 pm - 6 pm	80-99
6 pm - 8 am Wednesday	00-99
Day 6 (Wednesday, Jan 10, 2007)	Freshmen
8 am - 10 am	00-19
10 am - 12 Noon	20-39
12 Noon - 2 pm	40-59
2 pm - 4 pm	60-79
4 pm - 6 pm	80-99
6 pm - 8 am Thursday	00-99
Day 7 (Thursday, Jan. 11, 2007)	All Students
8 am - 11:59 pm	ALL
Day 8 (Friday, Jan. 12, 2007)	All Students
12:01 am - 3 pm	ALL

FEES, PAYMENTS AND DEADLINES

Tuition and Fee Information

The University reserves the right to change fees in keeping with the acts of the Texas Legislature and the Board of Regents, Texas State University System.

Fees for Off-Campus Courses: Off-campus students enrolled in solely off-campus courses may be eligible to have the following four fees waived from their registration bill; the medical service fee, the recreational sports fee, the bus fee and the student center fee. Students enrolled in an off-campus course will be charged an off-campus course fee of \$30 per credit hour. Students enrolled in both off-campus and on-campus courses will be charged all the fees mentioned above.

Beginning Spring 2007, an electronic fee of \$50 per hour will be charged for the purposes of funding course development and maintenance of internet or other electronic media courses. Students enrolled in solely electronic courses may be eligible to have the following four fees waived from their registration bill; the medical service fee, the recreational sports fee, the bus fee and the student center fee.

Payment of Fees: Registration fees and a one time general property deposit are payable before classes begin. A student is not registered until fees are paid. Payment may be made by check or money order payable to Texas State. Visa, MasterCard, American Express credit card payments are also acceptable. Loose coins in excess of the appropriate denomination required by banks are not acceptable for payment of any fee unless they are wrapped in appropriate denominational coin wrappers and signed by the payer.

Fees for Auditing Courses: Where auditing a course is permitted, all fees will be the same as if the course were taken for credit. Senior citizens, 65 or older, may audit courses without payment of a fee if space is available. Registration is permitted just prior to the start of the semester, with reduction made by the Tuition Adjustment Clerk, Student Business Services Office (JCK 188) before going on CatsWeb to register.

Fee for Schedule Change: A fee of \$2.00 is assessed for each change of a student's schedule during the Schedule Change Period at the beginning of each semester. A \$10.00 fee is assessed for each course dropped after the Schedule Change Period.

Late Registration Fee: A Late Registration Fee of \$10.00 is assessed to all currently enrolled students who do not advance register. This fee cannot be waived.

Late Fee for Student Health Center: A \$5.00 late fee is assessed at the Student Health Center for each emergency account receivable that is not paid within ten class days after medical treatment has been rendered.

Student's Financial Obligations

Students are expected to meet financial obligations to the University in accordance with specified deadlines and due dates. Registration fees are payable before classes begin. Students are not entitled to enter class or laboratory until their fees and deposits have been paid. Failure to pay the amount owed in the allotted time, or payments made with checks that are returned to Texas State unpaid by the bank may result in any or all of the following:

1. Dismissal from the University,
2. Withholding of future registration privileges,
3. Withholding of grades or an official transcript,
4. Withholding the conferring of a degree,
5. Bar against re-admission for the student.
6. Warrant hold with the State of Texas
7. Referral of debt to a collection agency

Once a student registers, he or she is responsible for the total fees assessed regardless of whether the installment option is used. Refund percentages are applied to total fees assessed and not the amount

paid. Students who withdraw before paying all installments may, in the event of withdrawal, receive a bill with a balance due rather than a refund. Delinquent accounts may be referred to a collection agency and the student is responsible for all attorney and collection fees.

Important Policies

Advance registration, late registration and installment/schedule billing payments may be made in person, by mail, or by web. Registration payments must be received by due date or classes will be canceled.

Mailed payments must be **RECEIVED**, not postmarked, **BY THE DUE DATE**. You must make allowances for any postal delays.

If you elect not to pay the **TOTAL DUE**, you will be assessed a \$10 installment fee for each remaining installment. A \$15 delinquent fee will be assessed for late installment payments.

All refunds are applied to any outstanding obligation with the University.

All student financial aid proceeds will be applied first to outstanding tuition, fees, room or board, or any other University debts.

Billing Information

A bill will be sent to your **local address*** for your remaining installment amounts and for any new charges incurred prior to the next installment due date, (example: for drop fees not paid). If you did not pay your total due at registration and did not receive a bill for your next installment, or have incurred new charges (example: schedule changes drop fees, etc) it is your responsibility to check CatsWeb or the Student Business Services Office to obtain your current balance due. A \$15 delinquent charge is assessed for late installment payments.

*If you have any questions about what local address is on file, or want to change your address do so online at www.registrar.txstate.edu or thru CatsWeb. If your local address is a residence hall, bills will be sent to your permanent address.

Bills are sent to remind students of due dates; however, this publication is considered official notification of installment due dates. Failure to receive additional notification does not exempt students from late penalties or reinstatement fees. Students are responsible for making their installment payments by the due date.

Tuition Adjustments

Tuition Adjustments include fee adjustments for Commission for the Blind, Commission for the Deaf, DAV (Chapter 31), Fireman & Peacetime Orphans, Good Neighbor Scholarship, Hazlewood, High School Valedictorians, Out-of-state to In-State, military, competitive scholarship or employment, ROTC Scholarship Cadets, Senior Citizens, Texas Rehabilitation Commission, Texas Employment Commission, Thesis Only, and Title VII Bilingual Scholarships, early High School graduation and Texas Tomorrow Fund.

If a student is eligible for one of the above tuition adjustments or if any other state, federal agency or approved third party is paying the student's tuition and fees, the student must submit the appropriate paperwork to the Tuition Adjustment Clerk (JCK 188) by the following dates in order for the adjustment to be reflected on the **Advance Registration Bill**.

November 3, 2006

Tuition Adjustment contracts are due to the Tuition Adjustment Clerk (JCK 188) for **Late Registration** by the following dates:

January 5, 2007

Receiving a purchase order or contract from the sponsoring agency does not complete your registration. **YOU MUST COMPLETE REGISTRATION BY ONE OF THE FOLLOWING METHODS:**

- (1) On the web at http://www.txstate.edu/pay_tuition
- (2) In person at the Cashier's Office on the first floor of the J. C. Kellam Building

FAILURE TO BE RECEIPTED BY ONE OF THE ABOVE METHODS WILL RESULT IN THE CANCELLATION OF YOUR CLASSES. For further information call the Tuition Adjustment Clerk in the Cashier's Office at (512) 245-2480.

