STAR PARK

FOOD SERVICE AND INDEMNITY FORM

Reserving individuals, organizations, and departments are responsible for ensuring that all University policies are followed. Please initial to confirm that you have read and understand each statement below.

[ ]  Events with food, whether provided by the event organizer or a caterer, must have a signed Catering Form on file with the reservation. If a catering form is not turned in, the event will be cancelled.

[ ]  The event organizer assumes liability for any food or beverages provided.

[ ]  All food items must be precooked prior to arriving at STAR Park.

[ ]  Tables and counters must be cleared and trash should be disposed of properly.

|  |  |
| --- | --- |
| Individual/Organization/Department Name: | Date of Event: |
| Location (Room):  | Food Items to be Served: |

Who will provide the food? [ ]  Event Organizer [ ]  Caterer

Do you want STAR Park to coordinate catering services? [ ]  Yes [ ]  No

Will alcohol be served at the event? [ ]  Yes [ ]  No

*Proof of approval must be submitted with this form.*

*Caterer Information:*

|  |
| --- |
| Name: |
| Address: |
| Phone #: |

RELEASE AND INDEMNITY

1. Reserving Individuals, Organizations, and Departments agree to release and indemnify STAR Park and Texas State University and its staff from all liability for injury or illness associated with the consumption of food or beverages provided by the individual, organization, or department.
2. Reserving Individuals, Organizations, and Departments assume responsibility for cleaning the room and any damage that may occur.
3. In consideration for the permission extended by STAR Park and Texas State through its agents and employees, to use its campus facilities and in further consideration for STAR Park and Texas State facilitating such use, I (individual mentioned above) or we (organization or department mentioned above) release, discharge, and agree to indemnify STAR Park, Texas State, and all of its agents and employees, acting officially or otherwise, from any claims on account of death, injury, or damage to property which may occur from any cause during the use of such facility, regardless of whether such death, injury, or damage is caused in whole or in part by the negligence of STAR Park and Texas State. I/we intend to indemnify STAR Park, Texas State and its agents and employees from the consequences of their own negligence, whether that negligence is the sole or a concurring cause of death, injury, or damage.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_