

University College | Academic Programs

**Petition for Reinstatement**

UAC 146 • 601 University Drive • San Marcos, TX 78666 • Fax 512.245.8765

STUDENT INSTRUCTIONS

Dear Student:

By completing a Petition for Reinstatement, you are appealing to continue your education at Texas State University. It is imperative that you have examined the elements that led to your poor academic performance and made changes to insure your future academic success. It is important that you understand an academic suspension results in a required absence from the University. Carefully complete all parts of the process below.

The readmission or appeal process is as follows:

1. Complete the Petition for Reinstatement Form online at: <http://www.txstate.edu/ucollege/policies/academic-suspension/petitionforreinstatementform.html>, leaving no questions unanswered. You may attach any supporting documentation (degree plans, current transcripts, other supporting materials) to the online form.
2. Adhere to all deadlines.
3. The University College Dean’s Office will review your completed Petition for Reinstatement and documentation. If all submitted documentation is satisfactory, you will be contacted to schedule a meeting to further discuss your situation with the Associate Dean.

\* ***If University College Dean’s Office denies your Petition for Readmission, you have the right to appeal to the Texas State University’s Suspension Appeals Committee, which will meet January 11, 2015 for Spring 2016 reinstatement.***