**Appendix D**

**TECH 4390 Internship Training Plan**

Student's Name:

Date:

**Directions:** Complete this Training Plan with help from your industrial supervisor and submit to your faculty internship supervisor at the end of the first week. Write each goal in parallel form, begin each statement with the same form of speech (Example: use all action verbs such as develop, understand, or implement).

1. Title of Occupation:
2. Name and Address of Internship Employer:
3. Name of Immediate Supervisor:
4. Supervisor’s E‐mail:\_
5. Business Telephone:\_
6. Broad Based Goals & Objectives

Ex: GOAL: Develop an understanding of the principles and procedures of construction estimating.

* 1. OBJECTIVE: Work with computer aided estimating program to develop an understanding of construction estimating.

# Goal A:

(1)

(2)

(3)

(4)

# Goal B:

(1)

(2)

(3)

(4)

# Goal C:

(1)

(2)

(3)

(4)

# Goal D:

(1)

(2)

(3)

(4)

# Goal E:

(1)

(2)

(3)

(4)

# Goal F:

(1)

(2)

(3)

(4)