Returned Checks/EFT (e-check)

If a check or EFT is returned unpaid for any reason other than the admitted error of the bank, the student must pay for the returned check with cash, cashier's check, money order or credit card (Visa, MasterCard or American Express) immediately. A \$30.00 service fee is assessed for each returned check. Until the check is paid, the student will be on "Cash Only" status. Cash Only status is a denial of check cashing privileges on campus.

Individuals who have three returned checks or EFT within a 12-month period, will be placed on Cash Only status. Insufficient Funds checks submitted for registration do not constitute payment and may result in additional charges for late registration.

Stopping payment on a check for fees or allowing the check to be returned unpaid by the bank for any reason does not constitute official withdrawal. Failure to follow procedures for withdrawing from Texas State may result in financial penalties and delays with future enrollment in the University.

Tuition Rebate Program

As Authorized by section 54.0065, qualified students may receive a tuition rebate up to a maximum of \$1,000. To be eligible for this rebate, a student must meet all of the following conditions, as established by the Coordinating Board.

- (a) Student must have enrolled for the first time in an institution of higher education in the fall 1997 semester or later;
- (b) Students must request a rebate for coursework related to a first baccalaureate degree received from a general academic teaching institution;
- (c) Student must have been a resident of Texas as set forth under Texas Administrative Code Chapter 21, Subchapter B (relating to Determining Residence Status) and have been entitled to pay resident tuition at all times while pursuing the degree;
- (d) If enrolled for the first time in fall 2005 or later, student must graduate within four calendar years from the first semester enrolled in a general academic teaching institution for a four-year degree or within five calendar years for a five-year degree if the degree is in architecture, engineering, or any other program determined by the Texas Higher Education Coordinating Board to require more than four years to complete; and
- (e) Student must have attempted *no more* than three hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which the student graduated. Hours attempted include transfer credits, course credit earned exclusively by examination, (except that, for the purposes of this Rebate Program, only the number of semester credit hours earned exclusively by

examination in excess of nine semester credit hours is treated as hours attempted), courses dropped after the official census date, for-credit developmental courses, optional internship and cooperative education courses, and repeated courses. Courses dropped for reasons that are determined by the institution to be totally beyond the control of the student shall not be counted. For students concurrently earning a baccalaureate degree and a Texas teaching certificate, required teacher education courses shall not be counted to the extent that they are over and above the free electives allowed in the baccalaureate degree program.

- (f) Note that the four- or five-year time limit prescribed in section (d) above begins on the first day of the month for enrollment in the semesters described as follows: September for a fall semester; January for a spring semester; June for summer I; and August for summer II. For example, a student enrolling for the first time in fall 2006 for a four-year degree must complete that degree not later than September 1, 2010 to be eligible for the Rebate.

Students must apply for the Tuition Rebate Program no sooner than the first day of class of the semester in which the student plans to graduate and not later than the business day immediately preceding graduation. Students must consult with their academic advisor to assure they meet all requirements to qualify for this program. Rebates will first be applied to outstanding obligations owed to Texas State prior to funds being issued to the student. Applications may be obtained from the Academic Advising Centers.

Course Repeat Fee

The Texas Legislature eliminated funding to higher education for courses which are attempted three or more times. Attempted courses are defined as any courses in which a grade is earned on the transcript, including repeated courses and courses dropped with a grade of "W".

In order to compensate for this loss of state funding, Texas State students who attempt a course more than twice will be charged \$275 per semester credit hour (SCH) for the course, the semester in which it is attempted for the third time. The counting period for this fee includes all courses attempted at Texas State during the Fall Semester of 2002 or later. This does not include courses attempted at another college or university. Some courses are exempt because they are designed to be repeated for additional credit such as thesis and dissertation, some music and studio art courses, independent study and some PFW and PE courses, developmental education, topics and some theater courses. Questions about exempt courses should be directed to your academic advising center for undergraduate students or Graduate College staff for graduate students.

Tuition for Excessive Undergraduate Hours

Texas Education Code §54.014 specifies that resident undergraduate students may be subject to a higher tuition rate for attempting excessive hours at any public institution of higher education while classified as a resident student for tuition purposes. Texas State students attempting hours in excess of their degree program requirements will be charged at the non-resident tuition rate for those hours, and those students are categorized as follows:

1. Students initially enrolled during or after the fall 2006 semester will be charged at the non-resident rate if, prior to the start of the semester or session, the student has previously attempted 30 or more hours over the minimum number of semester credit hours required for completion of the degree program in which the student is enrolled.
2. Students initially enrolled during the fall 1999 through summer 2006 semesters will be charged at the non-resident rate if, prior to the start of the semester or session, the student has previously attempted 45 or more hours over the minimum number of semester credit hours required for completion of the degree program in which the student is enrolled.

Attempted courses include those courses attempted at Texas State or any Texas public institution of higher education. The following types of credit hours will count toward the excessive hour limit:

- Hours earned in courses in which a grade is earned on the transcript, including repeated courses and courses dropped with a grade of "W"
- Hours in Texas State off-campus courses
- Bankruptcy hours

The following types of credit hours are exempt and will not count toward the limit:

- Hours earned after a baccalaureate degree
- Hours earned through examination (without registering for a course)
- Hours from remedial and developmental courses
- Hours from technical and vocational or workforce education courses
- Hours earned by the student at a private institution or an out-of-state institution
- Hours attempted prior to declaration of fresh start

Registration Payment Instructions

Advance Registration Payment Instructions

Register Oct. 23 - Nov. 10; Payment due by 12/13/06

1. Register during your appointed time.
2. Your Registration Fee Bill will be mailed to your permanent address on file in the Registrar's Office or Graduate Admissions. See the Calendar for mailing and payment information.

NOTE: If you have not received your registration bill by the week prior to the registration payment deadline, it is your responsibility to check your registration billing information at http://www.txstate.edu/pay_tuition by calling the Cashier's Office at 512-245-2544.

3. Review your registration fee bill carefully! If you have any questions, contact the Cashiers Office at (512) 245-2544.
4. Make payment by the Advance Registration Payment Deadline. Payment for no less than the minimum due must be received by the Advance Registration deadline. You have the following payment options:
 - (a) **For E-check./ACH payments** via web log on to www.txstate.edu/pay_tuition. Please have your user name and password ready. Have your Routing Number and Bank Account Number ready, select Checking or Savings and click to continue button. Note: There is an e-check charge of 1% of amount paid.
 - (b) **For credit card payments via web** log on to www.txstate.edu/paytuition. Please have your user name and password ready. Note: There is an e-payment charge of 1.8% of amount paid
 - (c) **Mail in your payment.** Please make allowances for any unanticipated mailing delays.
 - (d) **Make payment via the drop box** located on the tennis court side of the J. C. Kellam Building (no cash payments please).
 - (e) **Pay in person at the Cashier's Windows by cash, check or credit card**, J. C. Kellam Building, during regular office hours, M-F 8:00-5:00. You will receive a receipt at the time of payment.
5. Financial Aid & Tuition Adjustment Recipients - All Financial Aid recipients must apply their Financial Aid by logging on to the web at www.txstate.edu/pay_tuition and selecting the appropriate payment option, or in person at the Cashier's Office.

