



***About Telecom America Services, Inc.***

Telecom America Services is a national telecommunications company that provides mapping and network design software and services to telephone companies across the U.S. Recently, we released a new software product that assists engineers in planning, developing designs and budgeting new broadband fiber networks. We are looking for an individual who can assist in enhancing existing marketing tools and develop new avenues for increasing sales of new and legacy products and services.

***Duties***

Develop a marketing plan that promotes our software and services to potential customers.  
Update our existing web pages to reflect new marketing plan.  
Assist in improving social media presence, e.g. Facebook.  
Create media for use in digital marketing.  
Initiate and coordinate an email marketing campaign.  
Create an ad for use in print media such as trade magazines.  
Attend local trade shows as required.

***Skills Required***

Excellent computer skills and experience with MS Office and web site design.  
Strong writing skills.  
Creative but focused and organized.

***Compensation and Hours***

This position is an hourly paid internship. Flexible Schedule.

***Contact Information***

Please contact Shawn Mitchell, VP of Sales, Telecom America Services, Inc. in San Marcos, Texas via email at [smitchell@telecom-america.com](mailto:smitchell@telecom-america.com) if you are interested in this position.

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