Late Registration Payment Instructions

Payment due by 1/12/2007

1. Register during the late registration period. See calendar on page 5 for appropriate dates. **You will NOT be mailed a bill for late registration.**
2. Payment for no less than the MINIMUM DUE as stated by CatsWeb must be received by the deadline or your classes will be canceled. See the semester calendar for payment due dates. You have the following payment options:
 - (a) **For credit card payments via web** log on to www.txstate.edu/pay_tuition. Please have your user name and password ready. Note: There is an e-payment charge of 1.8% of amount paid
 - (b) **For E-check./ACH payments** via web log on to www.txstate.edu/pay_tuition. Please have your user name and password ready. Have your Routing Number and Bank Account Number ready, select Checking or Savings and click to continue button. Note: There is an e-check charge of 1% of amount paid.
 - (c) **Mail in your payment.** Please make allowances for any unanticipated mailing delays.
 - (d) **Make payment** via drop box located on the tennis court side of the J.C. Kellam building (no cash payments please).
 - (e) **Pay in person at the Cashier's Windows,** J. C. Kellam Building, during regular office hours, M-F 8:00-5:00. You will receive a receipt at the time of payment.
3. Financial Aid & Tuition Adjustment Recipients - All Financial Aid recipients must apply their Financial Aid by logging on to the web at www.txstate.edu/pay_tuition and selecting the appropriate payment option, or in person at the Cashier's Office.

~~---WARNING---~~

- NOTE 1:** To prevent the cancellation of your classes, you must be receipted by the appropriate deadline to complete the registration process, even if your financial aid is enough for your minimum due.
- NOTE 2:** If you elect to pay only the MINIMUM due, you will be assessed a \$10 installment fee for

Registration Payment Options

* SUMMER Tuition/Fees and Room/Board - must be paid in full at the time of registration.

*FALL & SPRING Tuition/fees and Room/Board - must be paid by one of two methods:

(1) Total Due - full payment prior to the start of the semester.

(2) Installments - Approximately one-half of all charges are due prior to the start of the semester, one-quarter prior to the start of the sixth class week and one-quarter prior to the start of the eleventh class week.

Certain fees are not deferrable and must be paid in full prior to the start of the semester: Parking, Orientation Fee, General Property Deposit, and Late Registration fees.

Installments are not available for courses shorter than a full semester (i.e., second 8-week courses) unless enrollment for those courses occurs during regular registration.

A \$10 service fee is charged to cover the cost of handling each of the two installments. **Students may pay their account in full at any time during the semester with no penalty.**

A student who fails to make full payment of tuition & fees, including any incidental fees, by the due date may be prohibited from registering for classes until full payment is made. A student who fails to make payment prior to the end of the semester may be denied credit for the work done that semester.

Drop Box Payments

Payments mailed or placed in the Depository Drop Box located on the outside wall of the J.C. Kellam Building are accepted under the following conditions:

Payment must be received in the Cashiers Office on or before the due date during regular office hours. Payment must be for the stated minimum or total amount due, including any applicable service charges.

Delinquent Installment Payments

A delinquent charge of \$15 is assessed the first day after the installment due date. Under Texas Higher Education Code 54.007, a student's failure to make full payment prior to the end of the semester (the last regular class day of the semester) may result in the student not receiving credit for the work done that semester. See the Student Financial Obligation section for more details.

Any installment payment made with a check returned by the bank unpaid for any reason other than an error by the bank may result in a delinquent payment penalty of \$15 in addition to the \$30 returned check penalty currently being charged.

Registration Payment Worksheet

Completion of this worksheet will guide you in determining which plan for payment of registration costs best suits your financial situation. Use the Fees and Expenses information for the amount of each fee.

You must decide which payment plan you want at the time payment is made.

Estimate of Costs

1. Tuition and required Fees \$ _____
2. Course Fees, Lab Fees, Laundry Fees
+\$ _____
3. Off campus fees +\$ _____
4. Room & Board, if applicable +\$ _____
5. Subtotal (Line 1 + 2 + 3 + 4) \$ _____
6. Less Tuition Adjustments -\$ _____
7. Total eligible for Installment Plan
Subtotal (Line 5 -6) \$ _____

8. If you choose to pay in **THREE** installments, divide Line 7 by 2 and enter result \$ _____

9. Add mandatory fees, if applicable (must be paid at time of registration):
9 A. General Property Deposit \$50 \$ _____
9 B. Parking Permit \$ _____
9 C. Late Registration Fee (\$10) \$ _____
or Special Late (\$50)
9 D. Orientation Fee (\$25) \$ _____
10. Add lines (9A through 9D) \$ _____
11. Enter estimated Financial Aid & Scholarships \$ _____
12. **ESTIMATED TOTAL DUE** at Registration (Line 7 + 10 less Line 11) \$ _____
OR
13. **ESTIMATED MINIMUM DUE** at Registration (Line 8 + 10 less Line 11) \$ _____

REFUNDS AND WITHDRAWAL FROM THE UNIVERSITY

Any student who has paid registration fees and officially withdraws by submitting a withdrawal request to the Registrar's Office, J.C. Kellam, 111, is entitled to a refund of tuition and fees if the following condition is met: The amount actually paid, either in full or installment, must be greater than the percentage of total semester's charges **OWED** Texas State at the time of withdrawal. The amount of the refund is calculated as follows: (Total amount of tuition and fees minus nonrefundable fees) times (refund percentage) minus (outstanding balance of charges, if any) equals Refund. A schedule of the percentage owed is shown below.

Once a student registers, he or she is responsible for the total fees assessed regardless of whether the installment option is used. Refund percentages are applied to total fees assessed and not the amount paid. Students who withdraw before paying all installments may, in the event of withdrawal, receive a bill with a balance due rather than a refund.

Withdrawal Refunds

***Withdrawal** - dropping ALL of your classes. You MUST do this through the Registrar's Office. Withdrawing students on Financial Aid must contact the Financial Aid Office.

Spring Semester - Withdrawals (1st Class Day Jan. 16, 2007)

	Owed	Refunded
Prior to 1st Class Day (Jan. 15)	\$15.00	100%-\$15.00
Class Days (1-5) Jan. 16-22	20%	80%
Class Days (6-10) Jan. 23-29	30%	70%
Class Days (11-15) Jan. 30-Feb. 5	50%	50%
Class Days (16-20) Feb. 6-12	75%	25%
After 20th class day Feb. 13	100%	0%

First Half Withdrawals

	Owed	Refunded
Prior to 1st Class Day (Jan. 15)	\$15.00	100%- \$15.00
Class Days (1-3) Jan. 16-18	20%	80%
Class Days (4-6) Jan. 19-23	50%	50%
After 6th class day Jan. 24	100%	0%

Second Half Withdrawals

	Owed	Refunded
Prior to 1st Class Day (Mar. 5)	\$15.00	100%- \$15.00
Class Days (1-3) March 6-8	20%	80%
Class Days (4-6) March 9-20	50%	50%
After 6th class day March 21	100%	0%

***Matriculation Fee** - A matriculation fee is assessed on any withdrawals prior to the first day of classes. The refund percentages are applicable to all tuition and fees except nonrefundable fees including late fees and orientation fees. Refunds of parking fees must be requested at the Parking Services Office.

An immediate refund WILL NOT be made at the time a student withdraws. Any refund will be applied to remaining unpaid obligations. If a student has paid in full, a check will be mailed within 30 days, or if you would prefer to have financial aid and refund balances sent via EFT to your bank account, sign-up via our secure web site: www.txstate.edu/sbs/eft.html. A withdrawal refund is mailed to the student's permanent address. No refunds are made for amounts less than \$5. Reducing semester credit hours to zero is considered a withdrawal, and withdrawal refund policies apply.

For other refund information, call the Refund Clerk in the Cashiers Office, 245-2648.

Drop Refunds

* **Dropping a class** - Removing a class or classes from your schedule, **while remaining enrolled in at least one course**. If you are registered in only one class and wish to drop it, you must withdraw. Refund of applicable tuition and required fees will be made for classes dropped during the first twelve class days provided the student remains enrolled at Texas State until the end of the semester. No refund is made

Spring - Full Semester Drops

During first 12 class days (Jan. 16-31)	100%
After 12th class day (Feb. 1)	None

First Half Drops

During first 4 class days (Jan. 16-19)	100%
After 4th class day (Jan. 20)	None

Second Half Drops

During first 4 class days (March 6-9)	100%
After 4th class day (March 10)	None

An immediate refund **will not** be made at the time a student reduces hours during a semester. Any refund will be applied to remaining unpaid obligations. If a student has paid in full, a check will be mailed within 30 days or if you would prefer to have financial aid and refund balances sent via EFT to your bank account, sign-up via our secure web site: www.txstate.edu/sbs/eft.html. A drop refund check will be mailed to the student's local mailing address. No refunds will be made for amounts less than \$5. Reducing semester credit hours to zero is considered a withdrawal, and withdrawal refund policies apply. For refund information on Special Course Offerings, call the Refund Clerk in the Cashiers Office, 245-2648.

Room and Board Refunds

Any student who withdraws officially from Texas State or who is granted permission to live off-campus may receive a refund on the unused portion of the room and board payment for the current installment period. A matriculation fee of \$15.00 will be assessed on any withdrawals prior to the first day of classes.

Room and board charges will continue until the student has officially moved from Texas State residence halls and cleared with the Director of Residence Life. Any refund due will be applied to any unpaid financial obligation with Texas State. If the refund exceeds any unpaid balance, a refund check will be mailed within approximately 30 days to the permanent address on file in the Registrar's Office.

Refunds in the Event of Death

In the event a student dies and a refund of tuition, fees, room and board, deposits, or other monies is due the estate of the deceased student, Texas State will presume that the person most recently indicated by the student as next-of-kin on official Texas State records is to be the recipient of all refunds. The University will, as soon as practicable after the death of the student, pay all refunds to the designated next-of-kin unless the student has specifically designated in writing to the Registrar the name and address of another person to be the recipient of such refund.

Other Fees And Charges

Admissions Application Fee	\$40
Admissions/Evaluation Fee for International Application	\$75
Advising Fee	\$45/ long semester \$22.50/summer session
Auditing Fee	same as if course were taken for credit
Certificate Fee - payable when applying for Teacher's Certificate	
Texas Standard Certificate	\$75
Correspondence Instruction	\$378.00/3 hour course
Deficiency Plan Fee (for students seeking teacher certification)	
First Plan	\$40
Additional Plans (each)	\$25
Delinquent Installment Charge	
(for installments not paid by due dates)	\$15
E-check Charge	1.00%
(for handling & other costs of electronic check payment services)	
E-payment Charge	
(for handling & other costs of electronic payment services)	1.80%
Electronic Course Fee	\$50.00/semester credit hour
Evaluation of Foreign Credentials (for domestic applicants)	\$35
Extension Instruction	\$483.00/3 hour course
Installment Service Fee	
(for handling & other processing)	\$10/installment
Late Registration Fee	
(for processing after advance registration)	\$10
Matriculation Fee	
(for withdrawals prior to 1st class day)	\$15
Off Campus Course Fee	
(for all courses taken off-campus)	\$30/semester credit hour
Orientation Fee	
(mandatory, non-refundable)	\$25
Physical Therapy Application Fee	\$25
Post Baccalaureate Teaching Intern Application Fee	\$500
Reinstatement Fee	\$50
(for processing reinstatements during the same semester of a withdrawal)	
Returned Item Fee (for processing each returned check)	\$30
Schedule Change Fee (maximum*)	\$10
Special Late Registration Fee	
(for processing after registration is over)	\$50
Transcript Fee (official copy)	\$5
Student Health Center Fee for Overdue Accounts	\$5

Deposits

Property Deposit: Every student must make a property deposit to protect Texas State from damage to or loss of Texas State property. Charges for damages are billed directly to the student or collected by the department. Failure to pay the charges promptly will cause the student to be barred from re-admission and from receiving an official transcript. If a student withdraws without paying for damages, the deposit is applied to the damages. Upon written request to the Cashier's Office, this deposit, less outstanding charges, will be returned to the student graduating or withdrawing from school. Deposit refunds not requested within four years from date of last attendance are forfeited into a student scholarship account.

Lab/Instructional Course Fees

Lab/Instructional Fees are listed in the course section in the right column on the same line as the course title and number.

PFW Courses

Laundry Service fee for Physical Education Uniforms:
\$14.00 per semester \$7.00 per summer term

Laundry Service Fees

For individuals who wish to use the University physical education uniforms, fees are as follows:

Student \$7.00 per summer term \$14.00 per semester

Faculty, staff, or spouse \$40.00 per twelve months

of faculty or staff: \$15.00 per semester

\$ 5.00 per summer term

Children of faculty or staff \$10.00 per semester

18 years of age or younger \$5.00 per summer term

Registration Payment By Web

Attention:FINANCIAL AID and TUITION ADJUSTMENT Recipients

You MUST follow the directions for Applying your Financial Aid or your classes will be CANCELLED!

**Financial Aid and/or Tuition Adjustment Recipients
You MUST APPLY YOUR FINANCIAL AID**

Task

Description

To apply your Financial Aid

Follow steps 1 – 5 under Payment by Web below

**All Other Students and
Partial Financial Aid/Tuition Adjustment Recipients**

Payment by Web Instructions

Step	Task	Description
1	Browse to CATSWEB	Point your Netscape 4+ or IE 4+ web browser to http://www.txstate.edu/pay_tuition
2	Login to CATSWEB	Enter Student's Texas State username and password. Click the login button.
3	Choose amount(s) to pay	Select the amounts you wish to pay by clicking on the appropriate radio buttons. Click the continue button. Financial Aid & Tuition Adjustment Recipients: You MUST apply your Financial Aid. If you do not make this selection, your classes will be CANCELLED.
4	Enter required information	Credit Card Payment - Enter your Visa, MasterCard, or American Express number and Expiration Date. Click E-Check/ACH Payment – Enter your Routing Number, Bank Account Number, and Select Checking or Savings. Click the continue button.
5	Print	Print a copy of your approval page.

We accept VISA, MasterCard, and American Express and E-Check!



Note: All fees are subject to change upon action of the Legislature and/or Board of Regents.

Check the Texas State web site at www.txstate.edu for the most current information on tuition and fees.

Undergraduate Tuition and Fees - Spring 2007

Residents of Texas

Hrs	E&G Tuition	Desig Tuition	Total Tuition	Shtl Bus ¹	Comp Svc	Env	ID	Int'l	Lib	Med ¹	Rec Spt ¹	Stud Ctr ¹	Stud Pub	Stud Svc	Acad Adv	Total ²
1	50	88	138	52	13	1	3	3	8	49	47	60	8	17	45	444
2	100	176	276	52	26	1	3	3	16	49	47	60	8	34	45	620
3	150	264	414	52	39	1	3	3	24	49	47	60	8	51	45	796
4	200	352	552	52	52	1	3	3	32	49	47	60	8	68	45	972
5	250	440	690	52	65	1	3	3	40	49	47	60	8	85	45	1148
6	300	528	828	52	78	1	3	3	48	49	47	60	8	102	45	1324
7	350	616	966	52	91	1	3	3	56	49	47	60	8	119	45	1500
8	400	704	1104	52	104	1	3	3	64	49	47	60	8	136	45	1676
9	450	792	1242	52	117	1	3	3	72	49	47	60	8	153	45	1852
10	500	880	1380	52	130	1	3	3	80	49	47	60	8	170	45	2028
11	550	968	1518	52	143	1	3	3	88	49	47	60	8	173	45	2190
12	600	1056	1656	52	156	1	3	3	96	49	47	60	8	173	45	2349
13	650	1144	1794	52	169	1	3	3	104	49	47	60	8	173	45	2508
14	700	1232	1932	52	182	1	3	3	112	49	47	60	8	173	45	2667
15	750	1320	2070	52	195	1	3	3	120	49	47	60	8	173	45	2826
16	800	1408	2208	52	208	1	3	3	128	49	47	60	8	173	45	2985
17	850	1496	2346	52	221	1	3	3	136	49	47	60	8	173	45	3144
18	900	1584	2484	52	234	1	3	3	144	49	47	60	8	173	45	3303
19	950	1672	2622	52	247	1	3	3	152	49	47	60	8	173	45	3462
20	1000	1760	2760	52	260	1	3	3	160	49	47	60	8	173	45	3621
21	1050	1848	2898	52	273	1	3	3	168	49	47	60	8	173	45	3780

Important Notice to Texas Resident Students Repeating Courses: A fee of \$275 per SCH will be charged, if you attempt a course (including drops with an earned "W") at Texas State more than twice.

Off-Campus Students - Please note the following differences in fees. Fee calculations are determined by whether the student is enrolled exclusively in off-campus courses or in a combination of both on- and off-campus courses.

¹ Students enrolled only in off-campus courses will have these fees waived and will be charged an "Off-campus" fee of \$30 per SCH for each course taken off campus.

² Students enrolled in one or more off-campus courses and on-campus will be charged an additional "Off-Campus" fee of \$30 per SCH for each course taken off campus.

An electronic fee of \$50 per SCH will be charged for courses taught via the internet.

ALL STUDENTS - NOTE that additional fees will be assessed for items including, but not limited to: late registration, reinstatement, installment services, delinquent installments, etc. Refer to the section "Other Fees". Also, Course Fees may be assessed for certain classes, as noted by each course listing. TOTAL indicated in the above matrix is an estimate. This amount will vary for each student enrolled, depending upon courses taken, location (on- or off-campus or both), late registration, and other factors. TEXAS STATE is not responsible for manually calculating tuition and fees.

Note: All fees are subject to change upon action of the Legislature and/or Board of Regents.

Check the Texas State web site at www.txstate.edu for the most current information on tuition and fees.

Undergraduate Tuition and Fees - Spring 2007

Non-Residents and Foreign Students

Hrs	E&G Tuition	Desig Tuition	Total Tuition	Shtl Bus ¹	Comp Svc	Env	ID	Int'l	Lib	Med ¹	Rec Spt ¹	Stud Ctr ¹	Stud Pub	Stud Svc	Acad Adv	Total ²
1	325	88	413	52	13	1	3	3	8	49	47	60	8	17	45	719
2	650	176	826	52	26	1	3	3	16	49	47	60	8	34	45	1170
3	975	264	1239	52	39	1	3	3	24	49	47	60	8	51	45	1621
4	1300	352	1652	52	52	1	3	3	32	49	47	60	8	68	45	2072
5	1625	440	2065	52	65	1	3	3	40	49	47	60	8	85	45	2523
6	1950	528	2478	52	78	1	3	3	48	49	47	60	8	102	45	2974
7	2275	616	2891	52	91	1	3	3	56	49	47	60	8	119	45	3425
8	2600	704	3304	52	104	1	3	3	64	49	47	60	8	136	45	3876
9	2925	792	3717	52	117	1	3	3	72	49	47	60	8	153	45	4327
10	3250	880	4130	52	130	1	3	3	80	49	47	60	8	170	45	4778
11	3575	968	4543	52	143	1	3	3	88	49	47	60	8	173	45	5215
12	3900	1056	4956	52	156	1	3	3	96	49	47	60	8	173	45	5649
13	4225	1144	5369	52	169	1	3	3	104	49	47	60	8	173	45	6083
14	4550	1232	5782	52	182	1	3	3	112	49	47	60	8	173	45	6517
15	4875	1320	6195	52	195	1	3	3	120	49	47	60	8	173	45	6951
16	5200	1408	6608	52	208	1	3	3	128	49	47	60	8	173	45	7385
17	5525	1496	7021	52	221	1	3	3	136	49	47	60	8	173	45	7819
18	5850	1584	7434	52	234	1	3	3	144	49	47	60	8	173	45	8253
19	6175	1672	7847	52	247	1	3	3	152	49	47	60	8	173	45	8687
20	6500	1760	8260	52	260	1	3	3	160	49	47	60	8	173	45	9121
21	6825	1848	8673	52	273	1	3	3	168	49	47	60	8	173	45	9555

Non-resident students on competitive academic scholarships of \$1,000 or more may be eligible for in-state "resident" tuition.

Non-resident students may qualify for in-state "resident" tuition if their home state has an approved tuition reciprocity agreement with the Texas State University System. Reciprocity agreements have been approved for students from Louisiana and New Mexico.

International students with an immigration status of "F1" or "J1" will be charged an operations fee of \$60 per long term/\$30 per short term for maintenance of records, compliance with government regulations and services for nonimmigrant students.

Off-Campus Students - Please note the following differences in fees. Fee calculations are determined by whether the student is enrolled exclusively in off-campus courses or in a combination of both on- and off-campus courses.

¹ Students enrolled only in off-campus courses will have these fees waived and will be charged an "Off-campus" fee of \$30 per SCH for each course taken off campus.

² Students enrolled in one or more off-campus courses and on-campus will be charged an additional "Off-Campus" fee of \$30 per SCH for each course taken off campus.

An electronic fee of \$50 per SCH will be charged for courses taught via the internet.

ALL STUDENTS - NOTE that additional fees will be assessed for items including, but not limited to: late registration, reinstatement, installment services, delinquent installments, etc. Refer to the section "Other Fees". Also, Course Fees may be assessed for certain classes, as noted by each course listing. TOTAL indicated in the above matrix is an estimate. This amount will vary for each student enrolled, depending upon courses taken, location (on- or off-campus or both), late registration, and other factors. TEXAS STATE is not responsible for manually calculating tuition and fees.

Note: All fees are subject to change upon action of the Legislature and/or Board of Regents.
 Check the Texas State web site at www.txstate.edu for the most current information on tuition and fees.

Graduate Tuition and Fees - Spring 2007



Residents of Texas

Hrs	E&G Tuition	Desig Tuition	Grad Ince	Total Tuition	Shtl Bus ¹	Comp Svc	Env	ID	Int'l	Lib	Med ¹	Rec Spt ¹	Stud Ctr ¹	Stud Pub	Stud Svc	Total ²
1	50	88	50	188	52	13	1	3	3	8	49	47	60	8	17	449
2	100	176	100	376	52	26	1	3	3	16	49	47	60	8	34	675
3	150	264	150	564	52	39	1	3	3	24	49	47	60	8	51	901
4	200	352	200	752	52	52	1	3	3	32	49	47	60	8	68	1127
5	250	440	250	940	52	65	1	3	3	40	49	47	60	8	85	1353
6	300	528	300	1128	52	78	1	3	3	48	49	47	60	8	102	1579
7	350	616	350	1316	52	91	1	3	3	56	49	47	60	8	119	1805
8	400	704	400	1504	52	104	1	3	3	64	49	47	60	8	136	2031
9	450	792	450	1692	52	117	1	3	3	72	49	47	60	8	153	2257
10	500	880	500	1880	52	130	1	3	3	80	49	47	60	8	170	2483
11	550	968	550	2068	52	143	1	3	3	88	49	47	60	8	173	2695
12	600	1056	600	2256	52	156	1	3	3	96	49	47	60	8	173	2904
13	650	1144	650	2444	52	169	1	3	3	104	49	47	60	8	173	3113
14	700	1232	700	2632	52	182	1	3	3	112	49	47	60	8	173	3322
15	750	1320	750	2820	52	195	1	3	3	120	49	47	60	8	173	3531
16	800	1408	800	3008	52	208	1	3	3	128	49	47	60	8	173	3740
17	850	1496	850	3196	52	221	1	3	3	136	49	47	60	8	173	3949
18	900	1584	900	3384	52	234	1	3	3	144	49	47	60	8	173	4158
19	950	1672	950	3572	52	247	1	3	3	152	49	47	60	8	173	4367
20	1000	1760	1000	3760	52	260	1	3	3	160	49	47	60	8	173	4576
21	1050	1848	1050	3948	52	273	1	3	3	168	49	47	60	8	173	4785

Important Notice to Texas Resident Students Repeating Courses: A fee of \$275 per SCH will be charged, if you attempt a course (including drops with an earned "W") at Texas State more than twice.

Off-Campus Students/Distance Education Students - Please note the following differences in fees. Fee calculations are determined by whether the student is enrolled exclusively in off-campus courses or in a

¹ Students enrolled only in off-campus courses will have these fees waived and will be charged an "Off-campus" fee of \$30 per SCH for each course taken off campus.

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Graduate Tuition and Fees—Spring 2007

Non-Residents and Foreign Students

Hrs	E&G Tuition	Desig Tuition	Grad Incre	Total Tuition	Shtl Bus ¹	Comp Svc	Env	ID	Int'l	Lib	Med ¹	Rec Spt ¹	Stud Ctr ¹	Stud Pub	Stud Svc	Total ²
1	325	88	50	463	52	13	1	3	3	8	49	47	60	8	17	724
2	650	176	100	926	52	26	1	3	3	16	49	47	60	8	34	1225
3	975	264	150	1389	52	39	1	3	3	24	49	47	60	8	51	1726
4	1300	352	200	1852	52	52	1	3	3	32	49	47	60	8	68	2227
5	1625	440	250	2315	52	65	1	3	3	40	49	47	60	8	85	2728
6	1950	528	300	2778	52	78	1	3	3	48	49	47	60	8	102	3229
7	2275	616	350	3241	52	91	1	3	3	56	49	47	60	8	119	3730
8	2600	704	400	3704	52	104	1	3	3	64	49	47	60	8	136	4231
9	2925	792	450	4167	52	117	1	3	3	72	49	47	60	8	153	4732
10	3250	880	500	4630	52	130	1	3	3	80	49	47	60	8	170	5233
11	3575	968	550	5093	52	143	1	3	3	88	49	47	60	8	173	5720
12	3900	1056	600	5556	52	156	1	3	3	96	49	47	60	8	173	6204
13	4225	1144	650	6019	52	169	1	3	3	104	49	47	60	8	173	6688
14	4550	1232	700	6482	52	182	1	3	3	112	49	47	60	8	173	7172
15	4875	1320	750	6945	52	195	1	3	3	120	49	47	60	8	173	7656
16	5200	1408	800	7408	52	208	1	3	3	128	49	47	60	8	173	8140
17	5525	1496	850	7871	52	221	1	3	3	136	49	47	60	8	173	8624
18	5850	1584	900	8334	52	234	1	3	3	144	49	47	60	8	173	9108
19	6175	1672	950	8797	52	247	1	3	3	152	49	47	60	8	173	9592
20	6500	1760	1000	9260	52	260	1	3	3	160	49	47	60	8	173	10076
21	6825	1848	1050	9723	52	273	1	3	3	168	49	47	60	8	173	10560

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ALL STUDENTS - NOTE that additional fees will be assessed for items including, but not limited to: late registration, reinstatement, installment services, delinquent installments, etc. Refer to the section "Other Fees". Also, Course Fees may be assessed for certain classes, as noted by each course listing. TOTAL indicated in the above matrix is an estimate. This amount will vary for each student enrolled, depending upon courses taken, location (on- or off-campus or both), late registration, and other factors. TEXAS STATE is not responsible for manually calculating tuition and fees.

Where Your Student Fees Go - SPRING 2007

A TEXAS STATE student taking 15 credit hours pays a total of \$2,826.00 in tuition and fees*.

Of that total, \$2,076.00 is paid in required fees (other than E&G tuition.)

The following is the fee distribution by category, dollar amount and percentage of total fees.

Category	\$ Amount	Percentage
Student Service Fee Funded:		
Academic Programs	\$ 21	1.00%
<i>(academic-related activities such as the Bobcat Band, the Student Learning Assist. Center, the Writing Lab, KTSW (campus radio station), the Honors Program, and Univ. Art Gallery, public lectures, and acad. advising)</i>		
Athletics (athletic scholarships, student wages, team travel & recruitment)	\$ 87	4.25%
Benefits	\$ 9	0.42%
<i>(insurance & retirement benefits for staff paid from stud. srvc. fee accounts)</i>		
Bobcat Bobbies	\$ 2	0.08%
<i>(late night campus escort services for TEXAS STATE students)</i>		
Student Life	\$ 42	2.00%
<i>(programs: Alcohol Drug Educ.Prevention Training), Career Services, Mentoring Program, Students' Legal Advisor & Associated Student Government)</i>		
Other Student Services	\$ 12	0.58%
<i>(certain student travel, Writing Lab, University Scholars, & other services)</i>		
Sub-total Student Service Fee	<u>\$ 173</u>	
Advising Services (advising services for undergraduate students)	\$ 45	2.17%
Computer	\$ 195	9.39%
<i>(maintenance on instructional campus computers, upgrade and expansion of equipment and student e-mail/ Internet access)</i>		
Designated Tuition	\$ 1,320	63.58%
<i>(supplements faculty & staff salary increases, grants, university auxiliary programs & projects, campus renovation projects, deferred maintenance, campus signage ,parking lot construction, library supplements, bond debt retirement, athletic program contingencies, capital acquisitions for non-educ. & gen. activities)</i>		
Environmental Services Fee	\$ 1	0.05%
<i>(environmental improvements: recycling, transportation, employment, product purchasing, matching funds for grants, planning ,maintenance & irrigation)</i>		
ID (expanded functionality of ID card services)	\$ 3	0.14%
International Education (scholarships for students studying abroad)	\$ 3	0.14%
Library (extended hours and supplements general acquisitions)	\$ 120	5.78%
Medical	\$ 49	2.36%
<i>(basic operations of the Student Health Center, individual physician visits and health education programs)</i>		
Publications	\$ 8	0.39%
<i>(administrative publications given to students: the catalogue, student handbook and informational brochures on services provided to students--does not pay for University Star or Pedagog Yearbook)</i>		
Campus Recreation	\$ 47	2.26%
<i>(debt on building, operations& programs: Intramurals, Outdoor Rec., Sports Clubs)* Approximately \$15 of the Campus Rec. fee is applied towards debt service.</i>		
Student Center	\$ 60	2.89%
<i>(debt on building ,operations& programs: Intramurals, Outdoor Rec., Sports Clubs) *Approximately \$25 of the Student Center Fee is applied towards debt service.</i>		
Shuttle Bus (all shuttle bus operations including apartment routes)	\$ 52	2.50%
Total Fees (other than E&G Tuition)	<u>\$ 2,076</u>	100%

*Note: Does not include course fee, off campus fees or the Electronic ID fee.

Communicable Diseases/Immunization Information

College students who have not acquired immunity from the following diseases should receive these immunizations before attending classes: tetanus and diphtheria (Td) and a booster dose every 10 years; poliomyelitis; and measles, mumps and rubella (MMR). If you were born on or after January 1, 1957, you will need two doses of MMR to have adequate immunity conferred. Students should also be free from tuberculosis infection or have documentation that they have received the appropriate treatment. Students should also consider receiving immunization against hepatitis B, varicella (chicken pox), and meningococcal meningitis. The Student Health Center has these vaccines available. Please call (512) 245-2167 to make an appointment in Nurse Clinic if you need an immunization.

Health Insurance

Contact the Student Health Center at (512) 245-2161 or the insurance company at 1-800-767-0700 for additional information. You may also visit the Student Health Center website at www.healthcenter.txstate.edu/insurance.asp to buy insurance online or to view and/or print brochures and enrollment cards.

Mandatory Health Insurance for International Students

International students are responsible for any medical expenses incurred while in the United States. As a non-resident, the student may not be eligible for any of the public assistance medical plans offered in the U. S. All non-immigrant international students are required to have medical insurance during the entire school year as a condition of enrollment at Texas State (UPPS 07.09.04 International Student Health Insurance). INTERNATIONAL STUDENTS ENROLLED IN EDUCATIONAL PROGRAMS THAT ARE LESS THAN A SEMESTER IN LENGTH ARE REQUIRED TO HAVE MEDICAL INSURANCE THROUGHOUT THE PERIOD OF THAT PROGRAM. The fee for the Texas State international student insurance plan is automatically added to the tuition and fee bill at the time of registration. International students will be billed the health insurance premium twice a year and it must be paid in full by the fall and spring tuition payment deadlines. Fall insurance coverage will be billed prior to the fall semester and spring/summer coverage will be billed prior to the spring semester. International students who wish to have the insurance premium waived must present proof of comparable insurance (including major medical, evacuation, and repatriation) to the Student Health Center for approval prior to the registration payment deadline for each semester OR EDUCATIONAL PROGRAM. Insurance waiver information and forms may be obtained by visiting the Student Health Center website at www.healthcenter.txstate.edu/NSURANCE.HTM, e-mailing requests to healthcenter@txstate.edu or calling the Medical Records Department at 512-245-2161. International students may obtain insurance coverage for a spouse and/or dependent children. For more information, contact the Texas State Student Health Center at (512) 245-2161.

Verification of Enrollment

CatsWeb under Student Services at <http://catsweb.txstate.edu/catsweb/catsstud.htm> or at the Registrar's Office - J.C. Kellam 111, or Correspondence & Extension - ASB 302

Students who require verification of their enrollment for the current semester may obtain one anytime online at <http://catsweb.txstate.edu/catsweb/catsstud.htm> Click on "Enrollment Verification-Current Semester", sign on to CatsWeb, and then click "Print Enrollment Verification". Students taking a correspondence, extension, or a study abroad course, must obtain a verification of those classes from the Correspondence and Extension Office, Located in ASB 302.

Hazing

Hazing is a violation of state law and university policy. Hazing means an act by one person against another that endangers the physical or mental health or safety of a student for the purpose of pledging, being initiated into, affiliating with or maintaining membership in any student organization. Organizations, as well as individuals, may be found guilty of hazing. Persons or organizations are guilty of hazing if they engage in hazing, encourage hazing, permit hazing to occur, or fail to report hazing to the Dean of Students. A person who reports hazing to the Dean has immunity from civil or criminal liability for the incident. Hazing is a misdemeanor under state law, which imposes jail confinement and fines for guilty individuals and organizations.

Notification of Rights Under FERPA

The **Family Educational Rights and Privacy Act of 1974 (FERPA)** affords students certain rights with respect to their education records. These rights include:

1. **The right to inspect and review the student's education records within 45 days of the day Texas State receives a request for access.** Students should submit to the registrar, academic dean, department chair, or other appropriate official, written requests that identify the records they wish to inspect.

Texas State will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. **The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.** Students may ask the university to amend a record that they believe is inaccurate or misleading. They should write the university official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the university decides not to amend the record as requested by the student, the university will notify the student within a reasonable time of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. **The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.** One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests.

A school official is a person employed by the university or the Texas State University System in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Regents, Texas State University System; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the university discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by Texas State to comply with the requirements of FERPA.**

The right to know the types of personally identifiable information that Texas State deems directory information that it may release without consent. Texas State has designated the following information as directory information: 1) name; 2) date and place of birth; 3) fields of study, including major and minor; 4) enrollment status (actual hours enrolled, undergraduate, graduate, etc.) 5) degrees, certificates and awards received; 6) type of award received (academic, technical, continuing education, etc.) 7) dates of attendance; 8) student classification; 9) name of the most recent previous educational agency or institution attended; 10) telephone number; 11) current and permanent addresses, excluding e-mail addresses. 12) weight and height of athletes; 13) participation in officially recognized activities and sports; 14) names of prospective graduates; 15) parking permit records; 16) names of parents; 17) photographs of students; 18) gender; and 19) any other records that could be treated as directory information under FERPA.

5. **The right to refuse to let Texas State designate the types of directory information.** Any student may refuse to let Texas State designate any or all of the above types of information about the student as directory information. To do so, the student should file a written request in the Registrar's Office during the first 12 class days of a fall or spring term, or the first 4 class days of a summer term.

The student should specify in his or her request the types of information that should not be designated as directory information, or the student may direct that all of the above types of information not be designated as directory information. Texas State will apply the request to the student's records until the student notifies the Registrar's Office otherwise. Texas State may release the results of campus disciplinary proceedings concerning alleged perpetrators of violent crimes to the victims of those violent crimes.

Student Right-to-Know

Texas State University provides this report to comply with the Students Right-To-Know and Campus Security Act of 1990. Texas State is a state-assisted institution of higher education located in the hill country of Central Texas. The main campus consists of 456 acres in the city of San Marcos, Texas, which has a population of approximately 46,111. The university enrolls approximately 27,485 students supported by 3,603 faculty and staff.

The Student Right-to-know and Campus Security Act requires institutions of higher education to provide the graduation rate of bachelor’s degree-seeking, full-time, first-time undergraduate students. The six-year graduation rate for first-time freshmen who enrolled for 12 or more hours at Texas State in the fall 1996 semester, including those who first attended any institute of higher education for the first time in the previous summer, is reflected in the table on page 38.

If you have any questions about this information, please call the Office of Institutional Research (245-2386) at Texas State.

1st-time, full-time freshmen	First Fall Semester of Entering Freshman Cohorts										
	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996	1995
Cohort	3058	2786	2823	2674	2469	2531	2446	2593	2331	2396	2426
% 1-Year Retention	76.3%	74.7%	76.5%	77.5%	77.1%	74.3%	74.8%	69.7%	70.5%	66.4%	64.7%
% 2-Year Retention	.	68.2%	67.4%	68.7%	68.0%	65.9%	65.9%	60.6%	61.9%	57.7%	53.3%
% 3-Year Retention	.	.	64.9%	63.9%	64.5%	63.2%	62.6%	56.7%	56.3%	54.4%	51.2%
% 4-Year Graduation	.	.	.	21.9%	22.4%	20.6%	20.6%	17.7%	17.7%	17.0%	12.7%
% 5-Year Graduation	47.1%	45.0%	44.5%	41.1%	40.1%	37.7%	34.0%
% 6-Year Graduation	52.7%	52.2%	48.6%	46.7%	45.5%	41.3%

NOTE:

Texas State University’s annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings, owned or controlled by Texas State, and on public property within or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and other matters. The Texas State campus security report is available through the UPD web site at: <http://www.police.txstate.edu>. It is also available by mail at no charge from Texas State’s offices of Admission, Graduate College, Personnel or the University Police Department by calling (512)245-2111.

Drug Free Schools and Communities Act Compliance

A student who, by a preponderance of the evidence, under these *Rules and Regulations*, is found to have illegally possessed, used, sold or distributed any drug, narcotic, or controlled substance, whether the infraction is found to have occurred on or off campus, shall be subject to discipline, ranging from mandatory, university or college approved counseling to expulsion. Mitigating or aggravating factors in assessing the proper level of discipline shall include, but not necessarily be limited to, the student’s motive for engaging in the behavior; disciplinary history; effect of the behavior on safety and security of the university or college community; and the likelihood that the behavior will recur. A student who has been suspended, dismissed, probated or expelled from any system component shall be ineligible to enroll at any other system component during the applicable period of discipline. The registrar of each component is authorized to make an appropriate notation on the student’s transcript to accomplish this objective and to remove the notation when the student’s disciplinary record has been cleared. A second infraction for a drug-related offense shall result in permanent expulsion from the component and from all other institutions in The Texas State University System.